**ODE Farm to School Procurement and Education Grant Rule Writing Stakeholder Webinar** Thursday, September5, 2019 12:00 –2:30 pm

**AGENDA**

**COMMENTS/INPUT:**

Please add your comments specific to the definition of terms and criteria in the chat box, send email, or provide verbal comments during the Q & A section of the agenda. We would like to have a written record.

**Overview**

-Purpose: introduce and define any NEW or proposed changes to existing rules

-Agenda for Today: Procurement (Noncompetitive and Competitive) and Education Grants

-Next Call: Evaluation and Technical Assistance Grants

-Rule Writing Process: Stakeholders will advise the ODE and provide informed insight into the administration of the farm-to-school grant program for the purpose of revising and adopting rules administer that program. Rule proposals developed will be presented to the State Board of Education, which will hear the proposed rules at one meeting and then consider them for adoption at a second meeting. This

process will take at least 45 days.

**Definition of Oregon Farm to School Procurement and Education Grant Eligible Entities and Terms**

* Legislature expanded the types of entities that can receive a noncompetitive and competitive education grant. See section 1(3)(a) and (5)(a) of the enrolled bill.
* Define provider of center-based programs for children in the CACFP (for both Proc & Ed grants)
* Meals definition (lunches=1/1, breakfasts=2/1, snacks=4/1)
* Providers of center-based programs for children in CACFP & Producers are eligible to apply for Competitive Education Grants
* Define producers of food produced or processed in this state, including farmers,

ranchers and seafood harvesters.

**Q & A: Definition of Terms**

**Noncompetitive Procurement Grant Rules**

 Added CACFP (providers of center-base programs), SFSP – 1(3)(a)

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**Q & A: Noncompetitive Procurement Grant**

**Competitive Procurement Grant Rules**

• Added CACFP (providers of center-based programs), SFSP - 1(4)

• Section 1(2)(b) creates a new competitive grant to encourage and sustain efforts to purchase

or promote Oregon-produced or -processed foods.

- Suggested\* limitation up to 20% of total procurement funds can be used for costs such as

labor, research, sourcing, mileage for travel, small kitchen appliances/equipment, as well as

education and promotion activities of Oregon foods eligible for procurement reimbursements

• Define competitive process to encourage and sustain successful efforts to purchase or promote

food produced or processed in the state

• Eligibility criteria:

- Suggested\* mandatory participation in Noncompetitive Procurement Grant

- Suggested\* history of excellent performance in Noncompetitive Procurement Grant (criteria:

past participation in program, diverse purchases from multiple vendors, and meets reporting

requirements)

- Suggested\* demonstrated plan to source directly from producers and processors in entity’s

region

- Suggested\* engagement with regional producers to promote products in meal programs

- Suggested\* required record keeping tool for tracking all Oregon purchases

- Suggested\* matching requirement of %/amount Oregon purchases

**Q & A: Competitive Procurement Grant**

**Competitive EducationGrant Rules**

* Eligible entities to include CACFP providers and producers (1)5(F)(I)

Section (1)5(a) Based on a competitive process, the department shall provide grants to assist in paying the costs incurred to **coordinate and implement** food based, agriculture based, or garden based educational activities in the school district.

- Suggested\* Coordination includes, but is not limited to, researching, writing and preparing

lesson plans, gathering materials and general administration.

- Suggested\* Implementation includes, but is not limited to, delivering educational

activities, cost of supplies and materials.

- Suggested\* No more than 20% of total grant award may be billed to

coordination and implementation costs