



# McKinney-Vento Grant Administrator's Webinar

# Objectives

- ✓ Introductions/Background
- ✓ Allowable Uses
- ✓ Claims Process
- ✓ Federal Reporting Requirements
- ✓ Resources
- ✓ Q&A

# Background

The McKinney-Vento Homeless Assistance Act was passed in 1987 and was most recently amended by Title IX, Part A of the [Every Student Succeeds Act](#) (ESSA) in December 2015. Subtitle VII-B of the McKinney-Vento Homeless Assistance Act authorizes the federal grant program and serves as the primary federal legislation to remove barriers to education created by homelessness.

The U.S. Department of Education allocates EHCY funding to each state based on the state's share of Title I, Part A funds. States may retain up to 25% of the EHCY funding for state-level program administration and must subgrant at least 75% of the funds to Local Education Agencies (LEAs).

The purpose of the McKinney-Vento Grant is to supplement, not supplant, the existing resources and services provided to all students to eliminate the specific barriers to education for children and youth experiencing homelessness through ensuring their identification, enrollment, attendance, and academic success (42 U.S.C. § 11433(a)(3)).



# Allowable Uses

# Allowable Uses

**An LEA may use funds awarded under this section for activities that carry out the purpose of this part, including the following:**

1. Tutoring, supplemental instruction, and enriched educational services that are linked to the achievement of the same challenging State academic standards as the State establishes for other children and youths.
2. Expedited evaluations of the strengths and needs of homeless children and youths, including needs and eligibility for programs and services.
3. Professional development and other activities for educators and specialized instructional support personnel that are designed to heighten the understanding and sensitivity of such personnel to the needs of homeless children and youths, the rights of such children and youths under this part, and the specific educational needs of runaway and homeless youths.
4. Referral services to homeless children and youths for medical, dental, mental, and other health services.
5. Assistance to defray the excess cost of transportation for students under section 11432(g)(4)(A) of this title, not otherwise provided through Federal, State, or local funding, where necessary to enable students to attend the school selected under section 11432(g)(3) of this title.
6. Developmentally appropriate early childhood education programs, not otherwise provided through Federal, State, or local funding, for preschool-aged homeless children.
7. Services and assistance to attract, engage, and retain homeless children and youths, particularly homeless children and youths who are not enrolled in school, in public school programs and services provided to non-homeless children and youths.
8. Before- and after-school, mentoring, and summer programs in which a teacher or other qualified individual provides tutoring, homework assistance, and supervision of educational activities.
9. If necessary, the payment of fees and other costs associated with tracking, obtaining, and transferring records necessary to enroll homeless children and youths in school, including birth certificates, immunization or other required health records, academic records, guardianship records, and evaluations for special programs or services.
10. Education and training to the parents and guardians of homeless children and youths about the rights of, and resources available to, such children and youths, and other activities designed to increase the meaningful involvement of parents and guardians of homeless children or youths in the education of such children or youths.
11. The development of coordination between schools and agencies providing services to homeless children and youths, as described in section 11432(g)(5) of this title.
12. Specialized instructional support services (including violence prevention counseling) and referrals for such services.
13. Activities to address the particular needs of homeless children and youths that may arise from domestic violence and parental mental health or substance abuse problems.
14. The adaptation of space and purchase of supplies for any non-school facilities made available under subsection (a)(2) to provide services under this subsection.
15. School supplies, including those supplies to be distributed at shelters or temporary housing facilities, or other appropriate locations.
16. The provision of other extraordinary or emergency assistance needed to enable homeless children and youths to attend school and participate fully in school activities.

# Allowable Uses - Transportation

## Transportation:

LEAs receiving subgrants may use these funds to **defray the excess cost** of transporting student.

*The excess cost is the difference between what an LEA normally spends to transport a student to school and the cost of transporting a McKinney-Vento student to school.*

If the LEA provides transportation through a regular bus route, **there is no excess cost.**

*If the LEA provides special transportation **only** for the homeless student (e.g., through a private vehicle or transportation company), the entire cost can be considered excess. If the LEA must reroute buses to transport a homeless student enrolled in one of its schools, the additional cost of this rerouting can be considered an excess cost.*

# Allowable Uses - Staff Funding

## Liaison/Staff Salary & Benefits:

The full salary of a McKinney-Vento liaison **cannot be fully paid** from the McKinney-Vento competitive grant.

