*RCCIs without Day Students*

*Completing the FNS-742 Verification Collection Report*

**Submit one FNS-742 report per sponsor by February 1, 2023. The report is in CNPweb, on the Claims tab, click on “Add” under Action to open the report.**

If the completed *FNS 742 Verification Collection Report* is not submitted in **CNPweb by February 2, 2023 *Claims for Reimbursement* will be withheld until it is submitted.**



Bla



**Sponsor contact information is prepopulated.**

 

**1-2 #2 Column A & B as of the last operating day in October**

**1-2b #4 A & B as of the last operating day in October**



**3-1 #12 Check this box if not required to perform direct certification i.e. RCCI with no day students.**

**5-1 #19 Check the box as RCCIs without day students are exempt from the verification process**



**VC-1 Enter N/A if no applications were verified for cause.**



**Scroll to the bottom and check I certify box #43, then click “Submit.”**



****