## Oregon Department of Education

## **Early Intervention**

## **Early Childhood Special Education**

Area: Early Intervention and Early Childhood Special Education Referrals

**Date:** Effective January 1, 2019

**Citation:** OAR 581-015-2080, 581-015-2110(6), 581-015-2774, 581-015-2810

**Guideline:** Contact Required for Referral

Early Intervention and Early Childhood Special Education (EI/ECSE) programs are responsible for following up on referrals made to them from a variety of sources, including hospitals, prenatal facilities, physicians, parents, child care programs, LEAs, schools, public health facilities, other public health or social service agencies, other clinics or health care providers, public agencies and staff in the child welfare system, homeless family shelters, and domestic violence shelters and agencies.

For the 45 calendar day Early Intervention evaluation timeline, and the 60 school day Early Childhood Special Education evaluation to begin, the following valid and reliable criteria must be in place:

- The Parent/Legal Guardian Name
- Working Contact Phone Number, Text, or Email.
- Child Name
- Child Date of Birth

Until or unless these four criteria are met, the 45 calendar day for Early Intervention and 60 school day for Early Childhood Special Education timelines do not start.