

December 21, 2021

CACFP Sponsors of Multiple Sites:

COVID–19: Child Nutrition Response #96, Nationwide Waiver of Onsite Monitoring Requirements for Sponsors in the Child and Adult Care Food Program (CACFP), waives the **in-person component** of a sponsor's required monitoring activities until 30 days after the end of the federally declared public health emergency. Waiver #96 applies to all Oregon CACFP sponsors of multiple sites without further application or approval.

In addition to the nationwide waiver, the Oregon Department of Education Child Nutrition Programs (ODE CNP) has recently received approval from the United States Department of Agriculture (USDA) to provide additional site monitoring flexibilities to Oregon CACFP Sponsors of Multiple Sites through September 30, 2022, which is the end of Federal Fiscal Year (FFY) 2022. Sponsors **must** apply to waive the monitoring requirements listed below that are not covered in the nationwide waiver. ODE CNP will review the applications and provide approval on a case-by-case basis determined by the need and justification provided by the sponsor. **ODE CNP must provide approval prior to the sponsor using the Oregon CACFP Sponsor Monitoring Waiver.** Oregon sponsors may apply to waive some or all of the following:

- The requirement to have an in-person component of a sponsor's required monitoring activities (for all of FY 2022).
 - If approved, sponsors can continue with off-site monitoring practices through September 30, 2022, regardless if the federally declared public health emergency ends before then.
- The requirement to review each facility three times each year, unless averaging [7 CFR 226.16(d)(4)(iii)].
 - If approved, sponsors can conduct fewer than the three required monitoring reviews per facility in FFY 2022.
- The requirement to conduct at least two of the three reviews as unannounced [7 CFR 226.16(d)(4)(iii)(A)].
 - If approved, sponsors can announce and schedule all monitoring activities ahead of time.
- The requirement to include an observation of a meal service with at least one unannounced review [7 CFR 226.16(d)(4)(iii)(B)].
 - If approved, sponsors can conduct the meal service observation during an announced visit or eliminate the requirement to have a meal service observation entirely for FFY 2022.
- The requirement to complete at least one review during each new facility's first four weeks of program operations [7 CFR 226.16(d)(4)(iii)(C)].
 - If approved, sponsors can conduct the first review of a new facility after the first four weeks of program operations.
- The requirement that no more than six months may elapse between facility reviews [7 CFR 226.16(d)(4)(iii)(D)].

- If approved, sponsors can have more than six operating months elapse between site monitoring visits.

To apply for one or more of the flexibilities outlined above under the Oregon CACFP Sponsor Monitoring Waiver, complete the [FY 2022 CACFP Site Monitoring Waiver Request Form](#). ODE CNP must approve each waiver request prior to sponsor implementation.

****Important note for School Food Authorities (SFA) operating a multi-site at-risk afterschool program. USDA clarified in FY2021 that SFAs are required to complete three site monitoring visits per site, per year and must cover all applicable elements on the [Site Monitoring Form for CACFP](#). SFA's may elect to complete one of the three required CACFP site monitoring visits, that does not include a meal observation, at the same time as a NSLP site monitoring visit.**

Please contact your assigned Child Nutrition Specialist with any questions.

Thank you,



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**OREGON
DEPARTMENT OF
EDUCATION**

Community Nutrition Team

Child Nutrition Programs

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