

Serving Summer Meals During COVID-19

A fact sheet for the Summer Food Service Program (SFSP) and the Seamless Summer Option (SSO)

Updated:
December 2020

Serving Our Communities

Many families rely on school meals during the school year. When schools close suddenly, children can be at risk for hunger. By serving summer meals during these crucial periods, Sponsors are helping families stay healthy and ensuring that children have the energy to learn and play. Your work is an important part of your community's health.

Non-Congregate Meals

USDA has granted a waiver to the Oregon Department of Education (ODE) so eligible Summer Food Service Program and NSLP Seamless Summer Option Sponsors can apply to serve non-congregate meal service during the COVID-19 pandemic. Sponsors **must notify ODE Child Nutrition Programs (CNP) and receive approval prior to serving non-congregate meals.**

Summer Meals Checklist

Sponsors must ensure that the following basic requirements are met:

- Serve meals at the location and time provided and approved by ODE CNP
- Follow local health and safety codes including an up-to-date temperature log
- Keep current menu documentation for all meals and snacks served
- Claim only meal types allowed by regulations and approved in CNPweb
- Serve meals that meet the requirements for the meal pattern selected and approved by ODE CNP
- Sponsors should ensure that duplicate meals are not served to any child
- Take point of service meal counts at every site for all meals and snacks served
 - If serving multiple meals and snacks together, meal counts must be taken for each meal type
 - Meals are counted only for eligible children ages 1-18 (or participants with disabilities 19 years and older who are enrolled in a school program)
- Complete site monitoring reviews for all sites as required
- Train staff on meal pattern and meal service requirements prior to the start of meal

Additional requirements may apply

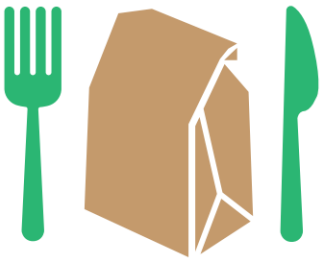
For more information, contact:

- **SFSP Sponsors:** Your assigned NSLP Child Nutrition Specialist or ode.communitynutrition@ode.state.or.us
- **SSO Sponsors:** Your assigned NSLP Child Nutrition Specialist or ode.schoolnutrition@state.or.us



Non-Congregate Meal Service Styles

- Sponsors must be approved by ODE CNP to serve meals in a non-congregate setting.
- All meals served in a non-congregate setting must be complete, unitized meals
- Offer Versus Serve must be approved by ODE CNP prior to use
- Sponsors can serve up to one week of meals and/or snacks at one time for all meal service styles



Grab and Go Meal Service

Meals are served at a designated site and children may pick up meals for consumption off site. Meal service:

- Can be provided to the **parents or guardians of eligible children**
- Must have point-of-service meal counts for each meal type served

Tip: If serving meals that must be reheated, include instructions for families to safely store and reheat food items.

Bus Delivery Meal Service

Meals are delivered along planned bus stops within eligible school or census boundaries. Meals are dropped off at each site and handed out to children who are present. Meal service:

- Must only take place at area eligible bus stops
- Must inform ODE CNP** of the location of all bus stops
- Can be provided to the **parents or guardians of eligible children**
- Have point-of-service meal counts for each meal type served **at each bus drop**

Tip: Use current bus routes that are safe and familiar to families.



Home Delivery Meal Service

Only available to School Food Authorities: Meals are delivered directly to the homes of area-eligible children or children who qualify for free or reduced price meals. Meal delivery:

- Have designated delivery times
- Requires the school to obtain **written consent from households** to receive delivered meals
- Must have a point-of-service meal count at the time of delivery
- Does not require children to be present to receive meals, but meals can only be provided for eligible children
- Must maintain confidentiality of children that are eligible for free or reduced price meals

Tip: Sponsors must contact the State Agency for approval prior to initiating delivery service