

## TASTING TABLE

### SCHOOL:

School day starts:

School day ends:

Lunch period start and end time all students:

Each grade level has lunch at:

Address:

Phone Number:

Principal's name:

Office staff:

Kitchen staff's name:

Lunch monitor:

# of students enrolled:

% of students eligible for FRL:

### DATE and time:

#### Produce from this farm:

- Schedule with principal
- Schedule with kitchen staff
- Arrange our location in the cafeteria and place to prep (wash and prep veggies elsewhere if possible) Schedule volunteers
  
- At least one person with food handler's card and they know protocol
- Volunteer background check forms complete for all volunteers; Submit volunteer background check forms
- Create a schedule for the day
- Order the veggies **Know the source:**
- Identify the farm from which the produce came:
- Provide farms with ODA brochure "Keeping Produce Safe on the Farm" Interview suppliers about food handling practices and make notes
- Determine that practices are consistent with ODA's recommendations Confirm that farm supplying produce has product liability insurance Get proof of product liability insurance
- Confirm/ arrange delivery/ pick up of veggies
- Confirm meeting place and time with all vols.
- Remind kitchen staff, principal, office staff and teachers a couple of days before Encourage them to make a morning announcement
- Pick up the veggies

- Pack and prep supplies

#### AFTER

- Complete food safety protocol
- Pay for the veggies
- **TASTING TABLE SUPPLIES**
- **Date School # of students**
- Schedule for the day
- Signs for the veggies
- Pictures of the farmers or kids on field trip Easel/stand for picture board
  
- A table if tables are not available in the cafeteria small paper plates for kids without trays
- Gloves
- Food safety protocol Spray bottle with bleach water Rags/towels/paper towels
- Aprons
- Containers for transporting prepped veggies
- Serving platters Tongs
- Big spoons for corn, etc.
- Knives and cutting boards for last minute prep at the school?
- Compost bucket
- Name tags for all adults
- Plastic produce bags for leftovers
- Plastic bags for extras for kids to take home
- Camera
- First aid kit
- Food from the farm in the cooler with ice including:

This resource was created by the Willamette Farm and Food Coalition