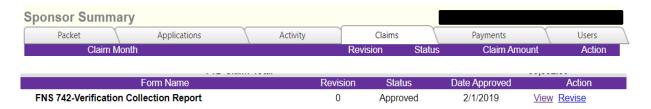
RCCIs Without Day Students Completing the FNS-742 Verification Collection Report

Submit one FNS-742 report per sponsor annually by February 1. The report is in CNPweb, on the *Claims* tab. Click on "Add" under *Action* to open the report.

If the completed FNS 742 Verification Collection Report is not submitted in CNPweb by annually by February 2 Claims for Reimbursement will be withheld until it is submitted.



Sponsor contact information is prepopulated.



- 1-2 #2 Column A & B as of the last operating day in October
- 1-2b #4 A & B as of the last operating day in October

Section 1 Total Schools, Residential Child Care Institutions (RCCIs) and Enrolled Students				
All SFAs must report section 1	A. Number of schools OR Institutions	B. Number of Students		
(1) 1-1: Total Schools (Do not include RCCIs):				
(2) 1-2: Total RCCIs (Do not include schools counted in 1-1):	1	57		
(3) 1-2a: RCCIs with day students (<i>Report ONLY <u>day</u> students in 1-2aB</i>):				
(4) 1-2b: RCCIs with NO day students:	1	57		

- 3-1 #12 Check this box if not required to perform direct certification i.e. RCCI with no day students.
- 5-1 #19 Check the box as RCCIs without day students are exempt from the verification process

```
Section 5

**ALL SFAs must report Section 5 or check box 5-1 if applicable**

5-1: Check the box if ALL schools and/or RCCIs are exempt from verification (see instructions for list of exemptions). If 5-1 is checked, no further reporting in Section 5 is required.
```

VC-1 Enter N/A if no applications were verified for cause.

VC-1: Total questionable applications verified for cause (Enter "N/A" if not applicable):

(42) Report the number of applications as of November 15th verified for cause <u>in addition</u> to the verification requirement.

N/A		

Scroll to the bottom and check I certify box #43, then click "Submit."

I Certify that the information submitted for the FNS 742-Verification Collection Report is true and correct. I am aware that deliberate misrepresentation or withholding of verification information may result in prosecution under applicable State and Federal statutes. I certify that records are available to support the Verification Collection Report data.

↑Top of Form		
	Submit Cancel	
	Cancer	