

# ***State Advisory Council for Special Education Public Input Sign in Sheet***

***If you wish to provide public input to SACSE, Please sign in***

## **Public Comments Policy**

- 30 minutes will be set aside for public comment at each SACSE meeting
- Public comments can be verbal or sent in written form to be read by the council chair
- Each person providing public comment will be limited to five minutes.
- Members of the Council will not interrupt the speaker during the five minutes and will hold questions until the individual is finished.
- Statements by individuals giving public comment should be factual and objective.
- Individuals should maintain confidentiality and privacy standards: Do not use names of students or school staff.
- Public comments will be taken under advisement as the Council addresses priority issues. No statements will be issued on public comments received by SACSE.
- The Executive Committee will review public comments and decide on appropriate action, if any, according to the Council's charge.

<b><i>Name</i></b>	<b><i>Organization</i></b>	<b><i>Public Comment Subject Matter</i></b>

**The Oregon Department of Education is an equal opportunity agency and employer.**