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# Procedural Compliance Review Indicator Data Availability



**2020**



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# Session Objectives

By the end of this session, participants will understand:

- ✓ The Procedural Compliance Review (PCR) process
- ✓ Understand the timeline for Indicator Data availability



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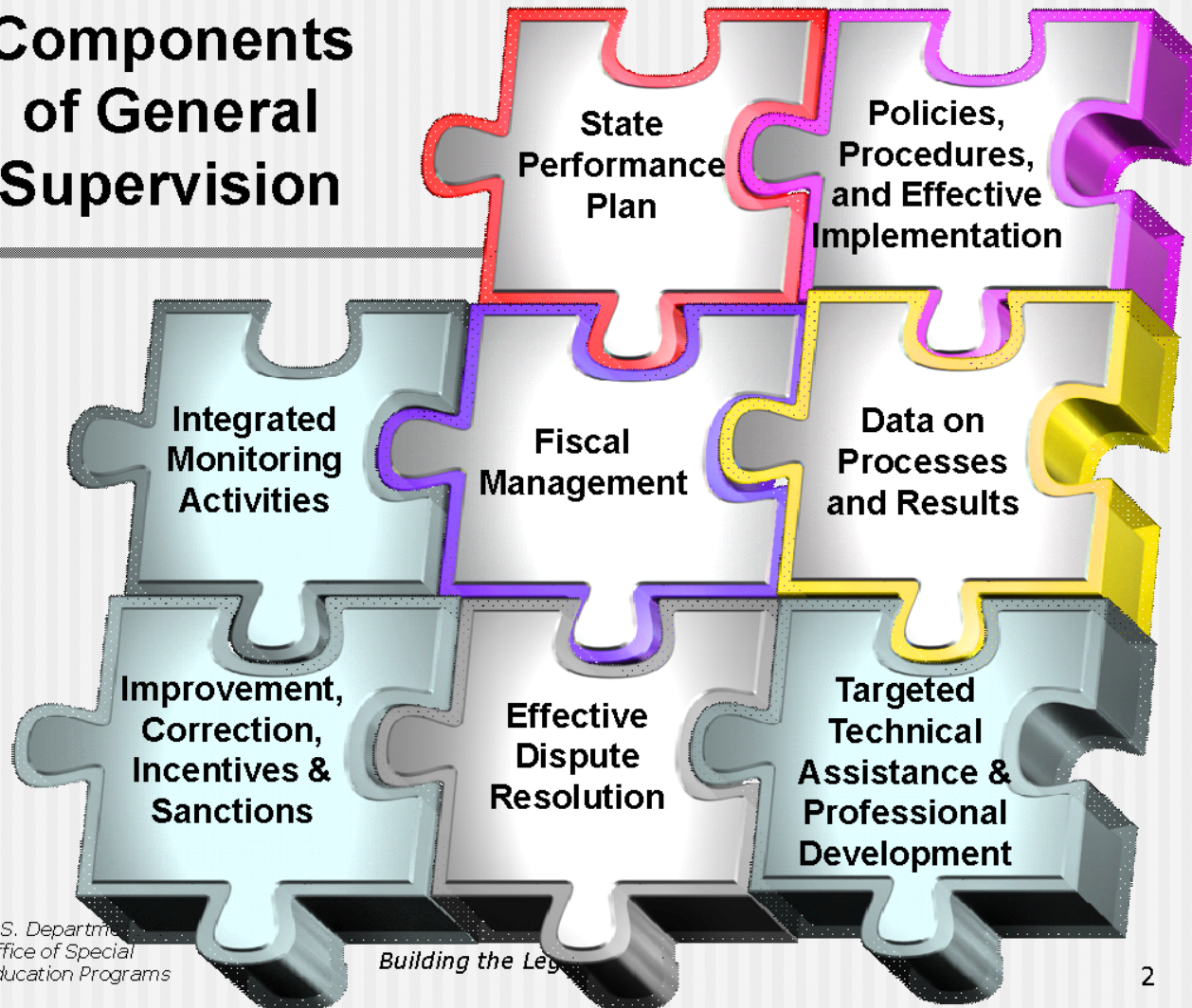
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# PCR File Reviews: Why?

Districts and programs must conduct special education programs and provide special education services according to applicable federal and state laws and regulations, primarily the Individuals with Disabilities Education Act (IDEA), Part B (34 CFR Part 300), Oregon Revised Statutes (ORS) Chapter 343, and Oregon Administrative Rules (OAR) Chapter 581, Division 15.



