

**African American/Black Student Success Plan  
Advisory Group Meeting Minutes  
October 23, 2015 | 9:00 AM – 2:00 PM | Oregon State Library**

**Meeting Scribe: Victoria Garcia/Kendra Hughes**

**PARTICIPANTS**

- Joyce Harris, Co-Chair
- Charles McGee, Co-Chair
- Cheryl Myers
- Donnell Harris
- Dorothy Spence
- Frank Hanna Williams
- George Russell
- Iris Bell
- Joe McFerrin II

- John Scott
- Dr. Karen Fischer Gray
- Laurie Wimmer
- Mark Jackson
- Megan Irwin
- Monique Joseph
- Dr. Reginald Nichols
- Renee Anderson
- Rob Saxton
- Ronnie Herndon

- Shelaswau Crier
- Tony Hopson Sr.
- Dr. Yvette Alex Assensoh
- Salam Noor
- Lindsey Capps

**Participants via phone:**

- Markisha Smith

Item	Discussion	Action
Welcome	<p>Welcome: Co-Chair Joyce Harris</p> <p>Dr. Salam Noor gave a welcome to the group and spoke about the importance and purpose of the group.</p> <p>Mr. Lindsey Capps gave a welcome on behalf of Governor Kate Brown. He expressed the importance of this to Governor Brown and thanked everyone for coming today.</p>	<p>Joyce Harris welcomed the group.</p> <p>Kendra Hughes called roll.</p>
Introduction	<p>Co-Chairs Joyce Harris and Charles McGee facilitated introductions from the group.</p> <p>Joyce Harris stated that this is an historic event that is happening and it's all about the children. She thanked everyone for being a part of this group.</p>	<p>Joyce Harris introduced herself to the group.</p> <p>Charles McGee also introduced himself</p> <p>The group also gave their introductions</p> <p>Joyce Harris gave introduction to Kendra Hughes</p>
What Does the Legislation say?	<p>Dorothy Spence representing Representative House Speaker Tina Kotek spoke to the legislation of HB2016 and how it's going to create a student plan for African American and Black students in the state of Oregon. She indicated this that this is meant to be an ongoing process, not just a onetime process. Ms. Spence went over considerations for the plan and the importance of ongoing communication.</p> <p>The plan got 3 Million dollars for this grant.</p>	<p>Dorothy Spence reviewed HB2016 (packet in the advisory group binder) and the process for creating a statewide plan for African American/Black Student Success. The plan calls for the department to form an advisory group for development and plan implementation.</p> <p>Top three things the Speaker wants to see in this plan are:</p>

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		<ul style="list-style-type: none"> <li>• Specific Strategies and the partners necessary to implement those strategies</li> <li>• How are we engaging education entities and community partners</li> <li>• Be really clear on policy barriers in the Legislation that need to be addressed</li> </ul> <p>Intermediate Goals:</p> <ul style="list-style-type: none"> <li>• As you create the plan identify, intermediate and end goals to close the achievement gap for African American/Black students.</li> <li>• Quantify what the change is.</li> </ul>
<p>HB 2016 –Our Draft Charter and Timeline</p>	<p>Joyce Harris talked about the draft charter and scope of work.</p> <p>Charles McGee spoke briefly about the charter and the funding coming through the Legislature, through the Oregon Department of Education</p>	<p>The group reviewed the project charter and made comments to the chairs and each other. Joyce encouraged the group to continue discussing the charter when they break into resource teams.</p> <p>Initial feedback received:</p> <ul style="list-style-type: none"> <li>• Accountability needs to be built into what we want to see happen, in terms of who gets the money to make a difference in the lives of African American/Black children</li> <li>• Be mindful of the groups we are talking to. Make sure they are ready to take direction from the advisory group.</li> </ul> <p>Joyce discussed the scope of the work which includes:</p> <ul style="list-style-type: none"> <li>• Identifying data, research and promising practices.</li> <li>• Developing an implementation plan</li> <li>• Developing a grant application process</li> <li>• Administering grant awards (that will happen next year)</li> </ul>

