

# EL Advisory Group Meeting

## Minutes

**April 16, 2021|9AM-11am ODE**  
Via Zoom Communications

### **PARTICIPANTS**

Scribe: Ana Salas

#### **Advisory Group Members:**

Parasa Chanramy  
Ewa Campbell  
Maria Delgado  
WeiWei Lou  
Kathleen Jonathan  
Paulina Larenas

#### **ODE Staff**

Carmen Xiomara Urbina  
Deb Lange  
Mirela Blekic  
Taffy Carlisle  
Kelly Kalkofen  
Melissa Mcoy  
Josh Rew

#### **ESD EL Specialists**

- Bulleted items in the notes below capture statements/questions/sentiments from EL advisory Committee members
- Text within brackets are clarifications provided post meeting

<b>Item</b>	<b>Discussion</b>
<b>Welcome &amp; Introduction</b> <i>Carmen Xiomara Urbina, Deputy Director</i>	<p>Carmen Xiomara Urbina begins the meeting with welcoming the advisory group members and opening up space for everyone to introduce themselves.</p> <p>Carmen requested that everyone read the guidance that is being written and begin distributed to districts as foundational on guidance principle.</p> <p>Carmen also highlighted the Equity Stand and being able to shift the narrative to unfinished learning, renewal, and excelaeration.</p>
<b>NAEP Survey Results and EL Enrollment in Oregon and Other States - Beth Laduca</b>	<p>Mariana introduced Beth Luduca that will be sharing the results of the NAEP Survey (student survey). She is the national assessment of education progress coordinator with the research team.</p> <p>Due to the pandemic the student assessment in math and reading was postponed to next year. What was done instead: NAPE schools that were selected were asked to do a survey about their reopening and this year they are collecting data for March. Beth shared the "<i>Percentage of Students by Enrolment in Instruction Mode</i>" slide. February 2021 for grade 4. She also shared the "<i>Average Attendance Rate by Instruction of Modes</i>". "<i>The percentage of Students prioritized for in person instruction</i>". Data and rates that are being compared across states.</p> <p>English learner 22% of all Oregon fourth graders were in schools that are prioritizing in person instruction for English learners. 78% were in schools that said no they are not. Link provided for full set of data <a href="https://ies.ed.gov/schoolsurvey/">https://ies.ed.gov/schoolsurvey/</a>. Contact information is <a href="mailto:beth.laduca@state.or.us">beth.laduca@state.or.us</a>.</p>

	<p><b>Q:</b> Was this a percentage of the attendance?</p> <p><b>A :</b>This is strictly an estimate of attendance from the student group and the month we did not give the schools a way to calculate this specifically. The schools were asked to take one typical day in the month and give the attendance the rate of that month.</p>
<b>EL Advisory Group Membership -</b>  <i>Deborah Lange, Director</i>	<p>Deb Lange mentioned that they had a meeting in regards to membership for the EL Advisory Group. There are currently 11 people on the Advisory Group and there are 4 slots that are currently open for a total of 15 members. Deb wants to make sure that the positions being filled are also positions that are required for the group to have by law.</p>
<b>Current EL Advisory Group Members</b>  <i>Deborah Lange, Director</i>	<p>Current members will have to also submit a letter of interest. This will be for a 2 or 3 year term (staggered term limit) to keep that knowledge. This will open up in spring and it will be closed in August and at the end of the summer we will have the new members of the EL Advisory Committee. A chair will also be selected. New term limits will then be awarded. Deb will be providing additional information on this timeframe.</p> <p>You don't have to wait until the end of August until you have to submit the letter of interest. The letter of interest was provided in Spanish and English. Mariana shares that feedback is greatly appreciated and recommended on the letter of interest.</p> <p>The letter of interest guidance was shared by Mariana. Mariana also mentioned that on the bottom of that guidance there is a space for notes and feedback. This guidance was adopted by the LatinX Group.</p> <p>Carmen wanted to highlight that there areas of alignment but there are certain areas that are different. Mariana presented that the next step would be to form an evaluation committee that includes EL Advisory members.</p> <p><b>Q:</b> WeiWei are we talking about organizations? This committee has been very ODE represent and she expresses that HECC should not be counted if they are part of ODE.</p> <p><b>A:</b> Carmen shared that the membership is outlined in HB3499. HECC ELD and YDD. ODE only provides administrative support but that each of those organizations have their own board. The goal is to align with what the law says and requires.</p> <p>The law language should identify in that particular question “How do you identify?”.</p> <p>It needs to be clear to applicants that if you fall into one of these groups for example “educator” you are able to further identify the geography using that letter of the law. The recommendation is to make it a two tier list. The first list is what is being called out in the law and the secondary list are the secondary elements.</p>