# Components of General Supervision



U.S. Department of  
Office of Special  
Education Programs

Building the Leg



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# PCR File Reviews: What?

- The PCR Review is one component of the state's general supervision responsibilities.
- The PCR Review is a three step process:
  - Initial file review;
  - Additional file reviews; and
  - Systemic issues activities/additional file reviews.



# PCR File Reviews: What?

District Size	Required # Files for Initial Review	Required # Files for Additional Review
No SECC	0	0
Very Small (1-99 SECC)	6	2
Small (100-499 SECC)	8	2
Medium (500-999 SECC)	15	4
Large (1000+ SECC)	20	6

**Review files as assigned in the  
PCR system**

**If files are compliant, no  
additional reviews are required**

**If non-compliance is found,  
perform additional file reviews**



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**How do I get started.....**



# Central Login

User Name:  xPassword: ☐ Remember this device

To request a new **User Name**, contact your District Security Administrator.

[Locate your District Security Administrator](#)

Click [Forgot/Reset password?](#)

## Passwords for the ODE district website

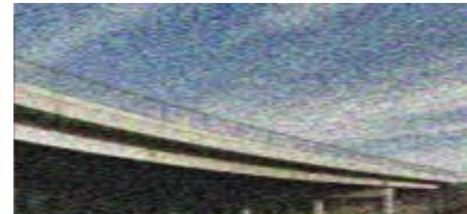
The new [ODE Password Policy](#) began August 1, 2019 and enforces passwords to be changed every 90 days. You can reset your password on the Password Reset page. Accounts that have been inactive for 24 months will be removed.



Select all images with  
**cars**

Click verify once there are none left

Rectangular Snip



VERIFY

255 Capitol Street NE  
Salem, OR 97310-0203



Hello, Linda Brown.

[Applications](#) | [Log Out](#) | [Help](#)

[Data Enterprise](#) | [News](#) | [Training](#) | [Help](#)

## Applications

You have been granted access to the items displayed in this list. To access an application, select it from the list.

- [Achievement Data Insight - Oregon Department of Education](#)
- [Consolidated Collections - Oregon Department of Education](#)
- [Special Ed Performance Review & Improvement - Oregon Department of Education](#)
- [Special Ed Post School Outcomes 2.0 - Oregon Department of Education](#)

[Edit Profile](#)

## 2019-20 Procedural Compliance Review



### Individual Corrections

**Submit PCR reviews by 2/3/20**

	Unlocked	Incomplete	Total
Files:	8	8	8
Standards:	-	-	2



### Additional Reviews

None At This Time



### Systemic Issues

None At This Time

## 2019-20 Other Compliance



**Final Determination:** None At This Time

**Focused Monitoring:** None At This Time

**Miscellaneous:** None At This Time

## PCR & Indicators: Other Years



### 2018-19

Requires Action



### 2017-18

100% Compliant



### 2016-17

100% Compliant

## 2019-20 Compliance and Performance Indicators (2018-19 Data)



### Leaver (B1 & B2)

Data Not Available



### Assessment (B3)

Data Not Available



### Discipline (B4)

Data Not Available



### Federal Placement (B5)

Data Available - Met Target



### Disproportionality (B9 & B10)

Data Available - Met Target



### Child Find (B11)

Data Not Available



### Significant Disproportionality

Data Not Available



### Secondary Transition Components of IEPs (B13)

Data Not Available



### Post School Outcomes (B14)

Data Not Available

## Determination Status

FFY 2016

FFY 2017

## Updates



**The new year (2019-2020) is open in SPR&I. Completed file reviews are due by February 3, 2020 11/07/2019**  
For EI/ECSE Programs: Select and enter files for review. Use the ecWeb generated list of files for EI,...

## Program Staff



## Dashboard

Program:

School Year:

2019-20



### 2019-20 Procedural Compliance Review



#### Individual Corrections

**Submit PCR reviews by 2/3/20**

	Incomplete	Total
Files:	8	8
Standards:	-	10



#### Additional Reviews

None At This Time



#### Systemic Issues

None At This Time



[Dashboard](#) > PCR 2019-20

School Year:  Agency:  [Advanced](#) Filter:  [Show Deleted Files](#) [View Reports](#)

	File Info		More Detail		Standard Info	More Detail	To Do			
Agency	Child Type	First Name	Last Name	Status	Not Reviewed	Total	Agency	ODE	Uncertain	Validated?
				Unlocked	2	2	2	0	0	No
				Unlocked	2	2	2	0	0	No
				Unlocked	2	2	2	0	0	No
				Unlocked	2	2	2	0	0	No
				Unlocked	2	2	2	0	0	No
				Unlocked	2	2	2	0	0	No
				Total:	12	12	12	0	0	

## Eligibility and Census Verification

Does the student file being reviewed meet each of the following criteria?

