

SICC Executive Team Retreat

August 8, 2025

10:00 a.m. -2:00 p.m.

Hybrid Meeting-

In-person location-

Oregon Department of Education

255 Captial St. NE, Salem, OR 97310

Room 251 B (please check-in at the 4th floor reception area)

For online attendees [Zoom link](#)

Agenda and Meeting Notes

Attendees-

10:00 Welcome

- From the SICC Chair

10:05 Membership Update:

- Melissa Williams

10:10 Develop Guidelines for the LICC spotlight at SICC

One idea mentioned-What is going well and where are the learnings happening in the LICCs?

10:20 Goals

- Review accomplishments for 2025
- Identify New goals (measurable)
- Remove completed or outdated goals

11:20-11:30 Break

11:30-12:00 EI/ECSE Director's Report

- Anticipated Items on which SICC will be providing input/advisory:
 - House Bill 2682-updating the EI/ECSE Adequate Service Level Calculation
 - Updated Assessment for EI/ECSE
 - EI/ECSE Standards
 - Governor's report (January meeting)
 - Annual Performance Review Report (January meeting)
 - Adequate Service Level report (March meeting)

12-12:30 lunch on your own

12:30 - Ad Hoc guidelines

Guidance on the duration and purpose of an ad hoc member:

- When to vote in ad hoc members and how
- Travel reimbursements/meeting payment
- Voting to occur at May or September meetings

12:30-1:30 Planning for next year's agenda's

- SICC Dashboard:
 - All members and ad hoc have access to the Dashboard
 - The Board Administrator, Mandy Stanley, will reach out to presenters to request power points or other materials and upload them to the SICC Dashboard. Meeting notes will include presenter materials and will be available upon council approval. These will then be posted to the website.
 - Please provide your improvement input via email to the SICC Board Administrator, Mandy Stanley at Mandy.stanley@ode.oregon.gov
- Invitation to Ramonda, Assistant Superintendent of the Office of Enhancing Student Opportunities. Could a member ask Ramonda to come to the first council meeting to provide an overview of:
 - ODE vision for accountability
 - Special Education General Supervision
- TAESE/SACSE Joint meeting
- Member Orientation
- Committees
 - Governor's report-video request
- Voting in September for:
 - Vice Chair
 - Membership Chair
 - Ad hoc members

SICC topic Ideas from the SICC survey and member contributions:

- Shared agreements to present to the full council and include on the agenda
- Advisory around FACTS to help families around services and possible impacts to services
- Every child belongs(DELC)/Suspension and expulsion and manifestations (ODE)
- Public comment guidelines
- Partnerships with our Hub-LICC Manuals? Do we want to talk about what, why or how?
- Adding in accessibility to meetings-describing ourselves for people who may experience a visual impairment, pronouns and accessibility features on zoom translation/CC

- [Public meeting law checklist](#)-Oregon Government Ethics Commission If you have any additional questions, please email the training team at training@ogec.oregon.gov or call us at (503)-378-5105.[OGEC training information](#)

2:00 Meeting adjourned