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| Oregon Department of Education | Office of Child Nutrition Programs, Fingerprinting |
| 255 Capitol St. NE | and Pupil Transportation |
| Salem, OR 97310 | Child Nutrition Programs |

FREE MEAL POLICY STATEMENT

SUMMER FOOD SERVICE PROGRAM

# Camps with Pricing Programs

**Sponsor Name assures the Oregon Department of Education, in accordance with U.S. Department of Agriculture (USDA) regulations for the SFSP 7 CFR 225.6(c)(4), the sponsor agrees:**

1. To serve summer meals free to children from families who provide a valid Supplemental Nutrition Assistance Program (SNAP) case number, Temporary Assistance for Needy Families (TANF) case number on the application, or other categorical eligibility documentation or whose income is at or below the reduced-price scale of the USDA’s Income Eligibility Guidelines.
2. For children from households that do not qualify for free meals, based on submitted confidential

income statements, we will collect payment for full priced meals in a manner that does not identify children

receiving meals. The procedure we will use to collect payment is: description of how payment is collected

1. To establish a hearing a hearing procedure for families wishing to appeal a denial of an application for free summer meals. The hearing procedure complies with the requirements set forth in 7 CFR 225.6(c)(5).
2. To continue to provide free summer meals to a child whose family requests a hearing until a decision is rendered.
3. To prevent overt identification of free summer meal recipients and no discrimination against any child on the basis of race, color, national origin, sex (including gender identity and sexual orientation), age, or disability in the course of food service.

*In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation for prior civil rights activity.*

*Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication to obtain program information (e.g., Braille, large print, audiotape, American Sign Language), should contact the responsible state or local agency that administers the program or USDA’s TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339.*

*To file a program discrimination complaint, a Complainant should complete a*[*USDA Program Discrimination Complaint Form*](https://www.usda.gov/sites/default/files/documents/USDA-OASCR%20P-Complaint-Form-0508-0002-508-11-28-17Fax2Mail.pdf)*which can be obtained online at:*[*https://www.usda.gov/sites/default/files/documents/usda-program-discrimination-complaint-form.pdf*](https://www.usda.gov/sites/default/files/documents/usda-program-discrimination-complaint-form.pdf)*, from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant’s name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 Complaint form or letter must be submitted to USDA by:*

1. ***mail:*** *U.S. Department of Agriculture  
   Office of the Assistant Secretary for Civil Rights  
   1400 Independence Avenue, SW  
   Washington, D.C. 20250-9410; or*
2. ***fax:*** *(833) 256-1665 or (202) 690-7442; or*
3. ***email:***[*program.intake@usda.gov*](http://usda.gov/)

*This institution is an equal opportunity provider.*

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Signature of Sponsor Representative Title Date

Form SFSP Free Meal Policy Statement (Rev. 1/23)