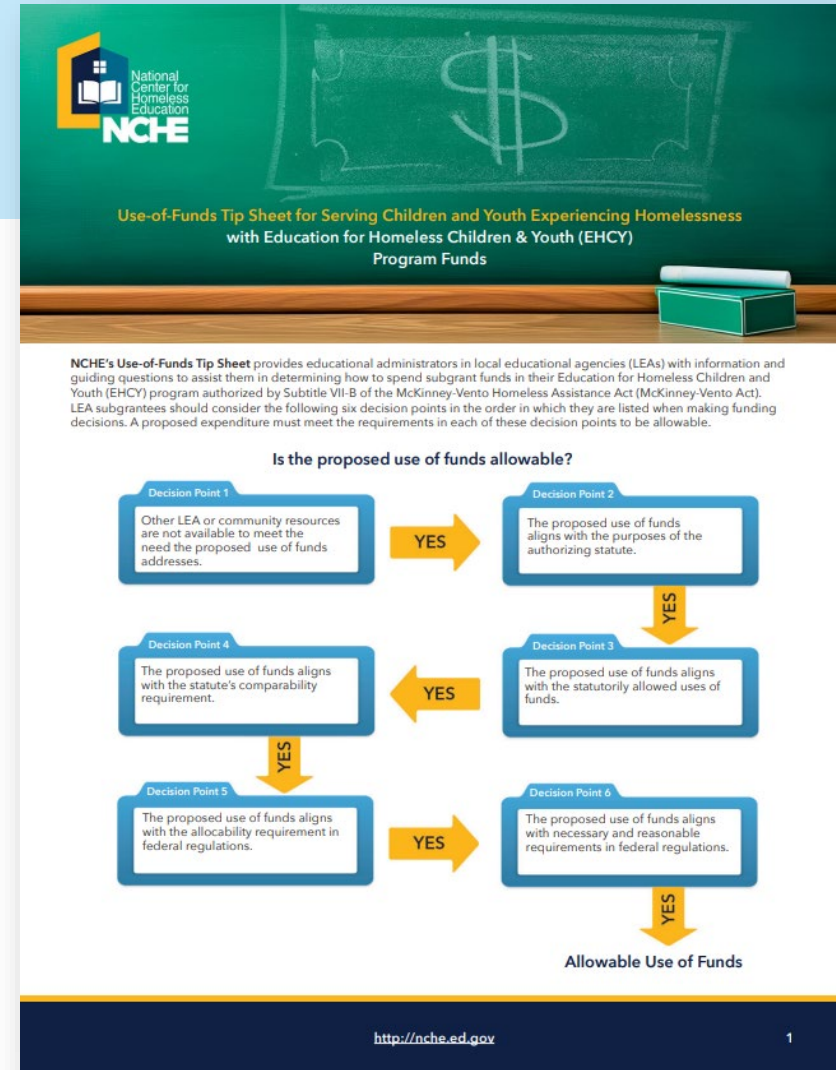
*However, a portion of the liaison's salary can be charged to the grant if it is supplemented by other funding sources and if the activities the liaison is engaged in are not within the required liaison duties.*

The full salary of **an additional** (second) liaison position could be fully charged if the position is to help increase identification, support efforts of McKinney-Vento program activities beyond the required duties.

# Allowable Use Rationale

- ❑ Are community resources not available to meet this proposed use?
- ❑ The proposed use of funds aligns to the purpose of the authorizing statute? (Supporting students & youth navigating housing instability)

If you are unsure of whether the use of funds is allowable or not, please reach out to the McKinney-Vento State Coordinator.



[NCHE-Use-of-Funds-Tip-Sheet 2025.pdf](#)