<ul style="list-style-type: none"> <li>• <i>Letter of Interest structure</i> <i>Mariana Praschnik-Enriquez</i></li> <li>• <i>Criteria for evaluation letters of interest</i> <i>Mariana Praschnik-Enriquez</i></li> <li>• <i>Timeline</i> <i>Mariana Praschnik-Enriquez</i></li> </ul>	<p>Maria mentioned the disadvantage of the rapid change in term limits and turnover. Mariana went over the term limits and how they are going to stagger. Ewa mentioned that the law does call out culturally specific community stakeholders; it does not identify specific organizations.</p> <p><b>Q:</b> Are you in the selection choosing by default the organization? Or the credential of the person? Does the person or organization continue? Do they need to be represented as members of the advisory or expert council of the advisory?</p> <p><b>A:</b> Mariana highlights that the membership is tied to the person not the organization. That is identified in the charter. The reason for the Early learning division is that we can have representation of someone who can represent the early learning community in pre k, IFSP and pre k-12. For YDD someone that is involved in youth diversion, youth correction, and juvenile detention. HECC connections with how English Learners are served in post secondary institutions.</p> <p>Ewa asks for clarity, limiting the criteria and being more specific. Carmen mentioned that we will clean up the intention and add it to the application process.</p> <p>The hope is that by September we have a whole advisory group. Mariana discusses how we are going to restructure the letter of interest and address feedback and concerns the committee is suggesting.</p> <p>WeiWei recommended an onboarding process once the group has been established. Carmen mentioned we want to assure that the Assistant Superintendent is hired to the EDI office. Once the full committee is established, the next step is a retreat.</p>
<b>Wrap up -</b> <i>Deborah Lange, Director</i>	<p><b>Q:</b> Will there be a rubric?</p> <p><b>A:</b> Mariana mentioned that there will be a criteria that is broad and consensus driven. Ewa mentioned making that more specific “ describe your experience call out working with English Language Learners within the community or profession.</p> <p>Mariana mentioned that a resume is not required or requested. Wei Wei mentioned if you are not asking for a resume that recommends adding questions regarding skills. Ewa mentioned adding something like that in the last sentence. “What do you believe you can contribute to this work?”. Ewa in the What do you hope to gain from participating in this committee?” how can we change this to not sound so self serving. Carmen asks Mariana to increase the word count in Spanish and in any other language but English.</p> <p>Mariana mentioned that we will leave it open for a week to add edits to the “Letter of Interest”.</p> <p><b>Q:</b> Have we identified the cohort 2 districts?</p> <p><b>A:</b> Carmen yes they have been identified and are being contacted at the moment. There will be a webinar that is being scheduled. There will also be a webinar for the transformation districts and for the target districts there will be one on ones. Once the outreach has been completed the additional information will be released.</p>
<b>Adjourn</b>	<p><b>Action Items:</b></p> <ul style="list-style-type: none"> <li>• Elements that are being called out in the statue will be pulled out of the list.</li> <li>• When submitting the letter of interest for current members they are going to identify the elements that they represent for additional points added to their application.</li> <li>• There will be two tiers that will be called out by the statue identified first and in addition we will have the other list that will represent the other elements of specificity.</li> <li>• Clarify and specificity around HECC, YDD, Higher ED, and Early Learning. (Level of expertise)</li> </ul>

Next meeting: November 10, 2021