

Distribution of the Special Education Report Cards For Early Intervention/Early Childhood Special Education (EI/ECSE) Programs

Programs must take responsibility for ensuring that the Special Education Report Cards reach the parents of all children with IFSPs enrolled in Early Intervention/Early Childhood Special Education (EI/ECSE) programs. Many programs choose to mail their report cards, but it is not a requirement. Under the Individuals with Disabilities Education Act (IDEA 2004), each parent of a child with an IFSP must receive a copy of the report card. The Oregon Department of Education (ODE) requires distribution no later than May 20, and the distribution procedures are left to the discretion of the program.

Guidelines for Reproducing and Distributing the Report Cards

Copies for Distribution

The 2015-2016 Special Education Report Cards and supporting documents are available for download from the Oregon Department of Education website beginning April 5, 2017. Programs are requested to copy all official report cards on 8.5 x 14 legal-size paper but are not obligated to reproduce and distribute any documents except the actual report cards. Each program is required to distribute the report cards in their entirety, exactly as they are received from the Oregon Department of Education. Programs may not cut and paste, delete, or rearrange portions of the official report cards.

Boxes Marked for *Department of Education Notes*

Many programs have special circumstances that may not apply to all programs but which affect their data. To provide additional information about the circumstances particular to a program, ODE uses note boxes to reference explanations and clarifications with an asterisk or a superscripted number. The note boxes may not be altered by programs, even though the boxes shown on the report card may be blank. Many programs will have nothing printed in the boxes.