

COMPETENCY AREA # 2

ASSESSMENT

SPECIALIST to SUPERVISOR

OUTCOME

EI/ECSE supervisor understands and is able to interpret information through the use of appropriate instruments for screening, eligibility, program planning, child progress, and program evaluation.

CORE COMPETENCIES

2.1	Knowledge of the functions of different types of assessment tools and selects and administers appropriate measures for intended purposes (e.g., screening, standardized, curriculum-based).
Mastery Profile:	Documentation:
NA 1 2 3 4 <u>5</u>	<u>1</u> <u>2</u> <u>3</u> <u>4</u> 5 6 <u>7</u> 8 9 10
2.2	Ensures use of culturally unbiased assessment practices and procedures.
Mastery Profile:	Documentation:
NA 1 2 3 <u>4</u> 5	1 <u>2</u> <u>3</u> <u>4</u> 5 6 <u>7</u> 8 9 <u>10</u>
2.3	Ensures family interviews are conducted in ways that are sensitive to family culture and includes family input, strengths, and priorities as part of the team assessment information.
Mastery Profile:	Documentation:
NA 1 2 3 <u>4</u> 5	1 <u>2</u> <u>3</u> <u>4</u> 5 6 <u>7</u> 8 9 <u>10</u>
2.4	Knowledge of eligibility criteria for EI and ECSE according to Oregon Administrative Rules.
Mastery Profile:	Documentation:
NA 1 2 3 4 <u>5</u>	1 <u>2</u> <u>3</u> <u>4</u> 5 6 <u>7</u> 8 9 10
2.5	Measures program effectiveness (e.g., parent satisfaction, classroom environment, staff professional development, child outcomes) by conducting surveys, interviews, and gathering other assessment data.
Mastery Profile:	Documentation:
NA 1 2 3 4 <u>5</u>	1 <u>2</u> <u>3</u> <u>4</u> 5 6 <u>7</u> 8 9 10

COMPETENCY AREA # 3

FAMILY

SPECIALIST to SUPERVISOR

OUTCOME

Supervisor guides EI/ECSE personnel to recognize the family as a long-term influence in the child's life and ensures family engagement practices and supports are used in all aspects of service delivery.

CORE COMPETENCIES

3.1	Ensures program as a whole actively engages families in all aspects of service delivery including home and classroom activities, practices, and procedures.
Mastery Profile:	Documentation:
NA 1 2 3 <u>4</u> 5	<u>1</u> <u>2</u> <u>3</u> <u>4</u> 5 6 <u>7</u> 8 9 <u>10</u>

3.2	Communicates effectively with families and responds to their questions in a timely manner.
Mastery Profile:	Documentation:
NA 1 2 3 4 <u>5</u>	<u>1</u> <u>2</u> <u>3</u> 4 5 6 7 8 9 <u>10</u>

COMPETENCY AREA # 4

SERVICE DELIVERY

SPECIALIST to SUPERVISOR

OUTCOME

EI/ECSE supervisor designs, implements, and evaluates a program, which provides appropriate services for EI/ECSE children with their families in their local communities.

CORE COMPETENCIES

4.1	Knowledge of early childhood and EI/ECSE best practices as defined by appropriate professional organizations, and supports the training and implementation of these practices.
Mastery Profile: NA 1 2 3 <u>4</u> 5	Documentation: <u>1</u> <u>2</u> <u>3</u> <u>4</u> 5 6 7 8 9 <u>10</u>
4.2	Creates a safe, inclusive, and culturally responsive environment that engages personnel and supports all parents and children in meaningful learning activities and social interactions.
Mastery Profile: NA 1 2 3 <u>4</u> 5	Documentation: <u>1</u> <u>2</u> <u>3</u> <u>4</u> 5 6 7 8 9 <u>10</u>
4.3	Understands and ensures use of general and specialized content knowledge for teaching across curricular content areas (i.e., Literacy, Math) to differentiate and provide instruction to address individual needs.
Mastery Profile: NA 1 2 3 <u>4</u> 5	Documentation: <u>1</u> <u>2</u> <u>3</u> <u>4</u> 5 6 7 8 9 10

COMPETENCY AREA # 5

PROGRAM MANAGEMENT

SPECIALIST to SUPERVISOR

OUTCOME

EI/ECSE supervisor demonstrates knowledge of and applies federal and state legislative regulations (IDEA, Oregon Administrative Rules), policies, procedures, and state targets and goals affecting EI/ECSE programs and works to establish program guidelines.