# Claims Process

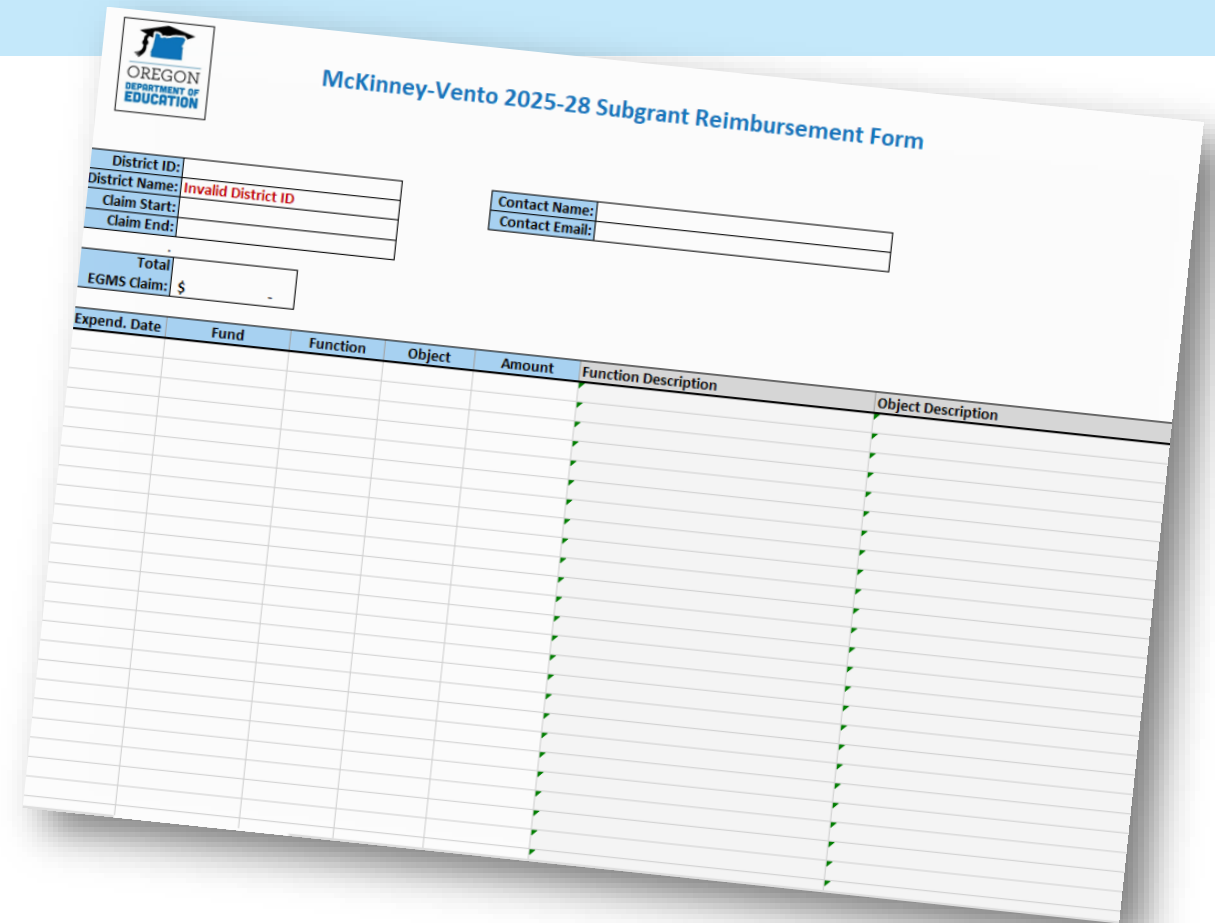
# Claiming Funds Process: Step 1

## Step 1. Fill out the McKinney-Vento 2025-28 Subgrant Reimbursement form\*

- Use appropriate object codes
- Be as detailed as possible with expenses

**Example:** Make sure to itemize supplies that were purchased and not just write “supplies”.

**\*IMPORTANT NOTE:** Subrecipients for the 2023-25 cohort will still use the older version and email form to [OR-MV@ode.oregon.gov](mailto:OR-MV@ode.oregon.gov)



The image shows a "McKinney-Vento 2025-28 Subgrant Reimbursement Form" from the Oregon Department of Education. The form includes a header with the department's logo and title. Below the header, there are fields for "District ID:", "District Name:", "Claim Start:", and "Claim End:". The "District Name" field contains the text "Invalid District ID" in red. To the right of these fields are fields for "Contact Name:" and "Contact Email:". Below these fields is a section for "Total EGMS Claim: \$" with a box for the amount. The main body of the form is a table with columns: "Expend. Date", "Fund", "Function", "Object", "Amount", "Function Description", and "Object Description". The table has multiple rows for data entry, with green dashed lines separating the "Function Description" and "Object Description" columns from the rest of the table.

# Claiming Funds Process: Step 2

## Step 2. Claim amount in EGMS

(Make sure that the claim amount in EGMS matches exactly what is on the form.)

