# Children’s Income Policy Statement

**Definitions**

* Residential Child Care Institution (RCCI) means any distinct part of a public or nonprofit private institution that: Maintains children in residence; Operates principally for the care of children; and if private, is licensed by the State or local government to provide residential childcare services under the appropriate licensing code.
* Child attending an institution or Residential Child Care Institution (RCCI) means a child who attends, but does not reside in an institution or RCCI is considered a member of the household in which the child is a resident.
* Child residing in an institution or RCCI means a child who is a resident of a nonparticipating institution and attends a participating school during the week, or a child who resides in a participating RCCI, is considered a household of one.

**Instructions**

This form documents the income earning status for children in residence only. All students attending an RCCI, but not residing in the institution require eligibility certifications to determine meal benefits through a household application or by direct certification methods. If applicable, certifications of meal benefits based on earnings for the residing child must be included on a roster maintained at the institution. The ODE RCCI Template Roster is available for sponsors to document meal benefit determinations for resident children.

1. Complete this document for all sites participating in the National School Lunch/School Breakfast Program(s)
2. Retain on file. Document may be requested by ODE.

Sponsor Name:

Agreement Number:

Site Names:

Signature of CNP Program Manager

or Executive Contact in CNPweb and Date:

Print or Type Name:

Title:

**Mark all statement(s) applicable to this site(s):**

[ ]  Our children stay at this facility for only a few days at a time; they do not earn or receive any income while in our facility; or they are not permitted to receive money from parents, guardians, relatives, friends on a regular basis.

[ ]  Our children are permitted to work, earn, or receive money.