

# School and District Accountability Appeals

Due **August 22, 2019 at 5 PM PDT**

The Oregon Department of Education (ODE) will consider appeals regarding accountability data displayed on the 2018-19 school and district At-A-Glance and Accountability Details. Districts, on behalf of their respective schools, may submit the following to ODE:

- A written request from the school district superintendent or the superintendent's designee, received at ODE by **5:00 PM PDT on August 22, 2019**.
- Appeals must be accompanied by appropriate documentation. If the appeal concerns the correction of student level data, districts must provide, via [secure file transfer](#), a data file containing student level data identified by Oregon's Secure Student Identifier (SSID) and the data elements the appeal seeks to correct.

Appeals will be presented to the Accountability Reporting Advisory Committee (ARAC), as described in [Oregon Administrative Rule \(OAR\) 581-002-0090](#). The committee will make recommendations to ODE on appeals regarding accountability data where the data have not been publicly released in final form, and:

- a) The school or district submitted incorrect data or failed to submit data due to unique events that could not be predicted and/or controlled by the school or district; or
- b) The data issue could not otherwise be remedied by correcting data used in a school or district report during the validation window available for each data collection.

Districts that wish to submit an appeal must return the appropriate materials to Amelia Vargas either by email, fax, or U.S. mail. Please use the [secure file transfer](#) to submit student level data (if applicable). Do NOT send student level data through unsecured email.

Appeals are due to ODE no later than **Thursday, August 22, 2019, 5:00 PM PDT**. Please note, if you are sending your appeal by U.S. mail, it must **arrive** by the 22<sup>nd</sup>. Post-marks will not be accepted.

Attn: Amelia Vargas - Accountability Appeals  
Oregon Department of Education  
255 Capitol Street NE  
Salem, OR 97310

Fax: 503-378-5156  
Email: [amelia.vargas@state.or.us](mailto:amelia.vargas@state.or.us)

ODE will notify districts concerning appeal decisions no later than Thursday, August 29, 2019. If you have questions, concerns, or need additional information concerning appeals, please contact [Amelia Vargas](#) at 503-947-5878.