☐ Yes ☐ No

### Criteria

- There is documentation that the student was enrolled in the district on December 1st of the census review year; and,
- A statement of Oregon eligibility, signed by an Eligibility Team, that was in effect on December 1st of the census review year; and,
- An Oregon Individualized Education Program (IEP) was in effect on December 1st of the census review year; and,
- The IEP in effect on December 1st of the census review year contained specially designed instruction; and,
- The student is **still enrolled** in the district and **eligible** for special education at the **time of review**.

If the answer is "No" to any one of the above criteria, mark this question as "No." If the answer to this question is "No", the file cannot be reviewed and an alternate file must be selected.

For LTCT, YCEP, and JDEP programs, because these programs specialize in the temporary placement of students, the student files will not be pulled by the PCR system. The school district or program must select the student files to review. Enter the student information in order to complete the lock-in process even when the student was not enrolled in the district on December 1st of the census review year.

**\*NOTE:** For compliance purposes, the **CURRENT IEP** in effect must be used for the PCR review, not the IEP in effect during the December 1st SECC census.

**PCR File: School Age - Unlocked**

A) List the student's name	First: <input type="text"/> Last: <input type="text"/>
B) List the student's SSID	<input type="text"/>
C) List the student's primary disability	<input type="text"/>
D) List the student's date of birth	<input type="text"/>
E) List the date range of the current IEP in effect and used for the review	Start Date: <input type="text"/> End Date: <input type="text"/> Start Age: <input type="text"/> End Age: <input type="text"/>
F) List the student's current grade (for the IEP in effect at the time of review, not census year grade)	<input type="text"/>
G) Has the student been reevaluated (3 year reeval) since initial eligibility?	<input type="radio"/> Yes <input type="radio"/> No
H) Did the district establish current eligibility?	<input type="radio"/> Yes <input type="radio"/> No
I) Did the student transfer into district from another Oregon district with eligibility?	<input type="radio"/> Yes <input type="radio"/> No
J) Did the student transfer from out of state with eligibility? If yes, district must have established Oregon eligibility since the transfer	<input type="radio"/> Yes <input type="radio"/> No
K) Student will be taking	No assessments
L) For the IEP in effect at the time of review, is this an initial (1 <sup>st</sup> year) IEP?	<input type="radio"/> Yes <input type="radio"/> No

[More Detail](#)

☐ **Is Validated?**

Save Cancel Delete Replacement reason:

**Moved out of district  
Not eligible**

## More Details

### Notes on lock-in items:

- Items A, B, C, and D will be populated in SPR&I by the system since this information comes directly from the SECC.
- Item E is used with item D to determine if transition standards apply to the student (e.g., if the students will turn 16 while the current IEP is in effect).
- Item F is used to determine if assessment standards apply for the current IEP in effect. Assessment grades include 3-8 and 10.
- Item G is used to determine if the standard for the three year reevaluation applies.
- Items H and I are used to determine if the current district is responsible for noncompliance during the initial evaluation-eligibility process, or if it occurred in a previous district. **In cases where noncompliance occurred in a previous district, the current district still has a responsibility to ensure the current file is complete and compliant at the time of transfer. If not, the district must take appropriate action to make it compliant.**
- Item K is used to determine which assessment standards apply to the student.
- Item L is used to determine whether standards concerned with initial eligibility apply.

☐ Is Validated?

Save

Cancel

Delete

Replacement reason: 

▼

Replace



J) Did the student transfer from out of state with eligibility? If yes, district must have transfer

K) Student will be taking

L) For the IEP in effect at the time of review, is this an initial (1<sup>st</sup> year) IEP?

[More Detail](#)

Save Cancel Lock

Replacement reason:



Replace

[Back to Top](#)

Click on each Unlocked file to enter information and Lock it.

Files listed in **bold** require action.

