***District***

**District Migrant Coordinator \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_**

**Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Fax: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ E-Mail: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

1. Is the “Summer School Plan” complete? (Sec. 1304 (a) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. Has the “plan” been approved by Jonathan Fernow, State Migrant Director (Budget narrative and building Forms for each school site?\_\_\_\_
3. How did you select staff? Sec. 119, Title 1.
4. What in-services were provided? (Sec. 1304 6 (b)

Classified:

Certified:

1. How were parents involved with the design, implementation and evaluation of the summer program?
2. Do you provide transportation for Summer school students? Describe.
3. What are you most proud of regarding your summer program?
4. What are your biggest needs regarding the summer program?
5. Will you have a summer school report card? How will students’ growth in summer school be shared?
6. I would like to see your Title IC Inventory list.
7. How many students do you have in your program? \_\_\_\_\_ How many are you planning on serving this summer? \_\_\_\_\_\_\_\_ What is the percentage of students being served? \_\_\_\_\_\_\_
8. What are your goals to serve all migrant students over the summer?
9. Go over Summer Monitoring Form questions.

**Recruiter(s) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_**

**Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Fax: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ E-Mail: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

1. What is your background in recruiting?
2. How do you use the MESC? Do you receive the support you need? What would you like them to provide that they currently do not provide?
3. Describe your “Summer School Recruiting Plan”. (Daily routine)
4. Do you work all summer? What dates? \_\_\_\_\_\_\_\_\_\_\_\_\_\_
5. Approximately, how many “new families have you recruited this summer? Where did the families move from/to?

1. Is there anything else you would like to tell me about recruiting?
2. Are you spending 61% of your time recruiting? Go over percentage logs for the last 3 years..
3. Describe your ID&R strategies, use of recruitment calendar and recruiter deployment plan.
4. Describe the process about how regions contact families on an annually basis.

(One set of questions per summer school site)

**Site Director \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ School\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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1. How many migrant students are you serving this summer?
2. What is your role during the regular school year?
3. How are you involved with the development of the Summer School Plan?
4. Were you involved with the selection of staff? Is all staff highly qualified?
5. Please list staff and grades they are teaching or helping with.
6. What are the “goals” for Summer School?
7. What is your procedure to make sure Priority for Service (PFS) students are first to receive summer school services?
8. What communications have you had with the parents?
9. How do you assure that migrant dollars are spent on Migrant students?
10. Describe your relationship with the “program Coordinator”.
11. Explain what you did for staff development activities to prepare for summer school.
12. If High School students are served, how is the summer school program aiding in graduation of migrant students?
13. What are you most proud of regarding the summer program?
14. What would make your summer program stronger?
15. Describe your use of Stride Academy or EdReady.org during summer school. What expectations do students have to use Stride Academy after summer school?

**Preschool Specialist \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** (If working summer)

**Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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1. What are your responsibilities this summer?

**Graduation Specialist \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** (If working summer)

**Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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1. What are your responsibilities this summer?

**Parent Engagement Specialist \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** (If working summer)

**Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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1. What are your responsibilities this summer?