

# Software Requirements for Implementing Oregon's Fueling Students For Success Initiatives

## I. Community Eligibility Provision Data Requirements

### A. Program Year Data

#### 1. Data Elements

- a) *Reimbursement Goal*
- b) *Oregon (OR) CEP Breakfast Severe Need Rate*
- c) *Oregon (OR) CEP Breakfast Regular Rate*
- d) *Oregon (OR) CEP Lunch Rate*
- e) *Site Identified Student Percentage*
- f) *Site Claiming Identified Student Percentage*
- g) *Free Claiming Percentage*

#### 2. Rounding

- a) *.0 - .49 – downward to nearest whole number*
- b) *.5 - .99 – upward to nearest whole number*

### B. Eligibility Certification – No Changes

### C. Meal Counting – No Changes

### D. Meal Claiming – No Changes

### E. Reimbursement Calculation –

#### 1. Site Level

##### a) *School Breakfast Program*

- (1) Total Breakfast Meals claimed x Reimbursement Goal = Goal Breakfast meals
- (2) Goal Breakfast Meals – (Total Breakfast count x Federal Free claiming Percentage) = Oregon (OR) CEP Breakfast count
- (3) Oregon (OR) CEP Breakfast Count x Oregon (OR) Breakfast Reimbursement Rate = Oregon (OR) CEP Breakfast Reimbursement
- (4) Oregon (OR) Breakfast Reimbursement Rate is applied based on site eligibility for severe need or regular breakfast federal reimbursements
- (5) Display calculated Oregon (OR) CEP Breakfast Count

##### b) *National School Lunch Program*

- (1) Total Lunch Meals claimed x Reimbursement Goal = Goal Lunch meals
- (2) Goal Lunch Meals – (Total Lunch count x Federal Free claiming Percentage) = Oregon (OR) CEP Lunch count
- (3) Oregon (OR) CEP Lunch Count x Oregon (OR) Lunch Reimbursement Rate = Oregon (OR) CEP Lunch Reimbursement
- (4) Display calculated Oregon (OR) CEP Lunch Count

2. Sponsor Level
  - a) *Provide sum of site level Oregon (OR) CEP Breakfast*
  - b) *Provide sum of site level Oregon (OR) CEP Lunch data*

## II. Expanded Income Guideline Program (Oregon (OR) Paid)

- A. Program Participation –
  1. Oregon (OR) Paid Apps
  2. Oregon (OR) Paid Census
  3. By school, by program (SBP, NSLP)
- B. Program Year Defaults
  1. Oregon (OR) Paid Lunch Rate
  2. Oregon (OR) Paid Breakfast Rate
  3. Oregon (OR) Paid Severe Need Breakfast Rate
  4. Oregon (OR) 185 – 300% Income Guidelines by family size
  5. Census Rate
    - a) *Census Rate by school district*
    - b) *Applied at site level*
  6. Preliminary meal rate published by ODE no later than March 1.
  7. Final meal rates published by ODE no later than August 15.
- C. Eligibility Certification –
  1. Oregon (OR) Paid by Application
    - a) *Oregon (OR) Paid is one group.*
    - b) *United States Department of Agriculture publishes Child Nutrition Program Income Guidelines, each February for the coming year. ODE will calculate and publish no later than March 1 each year the income guidelines by household size for the income group great than 185, not exceeding 300% poverty.*
    - c) *The confidential family application for the federal program may be used. Families denied federal free and reduced price meal benefits may be evaluated for eligibility in the “Oregon (OR) Paid” category. If the family income is great than 185, not exceeding 300% of federal poverty, the child may receive meals at no charge under the state statute. Families above 300% may pay a paid meal price as established by the school district for a meal.*
    - d) *Certification for free and reduced price benefits follow federal income guidelines and regulations.*
    - e) *Certified applications categorized into free, reduced price, paid and Oregon (OR) Paid. If desirable to maintain the federal program coding, there could be a fifth group, “Oregon (OR) Above Scale”, for applications above 300% of poverty.*
    - f) *Program Sponsor sets paid lunch and breakfast prices.*



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- c) *Paid = Paid count X Federal Paid rate (as approved for additional two cents for lunch or severe need for breakfast)*
- d) *Oregon (OR) Paid = Oregon (OR) Paid Count X State Supplement Rate (as approved for breakfast severe need)*
- 2. Oregon (OR) Paid by Census
  - a) *Free = Free Count X Federal Free rate (as approved for additional two cents for lunch or severe need for breakfast)*
  - b) *Reduce Price = Reduced Price Count X Federal Reduced Price rate (as approved for additional two cents for lunch or severe need for breakfast)*
  - c) *Paid = Paid count X Federal Paid rate (as approved for additional two cents for lunch or severe need for breakfast)*
  - d) *Oregon (OR) Paid*
    - (1) *Paid Count X Census rate = Census Count*
    - (2) *Census Count X State Supplement Rate = Supplement Amount*
  - e) *Rounding*
    - (1) *.0 -.49 – downward to nearest whole number*
    - (2) *.5 -.99 – upward to nearest whole number*

### III. CNPweb Claim Upload

- A. Three data elements added to the end of the site record:
  - 1. Count of breakfast meals served to students in “Oregon (OR) Paid” category
  - 2. Count of Lunch meals served to students in “Oregon (OR) Paid” Category
  - 3. Count of Student certified eligible for “Oregon (OR) Paid” Category
- B. The Oregon (OR) Paid category data elements are zero if the site is using CEP or OREGON (OR) Paid by Census