File Info		More Detail		Standard Info	More Detail	
Child Type	First Name	Last Name	Status	Not Reviewed	Total	Validated?
School Age			<b>Locked</b>	<b>10</b>	<b>10</b>	<b>Yes</b>
School Age			Unlocked	2	2	No
School Age			Unlocked	2	2	No
School Age			Unlocked	2	2	No
School Age			Unlocked	2	2	No
School Age			Unlocked	2	2	No
Total:				20	20	

Display Standards:

Not Entered ▼

Compliance Status:

All ▼

## IEP Meeting Notice (16)

## Standard 16

[IEP Team Members \(22\)](#)[IEP Content \(26-37\)](#)SSID:  DOB:  Child Type: School Age Grade: 12 Primary Disability: Other [More Detail](#) | [Print Blank Form](#) | [Export to Excel](#)

Health Impairment

## Section: IEP Meeting Notice (16)

Standard 16:

Beginning with the first IEP in effect when the student turns **16**, the IEP Team Notice:

- Invited the student

[Show Guidance](#)

Compliance Status

Comments

Not Reviewed ▼

Not reviewed

Yes

No

Corrected

Choose a Compliance Status...

Save and Previous

Save

Save and Next



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The PCR form contains:

- Selected IDEA and OAR requirements standards and the guidance to help ensure consistent understanding and application of federal and state law, as well.
- Indicates the required corrective action for each standard marked out of compliance.

<https://www.oregon.gov/ode/students-and-family/SpecialEducation/GeneralSupervision/Pages/2019-2020spriresources.aspx>



## Section: IEP Meeting Notice (16)

Standard 16:

Beginning with the first IEP in effect when the student turns **16**, the IEP Team Notice:

- Invited the student

[Show Guidance](#)

Compliance Status

Comments

No



student not invited to meeting

*Describe what was out of compliance*

Save and Previous

Save

Save and Next

*Tip: You can use the keyboard by pressing Alt-P (Previous), Alt-S (Save), and Alt-N (Next). (Or Shift-Alt-P, etc. in Firefox)*



# Standards to Be Reviewed

- Standard 16: Transition Age Student Invited to the IEP Meeting
- Standard 22: Agency Participation
- Standard 26: Present Level Contains Academic Performance and Functional Performance
- Standard 27: Present Level Contains Age Appropriate Transition Assessment (AATA) and Preferences, Needs, Interests, and Strengths (PINS)
- Standard 31: Annual Goals
- Standard 33: Goals Align to Transition Services
- Standard 34: Appropriate Post-Secondary Goals
- Standard 35: Post-Secondary Goals Updated Annually
- Standard 36: Transition Services Included
- Standard 37: Course of Study



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## **Standard 16: Transition Age Student Invited**

Beginning with the first IEP in effect when the student turns **16**, the IEP Team Notice: Invited the student; 34 CFR § 300.322



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## Standard 22: Agency Participation

For transition age students, the **most recent** IEP meeting also included, to the extent appropriate, and with the consent of the parent or adult student, a representative of any participating agency that was likely to be responsible for providing or paying for transition services. 34 CFR § 300.321





## Standard 26:

# PLAAFP Contains Academic Performance and Functional Performance

- The **most recent** IEP includes a statement of Present Levels of Academic Achievement and Functional Performance including all of the following:
- Input from parent(s) in the areas of academic achievement and functional performance, including concerns for enhancing the education of their child;



## **Standard 26:**

# **Present Level Contains Academic Performance and Functional Performance**

- Present level of academic performance, including strengths, needs, and how the student's disability affects involvement and progress in the general education curriculum, and including the student's most recent performance on State or district-wide assessments; and
- Present level of functional performance, including strengths, needs, and how the student's disability affects involvement and progress in the general education curriculum, and including the results of the initial or most recent evaluation. 34 CFR §300.320 §300.324



## Standard 27: PLAAFP Contains AATA and PINS

- For students who turn **16** when the **most recent** IEP is in effect or who are older than 16, the IEP contains Present Levels of Academic Achievement and Functional Performance including all of the following:
  - results of age-appropriate transition assessments. 34 CFR § 300.320(b)(1)
  - student's preferences, needs, interests, and strengths 34 CFR § 300.43(a)(2)



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## **Standard 31: Annual Goals**

**The most recent IEP contains a statement of measurable Annual Goals including academic & functional goals. 34 CFR §300.320**





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## **Standard 33: Goals Align to Transition Services**

For students who turn **16** when the **most recent** IEP is in effect or who are older than 16, the annual IEP goals are related to the student's transition services. 34 CFR § 300.320



## **Standard 34: Appropriate Post-Secondary Goals**

For students who turn **16** when the **most recent** IEP is in effect or who are older than 16, the IEP includes appropriate **measurable post-secondary transition goals** related to training, education, employment, and, where appropriate, independent living skills, based upon age-appropriate transition assessments. 34 CFR § 300.320



