



CACFP Sponsor Calendar

Fiscal Year 2027

(October 1, 2026 – September 30, 2027)

Month	Event
October	Important Dates: Oct 1 – First day of FY 2027 Oct 30 – August Reimbursement Claim Deadline Sponsor Tasks: All Sponsors – Close out FY 2026 Civil Rights Log, start FY 2027 Civil Rights Log All Sponsors – Annual Review & Update of Written CACFP Policies and Procedures CCC, OSHCCC, Adult Day Cares – Approve Child Enrollment Forms and Confidential Income Statement Forms and create OMER Multi-Site Sponsors – Create Monitoring Plan for the Fiscal Year Multi-Site Sponsors – Bank Statement Verification Reviews begin (Multi-site non-School Food Authority sponsors who are required to complete this will be notified by ODE CNP staff on a rolling basis throughout the Fiscal Year)
November	Important Dates: Nov 29 – September Reimbursement Claim Deadline Sponsor Tasks: *CCC, OSHCCC, Adult Day Cares – Finalize OMER and submit first claim of Fiscal Year with OMER numbers
December	Important Dates: Dec 30 – October Reimbursement Claim Deadline Sponsor Tasks: *FDCH Sponsors – Review expenses in CNPweb to official books and make corrections as necessary to prepare for carryover report.
January	Important Dates: Jan – Updated GSA rates are available – this is the maximum amount that may be charged to CACFP funds (mileage reimbursement, lodging, per diem) Jan 29 – November Reimbursement Claim Deadline Sponsor Tasks: FDCH Sponsors – Will have access to the carryover report – Carryover funds must be applied on a first in first out basis to October 2026 and November 2026 claims as necessary until all funds are expended. FDCH Sponsors – Submit a revised budget to reflect actual carryover



OREGON
CHILD AND ADULT
CARE FOOD PROGRAM

February	Important Dates: Feb 28 – December Reimbursement Claim Deadline
March	Important Dates: March – Free/Reduced Price School Eligibility List Updated March – OSNA State Conference (Date TBD) March – CACFP Procurement Reviews Announced March 15 - 21 – National CACFP week March 29 – April 2 – National CACFP Conference (Chicago, IL) March 31 – January Reimbursement Claim Deadline
April	Important Dates: April 1 – Summer Food Service Program (SFSP) Renewals open April 16 – Summer Food Service Program (SFSP) Renewals close April 29 – February Reimbursement Claim Deadline
May	Important Dates: May 30 – March Reimbursement Claim Deadline
June	Important Dates: June 1 – Online CACFP Annual Training Available June 29 – April Reimbursement Claim Deadline
July	Important Dates: July – Family Day Care Home Sponsor Salary Rates Released July – USDA Reimbursement Rates Released July – Income Eligibility Guidelines Released July 30 – May Reimbursement Claim Deadline July 31 – CACFP Annual Training Deadline
August	Important Dates: Aug 1 – CACFP Renewals open Aug 13 – CACFP Renewals close Aug 29 – June Reimbursement Claim Deadline Sponsor Tasks: All Sponsors – Complete CACFP Renewal Requirements CCC, OSHCCC, Adult Day Cares – Start distributing Confidential Income Statements and Child Enrollment Forms Sponsors on School Year Calendar – Train Staff

September

Important Dates:

Sep 29 – July Reimbursement Claim Deadline

Sep 30 – Last day of FY 2027

Sponsor Tasks:

CCC, OSHCCC, Adult Day Cares – Collect Confidential Income Statements and Child Enrollment Forms



***- Required**

Additional training dates and opportunities will be available on the ODE Training Page:

<https://www.oregon.gov/ode/students-and-family/childnutrition/cacfp/Pages/CACFPTrainingCenter.aspx>

ODE Closures: New Year's Day, Martin Luther King, Jr's Birthday, President's Day, Memorial Day, Juneteenth, Independence Day, Labor Day, Veterans Day, Thanksgiving Day, Day after Thanksgiving, and Christmas Day

Monthly Reminders:

- Check monthly newsletter for important information regarding CACFP
- Claims are closed for processing every Tuesday starting at 7 am. If Monday is a holiday, claims are closed on Wednesday.

In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation for prior civil rights activity.

Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication to obtain program information (e.g., Braille, large print, audiotape, American Sign Language), should contact the responsible state or local agency that administers the program or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339.

To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form which can be obtained online at: <https://www.usda.gov/sites/default/files/documents/ad-3027.pdf>, from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

1. **mail:**
U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20260-9410; or
2. **fax:**
(833) 256-1665 or (202) 690-7442; or
3. **email:**
Program.Intake@usda.gov

This institution is an equal opportunity provider.