

**Oregon Department of Education  
Early Intervention/Early Childhood Special Education  
Program Operating Guideline**

**Area:** Professional Development

**Date:** May 12<sup>th</sup>, 2010

**Citations:** 20 USC 1432, Sec. 632 (G); OSEP policy memo; 34 C.F.R. 303.12 (b), 303.167(c), 303.18, & 303.344 (d) (1) ii. ORS 343.465 (1) (g); OAR 581-015-0995; OAR 581-015-0900 (17);  
EI/ECSE Policies & Procedures, Section Six, V., A.7; Personnel Standards: Stat. Auth.:  
ORS 343.055, 343.475

**Guideline:** Duties of Related Service Personnel

1. Definition of Related Service Personnel: The definition of a Related Service Personnel in the Oregon Administrative Rules (581-015-2700 (26)), is “a professional who consults, supervises, trains staff, and designs curriculum or implements related services.” Related Service Personnel must possess a minimum of a baccalaureate degree and a valid license necessary to practice in Oregon (OAR 581-015-2900(4)).
2. Related Service Personnel as Service Coordinators: Related Service Personnel who also provide service coordination as outlined in OAR 581-015-2840 must have: (a) TSPC licensure in their area of discipline; or (b) State licensure in their area of discipline; and (c) A professional development plan based on the content of the EI/ECSE competencies.
3. Related Service Personnel as EI/ECSE Specialists: The definition of an EI/ECSE Specialist in the Oregon Administrative Rules (581-015-2700 (26)) is “a professional who implements or coordinates the implementation of individualized family service plans.” Related Service Personnel may serve as EI/ECSE Specialists, if they meet the following criteria outlined in OAR 581-015-2900(3): (a) Possess a minimum of a baccalaureate degree in early childhood, special education or a related field; (b) Have a professional development plan based on the content of the EI/ECSE competencies; and (c) Hold one of the following credentials:
  - (A) TSPC licensure or endorsement in EI/ECSE;
  - (B) TSPC licensure or endorsement in related field; or
  - (C) Within 12 months of employment, authorization as an Early Childhood Specialist under OAR 581-015-2905.
4. Related Service Personnel as Lead Interventionists: In a Transdisciplinary Model of service, a lead interventionist or primary specialist provides service coordination and specialized instruction to a child. They assure that all goals for the child and family are mutually agreed upon among the staff and family and that information, skills, and knowledge are shared across disciplinary boundaries in order to meet those goals.

Lead Interventionists are either Related Service Personnel or EI/ECSE Specialists, given the child's area of primary need. For a child with an overall delay or a primary delay in cognitive development, the lead interventionist most commonly will be an EI/ECSE Specialist and hold the required credentials outlined in OAR 581-015-2900(3).

If the child's primary delay is a specific communication disorder(s), the lead interventionist will likely be a Speech Language Pathologist who holds the required credentials outlined in OAR 581-015-2900(4). For a child whose primary needs result from motor disorders, the lead interventionist will likely be an Occupational or Physical Therapist.

Related Service Personnel who provide service coordination must have: a) TSPC licensure in their area of discipline; or (b) State licensure in their area of discipline; and (c) A professional development plan based on the content of the EI/ECSE competencies (OAR 581-015-2840).