

**Mid-Willamette Valley Consortium Mentor Program
CONFIDENTIALITY STATEMENT**

*The Mid-Willamette Valley Consortium Mentor Program ensures that each teacher be afforded the support of a mentor for orientation, induction, instructional mentoring/coaching. For the mentoring program to meet its goal of supporting teachers in establishing and maintaining effective instructional practices **the environment must be risk-free and non-threatening;** teachers need to avail themselves of such help and willingly open their classrooms to their mentors. With this understanding as the foundation, the relationship between the mentor and teachers will remain confidential and non-evaluative.*

- ❖ The mentor is held to strict confidentiality regarding teachers' performance and progress. Mentors will not share any information regarding teachers' performance with the site administrator unless directed by the teacher.
- ❖ Any written communication between the beginning teachers, mentors, district instructional mentors, and/or program coordinator will be kept confidential. This includes any and all observational data records, self-reflection documents and reflective conference documentation, unless directed by the teacher.
- ❖ One exception to maintaining confidentiality is a situation where the mentor, teacher, district instructional mentor, or program coordinator become aware of actions that are illegal, immoral, or unsafe. Such information must be immediately reported to the building principal or appropriate supervisor.

Print Name: _____

Signature: _____

Date: _____

Copies to: Beginning Teacher, Mentor, Program Coordinator, Site Administrator