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## **Standard 35: Post-Secondary Goals Updated Annually**

For students who turn **16** when the **most recent** IEP is in effect or who are older than 16, the **post-secondary transition goals** related to training, education, employment, and where appropriate, independent living skills **were updated annually**. 34 CFR § 300.320(b)



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## **Standard 36: Transition Services Included**

For students who turn **16** when the **most recent** IEP is in effect or who are older than 16, the IEP includes transition services needed to assist the student in reaching the post-secondary goals. 34 CFR § 300.320; 34 CFR § 300.43





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## Standard 37: Course of Study

For students who turn **16** when the **most recent** IEP is in effect or who are older than 16 the IEP includes **courses of study** needed to assist the student in reaching the postsecondary goals. 34 CFR § 300.320(b)(2)



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# **So what do you do if you find a standard out of compliance?**

- The SPR&I system will give you information regarding the corrective action that needs to take place.
- Team are encouraged to correct files as soon as possible.



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**PCR File Review Due on 2/3/20**



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**At this point, your County Contact  
will verify your PCR File Review  
Compliance/Non-Compliance.**





## **So, what does additional file reviews mean?**

- If during the additional file reviews, the district is found out of compliance in a standard(s), the system will automatically move the district into “Additional File Review Status”.
- This means that the district must conduct additional file reviews for each standard out of compliance.



### 2019-20 Procedural Compliance Review



#### Individual Corrections

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Standards:	-	-	2



#### Additional Reviews

None At This Time



#### Systemic Issues

None At This Time

### 2019-20 Other Compliance



**Final Determination:** None At This Time

**Focused Monitoring:** None At This Time

**Miscellaneous:** None At This Time

### PCR & Indicators: Other Years



#### 2018-19

Requires Action



#### 2017-18

100% Compliant



#### 2016-17

100% Compliant

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### 2019-20 Compliance and Performance Indicators (2018-19 Data)



#### Leaver (B1 & B2)

Data Not Available



#### Assessment (B3)

Data Not Available



#### Discipline (B4)

Data Not Available



#### Federal Placement (B5)

Data Available - Met Target



#### Disproportionality (B9 & B10)

Data Available - Met Target



#### Child Find (B11)

Data Not Available



#### Significant Disproportionality

Data Not Available



#### Secondary Transition Components of IEPs (B13)

Data Not Available



#### Post School Outcomes (B14)

Data Not Available

### Determination Status

FFY 2016

FFY 2017

### Updates



**The new year (2019-2020) is open in SPR&I. Completed file reviews are due by February 3, 2020 11/07/2019**  
For EI/ECSE Programs: Select and enter files for review. Use the ecWeb generated list of files for EI,...

### Program Staff



# So what Does Systemic Issues Mean?

- If during the additional file reviews, the district finds additional files out of compliance, the SPR&I system will move the district into “Systemic Issues Status”.
- “Systemic Issue Status” results in the need for school districts to providing professional development in the area of concerns... and then conducting additional file reviews for IEPs developed after the professional development training.

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### PCR & Indicators: Other Years



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#### Assessment (B3)

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#### Discipline (B4)

Data Not Available



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Data Available - Met Target



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Data Available - Met Target



#### Child Find (B11)

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#### Significant Disproportionality

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**Additional File Reviews and  
Systemic Issue(s) Activities/File Reviews  
must be completed by April 2021**



## 2019-20 Procedural Compliance Review



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Data Not Available



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## Program Staff



# Indicator Data Available

- B5 Federal Placement-- in system now
- B9/10 Disproportionality-- in system now
- B11 Child Find—2/1/20
- B4 Discipline—2/1/20
- B3 Assessment-- 3/1/20
- B1/2 Leaver -- 3/1/20
- B13 Secondary Transition-- 3/1/20
- B14 Post School Outcomes-- 3/1/20



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School Districts are encouraged to use the  
SPR&I Indicator Data to guide the  
professional development provided to  
school teams.





## **SPRI Resources**

<https://www.oregon.gov/ode/students-and-family/SpecialEducation/GeneralSupervision/Pages/2019-2020spriresources.aspx>

## **Transition Resources**

<https://www.oregon.gov/ode/students-and-family/SpecialEducation/SecondaryTransition/Pages/Secondary-Transition-for-Students-with-Disabilities.aspx>

## **Transition Handbook 19-20 School year**

<https://www.oregon.gov/ode/students-and-family/SpecialEducation/SecondaryTransition/Pages/transrefmaterialsbooklets.asp>



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# Questions?

