**ODE Farm to School Procurement Grant Progress Report** due 9/30/2020

Introduction

Hello Oregon Farm to School Procurement Grant Sponsor!

We want to hear how the ODE Farm to School Procurement Grant for School Year 2017-2018 made an impact on your Oregon purchases and farm to school education in your district.

The progress report is mandatory, and required of all sponsors that participate in the ODE Farm to School Procurement Grant for Oregon Grown or Processed food. The survey should take about 1 hour to complete. It may be helpful for you to review your baseline data from year 1 (for new sponsors), or your final report from last time (for returning sponsors). To request an additional copy of this data please contact the ODE Farm to School Team Rick Sherman at farmtoCNP@ode.state.or.us

For more details about grant requirements and materials for this program please visit the ODE Farm to School Grant webpage by visiting [www.bit.ly/orf2s](http://www.bit.ly/orf2s) - and then clicking on the “Oregon Farm to School Grant” link.

 ---------------------------------------------------------------------------------------

**Contact Information**

ODE Farm o School Procurement Grant Progress Report due 9/28/2018

Sponsor Name

ODE Agreement number (this is the same agreement number you use for all ODE CNP operations: NSLP, CACFP & SFSP)

1. Sponsor information

Name

Title

Email

Phone

2. Nutrition Services Director (NSD) or equivalent Contact info

Name

Title

email

Phone

**School Food Budget**

ODE Farm o School Procurement Grant Progress Report due 9/28/2018

4. For the 2019-2020 school year, what was your approximate total food cost (in dollars)? Please include all USDA foods and exclude labor costs

**Oregon Grown or Processed** **Foods**

ODE Farm o School Procurement Grant Progress Report due 9/28/2018

5. Did you buy Oregon grown or processed food (excluding liquid milk) during the 2017-\* 2018 school year?

YES / NO / UNSURE

**Schools Serving Oregon Grown or Processed Foods** Procurement Grant Progress Report due 9/28/2018

6. During the 2017-2018 school year, were Oregon grown and/or processed foods (other than liquid milk) served at ALL schools in your district?

YES / NO /UNSURE

 School Procurement Grant Progress Report due 9/28/2018

7. Please list all schools or operations in your school district or operation where Oregon grown or processed food was served.

8. Please provide the total dollar amount (in whole dollars) spent on Oregon grown or processed food during the 2017-2018 school year for the following categories. This total amount should include both claimed and unclaimed Oregon food purchases *(Please enter "0" for categories where no $ was spent):*

-Unprocessed fruits and vegetables *(including raw, whole, dried, frozen, chopped cut peeled)*

-Processed fruits and vegetables *(including canned, pureed, or otherwise processed)*

-Beef

-Pork

-Poultry

-Fish and Seafood

--Other meats (lamb, bison, mixed deli meats, etc.)

-Eggs

-Liquid milk

-Dairy products (excluding liquid milk)

-Beans

-Grains (oatmeal, granola, barley, rice, etc)

-Bakery Products (bread, muffins, rolls, buns, etc.)

-Other (oil, seasoning, chips, tortillas, sauces)

9. Who is your liquid milk vendor (Alpenrose, Spring Valley, etc.)?

**Purchasing Methods for Oregon Grown or Processed Foods** Farm o School

10. During the 2017-2018 school year, please indicate how you used your food dollars (including USDA Foods and cash) to procure Oregon grown or processed products. You may check more than one method or check unsure if you don't know.

Procurement Grant Progress Report due 9/28/2018

*Columns*:

USDA Foods

Cash

Oregon Farm to School Grantee Funds (2017-2018)

Unsure

Not Applicable

*Rows*:

Directly from farmers/ranchers/fisherman

Through a distributor or wholesaler

Through a grower's cooperative

Other (specify below)

Other (please specify)

**Number of Suppliers Providing Oregon Grown or Processed Foods:**

11. How many agribusinesses did you purchase Oregon grown or processed foods from during the 2019-2020 school year? Please note the number of agribusinesses, not the number of purchases made to those agribusinesses. For example, if you purchased fresh strawberries from a grower 15 times and purchased from no other growers, then you would enter "1 to 5" because that is one agribusiness you purchased from.

*Columns:*

0

1-5

6-10

11-15

16-20

Greater than 20

Unknown/not sure

*Rows:*

Grower

Rancher

Fisherman

Distributor or Wholesaler

(Sysco, Duck Delivery, FSA, etc.)

**School Garden Produce**

12. In how many schools did you incorporate school garden produce into cafeteria meals during the 2019-2020 school year? if none, please enter "0."

**Promotion of Oregon Foods and Oregon Harvest for Schools**

13. Did you use Oregon Harvest for Schools materials to promote \* Oregon foods?

YES / NO / UNSURE

I don't know what Oregon Harvest for Schools materials are

14. If yes, where did you use Oregon Harvest for Schools materials?

Cafeteria

Classroom

Family and Home Environment

Other

**Farm to School Educational Activities**

15. Which of the following are educational activities that occurred in your district? Check all that apply:

Farm field trips

School Gardens

Tasting Tables

Future Farmers of America (FFA)

4H

Cooking classes

Nutrition and food-based lessons

None of these activities occur in my district

I don't know

Other (please specify)

**Additional Information**

16. Please share any special promotions or events that you've done, which have been focused on Oregon foods. *For example, a school assembly featuring local producers or theme days such as "boat to school," etc.*

17. Other than being reimbursed for Oregon foods that you would normally menu, please list anything additional or out of the ordinary that you've purchased, that you wouldn't have purchased without funding from this grant. For example, "started purchasing Oregon-raised meat or locally processed bagels"

18. Please indicate any innovative purchasing strategies you have used purchase Oregon products since you've been participating in this grant (check all that apply)

Forward contracting

Coordinated purchasing

Direct Purchasing

Other (please specify)

**Barriers/Challenges**

19. Please tell us about barriers or challenges that are making it difficult to purchase Oregon foods. Check all that apply.

It's hard to find local producers to buy from

We need help finding Oregon producers and/or products

We don't have time to do the research to find local producers

We don't have time to process locally grown products in our kitchens

Oregon products are not available at a price or in a quantity that works for us

None

Other (please specify)

**How are we doing?**

For each: Strongly agree/agree/neutral/disagree/ strongly disagree

Overall, I am satisfied with how this grant is administered by ODE

Allowable reimbursable expenses are clear to me

The instructions to submit a claim are clear to me

Reporting requirements and timeline are clear to me

Please explain any of your answers above if you would like to:

Please share anything about the grant administration or requirements that you would like to see improved or changed.