



ODE Farm to School Procurement Grant Progress Report 2019-2020

Hello Oregon Farm to School Procurement Grant Sponsor!

We want to hear how the ODE Farm to School Procurement Grant for School Year 2019-2020 made an impact on your Oregon purchases and farm to school education in your district/organization.

This progress report is mandatory, and required of all sponsors that participate in the ODE Farm to School Procurement Grant for Oregon Grown or Processed food. The survey should take about 1 hour to complete. It may be helpful for you to review your baseline data from year 1 (for new sponsors), or your final report from last time (for returning sponsors). To request an additional copy of this data please contact the ODE Farm to School Team at farmtoCNP@ode.state.or.us

REMINDER: This report is due September 30, 2020. After this due date, you will not be able to submit future reimbursement claims or receive additional funding until this report is submitted.

For more details about grant requirements and materials for this program please visit the ODE Farm to School Grant webpage by copy/pasting this link into your browser www.bit.ly/orf2s - then click on the "Oregon Farm to School Grant" link.

1. District or Organization Name

2. ODE Agreement Number (this is the same agreement number you use for all ODE CNP operations: NSLP, CACFP & SFSP)

3. Name of person completing this form

4. Title

5. Email

6. Phone

7. Name of Nutrition Service Director (if different)

8. Title

9. Email

10. Phone

Food Purchasing

11. District/Organization food budget

12. For the 2019-2020 school year, what was your approximate total food cost (in dollars)? Please include all USDA foods and exclude labor costs.

13. Did you buy Oregon grown or processed food (excluding liquid milk) during the 2019-2020 school year?

Yes

No

Unsure

Serving Oregon Foods

14. During the 2019-2020 school year, were Oregon grown and/or processed foods (other than liquid milk) served at ALL schools in your district/branches of your organization?

Yes

No

Unsure

15. Please list all schools/branches of your organization where Oregon grown and/or processed food was served (please do not include bullet point formatting).

16. Please provide the total dollar amount (in whole dollars) spent on Oregon grown and/or processed food during the 2019-2020 school year for the following categories. The total amount should include both claimed and unclaimed Oregon food purchases (Please enter "0" for categories where no \$ was spent):

Unprocessed fruits and vegetables (including raw, whole, dried, frozen, chopped cut peeled)

Processed fruits and vegetables (including canned, pureed, or otherwise processed)

Beef

Pork

Poultry

Fish and Seafood

Other meats (lamb, bison, mixed deli meats, etc.)

Eggs

Liquid Milk

Dairy Products (excluding liquid milk)

Beans

Grains (oatmeal, granola, barley, rice, etc.)

Bakery Products (bread, muffins, rolls, buns, etc.)

Other (oil, seasoning, chips, tortillas, sauces, etc.)

17. Who is your liquid milk vendor?

Purchasing Methods for Oregon Grown and/or Processed Foods

During the 2019-2020 school year, please indicate how you used your food dollars (including USDA Foods and cash) to procure Oregon grown and/or processed products. You may check more than one method or check unsure if you don't know.

18. Directly from farmers/ranchers/fisherman

- | | |
|--|---------------------------------|
| <input type="checkbox"/> USDA Foods | <input type="checkbox"/> Unsure |
| <input type="checkbox"/> Cash | <input type="checkbox"/> N/A |
| <input type="checkbox"/> Oregon Farm to School Grantee Funds (2019-2020) | |

19. Through a distributor or wholesaler

- | | |
|--|---------------------------------|
| <input type="checkbox"/> USDA Foods | <input type="checkbox"/> Unsure |
| <input type="checkbox"/> Cash | <input type="checkbox"/> N/A |
| <input type="checkbox"/> Oregon Farm to School Grantee Funds (2019-2020) | |

20. Through a grower's cooperative

- | | |
|--|---------------------------------|
| <input type="checkbox"/> USDA Foods | <input type="checkbox"/> Unsure |
| <input type="checkbox"/> Cash | <input type="checkbox"/> N/A |
| <input type="checkbox"/> Oregon Farm to School Grantee Funds (2019-2020) | |

21. Other (please specify)

Please report how many agribusinesses you purchased Oregon grown and/or processed foods from during the 2019-2020 school year.

Please indicate the number of agribusinesses, NOT the number of purchases. If you purchased fresh strawberries from a grower 15 times and purchased from no other growers, then you would enter "1 to 5" because that is one agribusiness you purchased strawberries from.

22. Grower

- | | |
|--------------------------------|---|
| <input type="checkbox"/> 0 | <input type="checkbox"/> 16-20 |
| <input type="checkbox"/> 1-5 | <input type="checkbox"/> Greater than 20 |
| <input type="checkbox"/> 6-10 | <input type="checkbox"/> Unknown/Not sure |
| <input type="checkbox"/> 11-15 | |

23. Rancher

- | | |
|--------------------------------|---|
| <input type="checkbox"/> 0 | <input type="checkbox"/> 16-20 |
| <input type="checkbox"/> 1-5 | <input type="checkbox"/> Greater than 20 |
| <input type="checkbox"/> 6-10 | <input type="checkbox"/> Unknown/Not sure |
| <input type="checkbox"/> 11-15 | |