CORE COMPETENCIES

5.1	Ensures compliance with federal and state policies and regulations.
Mastery Profile:	Documentation:
NA 1 2 3 4 <u>5</u>	<u>1</u> <u>2</u> <u>3</u> 4 5 6 7 8 9 10
5.2	Knowledge of contractor's/subcontractor's vision, goals, guidelines, and operating procedures which drive services for children and families.
Mastery Profile:	Documentation:
NA 1 2 3 <u>4</u> 5	<u>1</u> <u>2</u> <u>3</u> <u>4</u> 5 6 <u>7</u> 8 <u>9</u> 10
5.3	Conducts comprehensive and effective staff performance appraisals that are aligned with the agency's staff evaluation system.
Mastery Profile:	Documentation:
NA 1 2 3 <u>4</u> 5	<u>1</u> <u>2</u> <u>3</u> <u>4</u> 5 6 7 8 9 10
5.4	Identify and implement a staff development plan to ensure staff meet EI/ECSE competencies and stay current with research and best practices.
Mastery Profile:	Documentation:
NA 1 2 3 <u>4</u> 5	<u>1</u> <u>2</u> <u>3</u> <u>4</u> 5 6 7 8 9 10
5.5	Manages daily responsibilities such as scheduling meetings, assigning tasks, supervising activities, and following through with assignments to effectively utilize time and resources.
Mastery Profile:	Documentation:
NA 1 2 3 <u>4</u> 5	<u>1</u> <u>2</u> <u>3</u> <u>4</u> 5 6 7 8 9 <u>10</u>

5.6	Understands sources of contractor's/subcontractor's funds.
Mastery Profile: NA 1 2 3 <u>4</u> 5	Documentation: 1 <u>2</u> 3 4 5 6 <u>7</u> 8 <u>9</u> 10

5.7	Develops and manages an annual or bi-annual budget for the program which allocates resources efficiently and responsibly.
Mastery Profile: NA 1 2 3 <u>4</u> 5	Documentation: 1 <u>2</u> 3 <u>4</u> 5 6 <u>7</u> 8 <u>9</u> 10

5.8	Understands and follows labor laws, union contracts, and anti-discriminatory hiring practices.
Mastery Profile: NA 1 2 3 <u>4</u> 5	Documentation: 1 <u>2</u> <u>3</u> 4 5 <u>6</u> <u>7</u> 8 <u>9</u> 10

5.9	Ensures EI/ECSE personnel understand the policies and regulations governing confidentiality and mandatory reporting.
Mastery Profile: NA 1 2 3 <u>4</u> 5	Documentation: <u>1</u> <u>2</u> <u>3</u> 4 5 6 <u>7</u> 8 9 10

COMPETENCY AREA # 6

SERVICE COORDINATION

SPECIALIST to SUPERVISOR

OUTCOME

EI/ECSE supervisor promotes coordinated services compliant with federal and state regulations which ensure the efforts of the family, the EI/ECSE, ECE programs and community services are complementary, unduplicated, and focused on family identified strengths, needs and priorities.

CORE COMPETENCIES

6.1	Knowledge and implementation of timelines, processes, and procedures associated with evaluation, assessment, and IFSP delivery in compliance with program, state, and federal regulations.	
	Mastery Profile: NA 1 2 3 4 <u>5</u>	Documentation: <u>1</u> <u>2</u> <u>3</u> <u>4</u> 5 6 7 8 9 10
6.2	Ensures services are provided in collaboration with other EC programs and community resources.	
	Mastery Profile: NA 1 2 3 <u>4</u> 5	Documentation: 1 <u>2</u> <u>3</u> <u>4</u> 5 6 <u>7</u> 8 9 <u>10</u>
6.3	Ensures EI/ECSE personnel understand parental rights and procedural safeguards and how to effectively inform parents of these rights.	
	Mastery Profile: NA 1 2 3 <u>4</u> 5	Documentation: <u>1</u> <u>2</u> <u>3</u> <u>4</u> 5 6 <u>7</u> 8 9 <u>10</u>

COMPETENCY AREA #8

PROFESSIONAL DEVELOPMENT VALUES / ETHICS

SPECIALIST to SUPERVISOR

OUTCOME

EI/ECSE supervisor understands the roles and responsibilities of a supervisor and reflects on their current performance, identifying professional goals and participating in professional development activities that contribute to improved professional practices.

CORE COMPETENCIES

8.1	Reflects on practices for the purpose of targeting goals and specifying steps to ensure ongoing personal professional growth.		
	Mastery Profile: NA 1 2 3 <u>4</u> 5	Documentation:	<u>1</u> <u>2</u> <u>3</u> <u>4</u> 5 6 7 8 9 10
8.2	Actively seeks performance feedback and uses the information to improve practice.		
	Mastery Profile: NA 1 2 3 <u>4</u> 5	Documentation:	<u>1</u> <u>2</u> <u>3</u> 4 5 6 7 8 9 <u>10</u>
8.3	Adheres to a code of professional ethics as identified by licensure agency, professional organization, and/or employer.		
	Mastery Profile: NA 1 2 3 4 <u>5</u>	Documentation:	<u>1</u> <u>2</u> <u>3</u> 4 5 6 7 8 9 <u>10</u>
8.4	Provides supervision to EI/ECSE personnel; supporting reflective practices and providing guidance for professional growth and development (e.g., assists in identifying appropriate goals, shares appropriate resources and supports to improve practices).		
	Mastery Profile: NA 1 2 3 <u>4</u> 5	Documentation:	<u>1</u> <u>2</u> <u>3</u> <u>4</u> 5 6 7 8 9 <u>10</u>