

# Statement of Assurances

Start-Up and Expansion Grant for At-Risk Afterschool  
and Summer Meal Programs  
2019-2021 Biennium



The Sponsoring or Partnering Organization assures and certifies compliance with the policies and requirements as they relate to the acceptance and use of state funds for programs included in this application:

- Funds will be spent only on Oregon Department of Education approved costs to expand (check all that apply):
  - Child and Adult Care (CACFP) At-Risk Afterschool Meals and Snacks Program
  - Summer Food Service Program (SFSP) Meals and Snacks Program
  - Seamless Summer Option (SSO) Meals and Snacks Program
- Funds awarded will not be used to supplant other agency funds
- Funds awarded will not be used for high-risk equipment or activities as detailed in the Grant Application

Reporting requirements include, but are not limited to:

- Prior to award of funds:
  - Approved application and budget for expenditure of funds
  - Signed Statement of Assurances
  - Route maps for anticipated mileage expense (if applicable)
  - Position descriptions for staff costs (if applicable)
  - Post-Grant Sustainability Plans (if applicable)
- Prior to distribution of funds:
  - Access to the Electronic Grant Management System (EGMS)
  - Submission of a claim in EGMS
  - Final report describing the impact of the grant on participation
  - Claim Expense Spreadsheet
  - Receipts and invoices showing the purchase has been paid in full
  - Mileage logs (if applicable)
  - Timesheets and payroll documentation (if applicable)

I agree to these assurances:

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Name of Sponsoring or Partnering Organization

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Printed Name of Authorized Representative/Executive Contact

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Signature of Authorized Representative/Executive Contact

Date