24. Fisherman

- | | |
|--------------------------------|---|
| <input type="checkbox"/> 0 | <input type="checkbox"/> 16-20 |
| <input type="checkbox"/> 1-5 | <input type="checkbox"/> Greater than 20 |
| <input type="checkbox"/> 6-10 | <input type="checkbox"/> Unknown/Not sure |
| <input type="checkbox"/> 11-15 | |

25. Distributor or wholesaler (Sysco, Duck Delivery, FSA, etc.)

- | | |
|--------------------------------|---|
| <input type="checkbox"/> 0 | <input type="checkbox"/> 16-20 |
| <input type="checkbox"/> 1-5 | <input type="checkbox"/> Greater than 20 |
| <input type="checkbox"/> 6-10 | <input type="checkbox"/> Unknown/Not sure |
| <input type="checkbox"/> 11-15 | |

School Garden Produce

26. In how many schools did you incorporate school garden produce into the cafeteria meals during the 2019-2020 school year?

Promotion of Oregon Foods and Oregon Harvest for Schools

27. Did you use Oregon Harvest for Schools materials to promote Oregon foods?

- Yes
- No
- Unsure
- I don't know what Oregon Harvest for School materials are

28. If you answered yes, please check where Oregon Harvest for Schools materials were used.

- Cafeteria
- Classroom
- Family and home environment
- Other (please specify)

29. In the 2020-2021 school year, did you increase your use of the Oregon Harvest for Schools Portal as a tool for finding Oregon foods? (Here is a link to the Portal for your reference <https://portal.oregonharvestforschools.com/>)

- Yes
- No
- I didn't know about the Portal until now

Farm to School Educational Activities

30. Which of the following are educational activities that occurred in your district? Please check all that apply.

- | | |
|--|---|
| <input type="checkbox"/> Farm field trips | <input type="checkbox"/> Cooking classes |
| <input type="checkbox"/> School garden | <input type="checkbox"/> Nutrition and food-based lessons |
| <input type="checkbox"/> Tasting tables | <input type="checkbox"/> None |
| <input type="checkbox"/> Future Farmers of America (FFA) | <input type="checkbox"/> Unsure |
| <input type="checkbox"/> 4H | |
| <input type="checkbox"/> Other (please specify) | |

Additional Information

31. Please describe any special promotions or events that you've executed that were focused on the Oregon foods you purchased. For example, a school assembly featuring local producers, or theme days such as "boat to school," etc. Please indicate if these are reoccurring events. If none, enter "none".

32. Other than being reimbursed for Oregon foods that you would normally include on your menus, please list anything additional or out of the ordinary that you've purchased, that you wouldn't have purchased without funding from this grant. For example, "started purchasing Oregon-raised meat or locally processed bagels"

33. Indicate any innovative purchasing strategies you have used to purchase Oregon products since you've been participating in this grant. Check all that apply.

- Forward contracting
- Coordinated purchasing with other districts
- Direct purchasing
- Other (please specify)

Barriers and Challenges

34. Please tell us about any barriers or challenges that made it difficult to purchase Oregon foods **BEFORE** the coronavirus outbreak. Check all that apply. You will have an opportunity to give your input on pandemic-related challenges at the end of this survey.

- It is hard to find local producers to purchase from
- Oregon products are not available at a price or in a quantity that works for our district
- We don't have time to do the research to find local producers
- We need resources to find Oregon products/producers
- We don't have time to process locally grown products in our kitchens
- Other (please specify)

35. If the grant program does not continue, will you continue to purchase Oregon grown and/or produced products without the additional funds provided?

- Yes
- No
- Unsure

36. Please provide an explanation for your answer above.

How Are We Doing?

37. Please rate your satisfaction with how this grant is administered by ODE:

- | | |
|--|---|
| <input type="radio"/> Very satisfied | <input type="radio"/> Dissatisfied |
| <input type="radio"/> Satisfied | <input type="radio"/> Very dissatisfied |
| <input type="radio"/> Neither satisfied nor dissatisfied | |

38. Allowable reimbursable expenses are clear to me.

- | | |
|--|---|
| <input type="radio"/> Strongly agree | <input type="radio"/> Disagree |
| <input type="radio"/> Agree | <input type="radio"/> Strongly disagree |
| <input type="radio"/> Neither agree nor disagree | |

39. The instructions to submit a claim are clear to me.

- | | |
|--|---|
| <input type="radio"/> Strongly agree | <input type="radio"/> Somewhat disagree |
| <input type="radio"/> Agree | <input type="radio"/> Disagree |
| <input type="radio"/> Somewhat agree | <input type="radio"/> Strongly disagree |
| <input type="radio"/> Neither agree nor disagree | |

40. Reporting requirements and timeline are clear to me.

- | | |
|--|---|
| <input type="radio"/> Strongly agree | <input type="radio"/> Disagree |
| <input type="radio"/> Agree | <input type="radio"/> Strongly disagree |
| <input type="radio"/> Neither agree nor disagree | |

41. Please share anything about the grant administration or requirements that you would like to see improved or changed.

The following questions are open-ended to give you an opportunity to discuss barriers and challenges specific to the pandemic. These questions are optional, but your insight is appreciated

42. How has COVID impacted your ability to use your Farm to School grant funds?

43. What support and resources do you feel would be most helpful in the coming school year if COVID-related restrictions are still in place?

44. What are some of your anticipated concerns related to COVID and the future of your school/organization's food program?