



District Seal of Biliteracy Notification Form 2020-2021



Oregon school districts will use this form to notify the Oregon Department of Education of their intent to offer the Oregon Seal of Biliteracy to students in their district.

District Name:			
School Name:		School ID:	
Street:			
City:		County:	Zip:
School Year:			
Contact Person:		Phone:	
Email:			

Districts interested in establishing a Seal of Biliteracy program must form a Seal of Biliteracy Committee (SBC) for the purpose of creating a Seal of Biliteracy plan, which includes committee recruitment, composition, program details, communications, student advisement, and presentation of awards.

Please answer the following questions as thoroughly as possible:

- List names and titles of the members on the SBC:

NAME	TITLE

- Describe how your district will measure student language proficiency (in English and a Partner Language) through approved assessments or portfolios aligned to the American Council of Teaching of Foreign Languages (ACTFL) Intermediate High proficiency level, the Essential Skills/SBAC assessment, and on track for high school graduation. **Please include a copy of the scoring rubric you will use if you are using a portfolio measure.**

Submit this form electronically by January 1, 2021, to:

Taffy Carlisle at taffy.carlisle@state.or.us

**Please place the form name and district in the email subject heading:
"Seal of Biliteracy, <insert name of District and School)"**

We recognize that committing to this process requires that we agree:

1. to the criteria set by the ODE (attachment 1) and
2. to deliver program data and information pertaining to the Seal of Biliteracy program to the ODE via the Biliteracy Seal Data Collection open every spring and fall of the graduating year.

Superintendent/Chief Administrative Officer or designee electronic signature.

By entering your name below, you are signing this form electronically. You agree that your electronic signature is the legal equivalent of your manual signature on this form.

Name:

Title:

Date:

Email:

Note: ODE reserves the right to audit randomly a district's program to verify and maintain the integrity of the Oregon State Seal of Biliteracy.