

If you are using **temperature as a control**, how will you ensure foods are kept at the proper temperature until service? If you are using **time as a control**, how will you ensure all meals are served within four (4) hours of being out of temperature control?

Have you communicated with your local health department about your meal distribution plan?

Yes No *Local health department should be notified prior to starting meal service off-site.*

How will you share with families/ guardians the proper temperature controls needed for the foods you have provided/distributed for the participants?

How will you notify the families/ guardians of your participants that meals are being provided/distributed for the participants?

Are you planning to feed infants? Yes No

If yes, please describe how you will document meals going to the separate age groups of 0-5 months and 6-11 months, keeping developmental readiness in mind. We recommend having separate bags for infants 0-5 months and 6-11 months.

How will you document that all components are provided to meet the meal patterns of meals being claimed for each participant/day?

Please return this form to ode.communitynutrition@state.or.us.

***** If "delivered to enrolled participants" is selected, additional information is required and will be requested by a child nutrition specialist.**

This guidance only applies for the duration of the COVID-19 emergency school closure.

This institution is an equal opportunity provider.