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		<ul style="list-style-type: none"> <li>• Reporting to Legislature on progress of the plan.</li> <li>• Monitoring Grant Recipients</li> <li>• Managing the plan and progress toward project success measures and intermediate goals.</li> <li>• Meeting monthly as an advisory group and as needed in resource teams.</li> </ul> <p>Kendra Hughes is a resource to the teams and encouraged them to contact her if they need assistance.</p>
<p>African American/Black Student Achievement Data - Jon Wiens</p> <p>Graduation and Attendance Data – Brian Reeder</p> <p>Proposed Operational Framework for the African American/Black Student Success Plan</p>	<p>Kendra Hughes introduced Jon Wiens, Manager of Accountability and Reporting for the Oregon Department of Education.</p> <p>Jon Wiens – presented assessment results of the most recent year for the State of Oregon with a focus on English Language Arts and Mathematics. The data is based on October 1, 2014 as ODE does not have results for this year at this time. Jon went over the student achievement slide deck and spoke and took questions from advisory group members.</p> <p>Kendra Hughes introduced Brian Reeder, Assistant Superintendent, Research and Data Analysis.</p> <p>Brian Reeder presented his slide desk and spoke about disparities in student achievement, graduation, student enrollment, and student and teacher diversity. He also stated that he can disaggregate the data to meet the needs of the group – by school, district, grade level, gender, race/ethnicity...</p> <p>Joe McFerrin asked about accountability and wanted to know why we did not have 2014 and 2015 real time data. Brian Reeder provided an overview of the reporting process and stated that said that most of the data is for the 2014-2015 school year.</p> <p>Joyce Harris thanked Brian Reeder and Jon Wiens.</p> <p>Joyce Harris introduced the Proposed Operational Framework. Kendra passed out the draft framework and the resource team assignments.</p>	<p>Jon Wiens will add Asian population regarding Math Scores. This was discussed during his presentation. Joyce Harris asked if the data could be available by November 6<sup>th</sup>. Jon said they will do their best to get us this by the next meeting.</p> <p>The advisory group generated several questions that they will send to Kendra Hughes who will develop a list of questions and send to Jon Wiens and Brian Reeder.</p> <p>Joyce Harris asked the group if they would like for Brian Reeder will also add results for American Indian/Alaska Native to the data. Joyce Harris asked for a show of hands and they voted on having data at the next meeting, if feasible for ODE.</p> <p>Joyce Harris organized the advisory group members into resource teams, according to their expertise.</p>

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Co-Chair Joyce Harris & Charles McGee		Resource teams met to discuss the draft operational framework.
Resource Team – Work Time	<p>The Advisory Group reviewed the draft charter and operational framework and discussed what they wanted to add or take away. It was decided that the group will turn in their ideas to Kendra Hughes, who will make the revisions.</p> <p>Kendra Hughes said she will stay in contact with each group and send out a distribution list for each group.</p> <p>Dorothy Spence noted that it’s not critical to identify every aspect of every success measure and that to use the charter as a guide for developing the plan.</p> <p>Ron Herndon motioned to accept the charter. The motion was tabled until members could submit their feedback.</p>	<p>Joyce Harris identified tasks for the teams:</p> <ul style="list-style-type: none"> <li>• Identify how we are going to move this work forward</li> <li>• What are some things we need to consider?</li> <li>• How will the resource team continue to do the work?</li> <li>• How will the data we heard this morning, impact the work of your resource team?</li> <li>• Review the charter again and note any questions or concerns.</li> </ul> <p>From the groups one person will be selected to provide feedback and that person will forward that to Kendra Hughes</p> <p>Group voted to send comments to Kendra Hughes and to discuss changes at the next meeting.</p>
Public Testimony	Joyce Harris introduced it was time for public testimony. Since there was no one signed up, the group continued the meeting.	
Wrap up and Next Steps	<p>Joyce Harris wrapped up the meeting reviewing the action items and reminded the advisory group that ODE will make a presentation to the State Board of Education in the coming months.</p> <p>Each group provided a brief description of their team time discussion.</p> <p>Joyce Harris reminded the advisory group that the next meeting is on Friday, November 6, 2015 at the Oregon State Library from 9:00pm to 2:00pm.</p> <p>Victoria Garcia passed out paperwork for the travel expense reimbursement process and fielded questions.</p>	Advisory group members were advised to document their travel expenses and return their forms to ODE, attention Victoria Garcia.
Adjourn	The meeting adjourned at 2:00 p.m.	