Email [OR-MV@ode.oregon.gov](mailto:OR-MV@ode.oregon.gov) if you need ODE staff to reject a claim in the system after already submitting.

Reference: [EGMS External User Guide](#)



### Electronic Grant Management System (EGMS) External User Guide

Oregon Department of Education  
Office of Finance and Information Technology  
255 Capitol Street NE  
Salem, OR 97310



#### EGMS Support

[ode.egms@ode.oregon.gov](mailto:ode.egms@ode.oregon.gov)

971-208-0133

<https://odedistrict.oregon.gov/Applications/Pages/egms.aspx>

It is a policy of the State Board of Education and a priority of the Oregon Department of Education that there will be no discrimination or harassment on the grounds of race, color, sex, marital status, religion, national origin, age, sexual orientation, or disability in any educational programs, activities or employment. Persons having questions about equal opportunity and nondiscrimination should contact the State Superintendent of Public Instruction at the Oregon Department of Education, 255 Capitol Street NE, Salem, Oregon 97310; phone 503-947-5740; or fax 503-378-4772.

# Claiming Funds Process: Step 3

## Step. 3 Complete form and upload documents through the portal.

- Fillable Contact Information for follow-up
- File upload of reimbursement form
- EGMS verification/agreements

### McKinney-Vento 2025-28 Subgrant Reimbursement Portal

The reimbursement form must be attached, and the claim must be verified as submitted in the EGMS system to submit.

The screenshot displays the 'McKinney-Vento 2025-28 Subgrant Reimbursement Portal' form. At the top, there is a header with the Oregon Department of Education logo and the title 'McKinney-Vento 2025-28 Subgrant Reimbursement Portal'. Below the header, the 'Instructions' section provides a list of steps: 1. Complete the ODE McKinney-Vento Reimbursement Form, with sub-points about Function and Object codes and the Oregon Program Budget and Accountability Manual (OPBAM); 2. Expenditure Detail Codes are required and used to identify the specific federal category for each expense, with a note that a list of codes can be found on the Exp Detail Codes tab of the form; 3. Fill out the Reimbursement Submission Portal Form, with sub-points to RENAME the form (see details below) and to Submit an EGMS claim for the amount on form submitted; 4. For further information, please refer to the McKinney-Vento Subgrant information on the ODE McKinney-Vento Listserve, Districts, & ESDs website. Below the instructions, the form fields include: LEA (a dropdown menu), Submitter Name (a text field), Submitter Title (a text field), Submitter Email (a text field), Submitter Phone Number (a text field with a note to include area code and a dropdown for country code), Claim Amount (a text field with a note that itemization of expenses is required), File Upload (a section with a note to RENAME and attach the completed file to reflect LEA Name and School Year, an EXAMPLE of 'MVO Green Lighthouse SD 20-27 Out', a dashed box with a file icon and the text 'Drop your files here' and 'Browse', and a checkbox for 'EGMS completed'), and Agreements (a section with the text 'By submission of this form, you verify:' and 'The dates on the attached form fall within the current fiscal year and is being submitted by the due date.').

# Claiming Funds Process- Overview

**Step 1. Fill out the Reimbursement form**

**Step 2. Claim amount in EGMS**

**Step 3. Upload documents to the McKinney-Vento Reimbursement Portal, make sure the reimbursement form is attached and the claim is already in the EGMS system.**

Once these 3 steps have been completed, ODE staff will review the claim for allowable uses and all proper supporting documentation.

- After review, grant manager will approve for reimbursement.

# Claims Timeline

Each fiscal year ends on September 30.

Any unobligated federal funds remaining at the end of a fiscal year **may not** automatically be carried forward after fiscal year end.

- **Carryover requests MUST be approved in writing by the State Coordinator each year.**

Timeline	Performance Period
Year 1	7/1/25 - 9/30/26
Year 2	7/1/26 - 9/30/27
Year 3	7/1/27 - 9/30/28



# Federal Reporting

# Federal Data Reporting Requirements

Every district in Oregon, regardless of whether it receives or accepts federal funds, must meet the requirements laid out in the McKinney-Vento Act.

