



Guidelines to Build a Trusting Relationship

1. Share your excitement about your work and the opportunity for growth for both of you
2. Get to know each other by asking questions (see Getting to Know You Tool)
3. Listen openly to needs and concerns
4. Provide practical assistance, including:
 - Arranging the room
 - Finalizing rules or procedures
 - Getting first week's lesson plans set
 - Cataloging books
 - Making sense of start-of-the-year paperwork
 - Duplicating materials
 - Clarify each of your roles and expectations
 - Provide both assistance and a vision of your instructional mentoring