***District***

**District Migrant Coordinator \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_**

**Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Fax: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ E-Mail: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

1. Please describe how do you cross-communicate/collaborate with others to learn about available district summer programs for migratory children.
2. If you are braiding funds (using Title IC funds along with other funding sources to fund your summer program), please describe how do you use those funds.
3. How were parents involved with the design, implementation and evaluation of the summer program?
4. What is different in this summer programming from previous summers (partners, curricula, staff, and more)?
5. What migrant regional practice of yours is identical this summer compare to previous summers (partners, curricula, staff, and more) ?
6. How do you ensure that Priority for Service migratory children are served first?
7. What services do you provide to our Out of School Youth during the summer?
8. Please list site names, grades served and addresses that are receiving migrant funds this summer.
9. How did you select staff? Sec. 119, Title 1.
10. What in-services were provided? (Sec. 1304 6 (b)

Classified:

Certified:

1. Do you provide transportation for summer school students? Describe.
2. What are you most proud of regarding your summer program?
3. What are your biggest needs regarding the summer program?
4. How will students’ growth in summer school be shared?

**Recruiter(s) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_**

**Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Fax: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ E-Mail: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

1. What is your background in recruiting?
2. How do you use the OMESC? Do you receive the support you need? What would you like them to provide that they currently do not provide?
3. Describe your “Summer School Recruiting Plan” (daily routine).
4. Do you work all summer? What dates? \_\_\_\_\_\_\_\_\_\_\_\_\_\_
5. Approximately, how many “new families have you recruited this summer? Where did the families move from/to?
6. Is there anything else you would like to tell me about recruiting?
7. Are you spending 61% of your time recruiting? Go over percentage logs for the last 3 years.
8. Describe your ID&R strategies, use of recruitment calendar and recruiter deployment plan.
9. Describe the process about how regions contact families on an annually basis.

(One set of questions per summer school site)

**Site Director \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ School\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Fax: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ E-Mail: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

1. How many migrant students are you serving this summer?
2. What is your role during the regular school year?
3. How are you involved with the development of the Summer School Plan?
4. Were you involved with the selection of staff? Is all staff highly qualified?
5. Please list staff and grades they are teaching or helping with.
6. What are the “goals” for summer school?
7. What is your procedure to make sure Priority for Service (PFS) students are first to receive summer school services?
8. What communications have you had with the parents?
9. How do you assure that migrant dollars are spent on migrant students?
10. Describe your relationship with the “Program Coordinator”.
11. Explain what you did for staff development activities to prepare for summer school.
12. If high school students are served, how is the summer school program aiding in graduation of migrant students?
13. What are you most proud of regarding the summer program?
14. What would make your summer program stronger?