

# Certification Sheet

Start-Up and Expansion Grant for At-Risk Afterschool  
and Summer Meal Programs  
2021-2023 Biennium



I understand that by submitting this application I certify that I have read, and the applying organization is responsible for complying with, the Start-Up and Expansion Grants Request for Grant Applications ("RFA").

I understand that by submitting this Application, I certify that I am aware that the applying organization is responsible for completing all reporting requirements detailed below.

Administration and reporting requirements will be listed in the Grant Agreement; however, will include, but are not limited to:

- Prior to award of funds:
  - Approval of budget for expenditure of funds
  - Route maps for anticipated mileage expense (if applicable)
  - Position descriptions for staff costs (if applicable)
  
- Prior to distribution of funds:
  - Access to the Electronic Grant Management System (EGMS)
  - Submission of a claim in EGMS
  - Final report describing the impact of the grant on participation
  - Claim Expense Spreadsheet
  - Receipts and invoices showing the purchase has been paid in full
  - Mileage logs (if applicable)
  - Timesheets and payroll documentation (if applicable)

I understand that by submitting this application, I certify that the information submitted is true and correct. I am aware that deliberate misrepresentation or withholding of information may result in prosecution under applicable State and Federal statutes.

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Name of Applicant

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Printed Name of Authorized Representative/Executive Contact

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Signature of Authorized Representative/Executive Contact

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Date