This includes:

- ✓ Reporting annually the number of students & youth who qualified that year under McKinney-Vento, including birth-5 aged unenrolled youth served by the school district.
- **2025-2026 McKinney-Vento reporting opens: April 9 - June 25, 2026**

More information on the upcoming reporting process can be found on the MKV data collections website: [ODE District Data Site: ESEA McKinney-Vento Homeless: Collections: State of Oregon](#)

## ODE Data Collection Contact:

Zachary Dyne, Data Analyst

Email: [zachary.dyne@ode.oregon.gov](mailto:zachary.dyne@ode.oregon.gov) Phone: (971) 599-0625



# Federal Monitoring Reporting Requirements

**All recipients** are required at the end of each funded year to submit a Year-End Progress Report on Grant project activities on a provided template by ODE.

These progress reports are an evaluation tool used to monitor compliance and ensure that projects are meeting goals and achieving the identified outcomes.

**The Federal Monitoring Reporting Schedule is:**

Deliverable	Performance Period	Due Date
Year-End Progress Report	July 1, 2025, to September 30, 2026	October 31, 2026
Year-End Progress Report	July 1, 2026, to September 30, 2027	October 31, 2027
3-Year Summative Report	July 1, 2025, to September 30, 2028	October 31, 2028



# Resources

# McKinney-Vento Grant Resources

## Oregon Specific Grant Resources:

- [McKinney-Vento Grant Administrator's Guide](#) - *NEW!*
- [McKinney-Vento Reimbursement Portal](#)
- [McKinney-Vento Reimbursement Form](#)
- [ODE Electronic Grant Management System \(EGMS\) External User Guide](#)
- [Program Budgeting & Accounting Manual](#)

## Other Grant Resources:

- [SchoolHouse Connection Funding Guide: Services & Support for Homeless Students](#)
- [National Center for Homeless Education \(NCHE\) Authorized Activities](#)

# Accessing the Resources

[Oregon Department of Education: McKinney Vento Liaisons, Districts, & ESDs: McKinney-Vento Act: State of Oregon](#)

## Liaison, District, and ESD Resources

McKinney-Vento Subgrant

Twenty three McKinney-Vento Subgrantees received federal funds to support youth navigating houselessness for the 2025-2028 grant cycle. Recipients lists:

- [2025-2028 Oregon McKinney-Vento Subgrant Recipients](#)
- [2022-2025 Oregon McKinney-Vento Subgrant Recipients](#)

**McKinney-Vento Subgrant Reimbursement Process**

**2025-2028 Claim Submission Process - NEW!**

Districts must:

1. Complete the [McKinney-Vento 2025-28 Grant Reimbursement Form](#), following the instructions tab on the form.
2. Enter a matching claim in the ODE Electronic Grant Management System (EGMS)
3. Fill in and attach the completed form to the [McKinney-Vento 2025-28 Subgrant Reimbursement Portal](#)
4. Check the EGMS Verification box to confirm a matching submission has been made

- Once submitted, districts will receive a confirmation email.

**2022-2025 Claim Submission Process**

Districts must:

1. Complete the [McKinney-Vento 2022-25 Grant Reimbursement Form](#) AND
2. Enter a matching claim in the ODE Electronic Grant Management System (EGMS), following the instructions tab on the form.
3. Email the completed 2022-25 McKinney-Vento Reimbursement form to [OR-MV@ode.oregon.gov](mailto:OR-MV@ode.oregon.gov).

**Resources:**

- [Oregon Program Budget and Accounting Manual \(PBAM\)](#)
- [ODE Electronic Grant Management System \(EGMS\) External User Guide](#)

# Questions?



# McKinney-Vento Contacts

## Lexi Neemann

McKinney-Vento State Coordinator & Grant Manager

[lexi.neemann@ode.oregon.gov](mailto:lexi.neemann@ode.oregon.gov)

971-208-1777

## Zachary Dyne

McKinney-Vento Data & Research Analyst

[zachary.dyne@ode.oregon.gov](mailto:zachary.dyne@ode.oregon.gov)

[ODE ESEA McKinney-Vento Data Collection website](#)

## Jennifer Sappington

McKinney-Vento Support

## ODE McKinney-Vento Email

[OR-MV@ode.oregon.gov](mailto:OR-MV@ode.oregon.gov)

[McKinney-Vento / Foster Care Program](#)

[Support Request Form](#)

For general questions or inquiries

## [McKinney-Vento Booking Link](#)

For scheduling a time to meet