

**EL Advisory Meeting
Minutes
September 25, 2020 9am-12pm ODE
Via Zoom Communications
<https://zoom.us/j/927903736>**

PARTICIPANTS

Scribe: Ana Salas & Erin Rothweiler

Advisory Group Members:

Andrea Townsend
Parasa Chanramy
Wei Wei Lou
Karen Perez
Ewa Campbell
Maria Delgado

ODE Staff:

Mirela Blekic
Taffy Carlisle
Sara Green (phone)
Kelly Kalkofen
Mary Martinez-Wenzl
Susan Mekarski
Melissa Mc Coy
Josh Rew

ESD EL Specialists

Katie Agee
Brittany Deckard
Alison Mckay

- Bulleted items in the notes below capture statements/questions/sentiments from EL advisory Committee members
- Text within brackets are clarifications provided post meeting

Item	Discussion
9:00am Welcome- <i>Carmen Xiomara Urbina</i>	Carmen Xiomara Urbina began the meeting with a welcome to the EL Advisory, Land Acknowledgement, and Equity Stance.
9:05 Introductions- <i>Carmen Xiomara Urbina</i>	Each advisory member introduced themselves by name, how many years they have been a part of the EL Advisory. Carmen went on to introduce the new Director Of Office Of Equity, Diversity, and Inclusion; Deb Lange. Carmen shared that the 2020-2021 School Guidance is set to release later this afternoon.
9:20 HB3499 Updates, Questions, and Insights- <i>Mary Martinez-Wenzl</i>	Mary Martinez-Wenzel shared the following updates: <ul style="list-style-type: none"> • We are in our fourth year of target and transformation districts. • We have approval from the State Board of Education to take a broader look at target and transformation districts. • External evaluation from Pacific Research & Evaluation nearing completion - report to go out in July 2020 and 2021 District Milestone Timeline Updates: <ul style="list-style-type: none"> • September 30, 2020 extension for grant agreements (final grant report with response to external evaluation) • October 2020 - February 2021 will be the time in which decisions will be made regarding which districts' funding will be handled directly by the state • March 1, 2021 written funding instruction will need to be provided. Revised outcomes were approved by the State Board of Education. <ul style="list-style-type: none"> • OAR 581-020-0621 articulates the Evaluation Process. Overall progress of transformation and target school district will be evaluated by applying a racial equity lens. A question was asked regarding the timeline where there is a 5-month period (October-February). This time includes an overall external evaluation of districts, districts final grant requests, looking at original identification criteria by ODE. A panel review process will be implemented to make a

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	<p>collective judgement to determine if the districts should have their EL funding directed by the State. This process will be done in collaboration with the districts. They will see and review a draft before March 1, 2021. The funding direction will be in effect for 1 year.</p>
<p>9:50 Pre-Evaluation Update- <i>Kristi Manseth, Pacific Research & Evaluation</i></p>	<p>Kristi Manseth shared updates on Pre-Evaluation processes. Two different studies with student achievement data (one completed and one in progress). Both need to be completed by the end of June. Feedback is encouraged, but it is too late to modify the structure for this year. Acknowledge that there are two different audiences: the districts and an evaluation board.</p> <p>Kristi also shared EL 3499 Sample Grantee Evaluation Report PDF, which highlights key findings.</p> <ul style="list-style-type: none"> ● Executive Summary ● District Approach ● EL Service Capacity ● Academic Outcomes Summary (not yet fully completed) <p>Report includes a Project Summary from Districts and a District Characteristics Summary.</p> <p>Methods:</p> <ul style="list-style-type: none"> ● Grant Director Interview ● Document review ● Teacher Survey ● Student achievement studies <p>Findings (organized around research questions):</p> <ul style="list-style-type: none"> ● What approach did Sample SD take their HB 3499 work? ● How were the HB3499 districts priorities defined? ● What goals and activities were supported by HB 3499 grant funding? ● How many teachers/administrators participated in HB3499 funding? <p>Professional Learning Evaluation:</p> <ul style="list-style-type: none"> ● (professional learning that was implemented using EL funding) ● Extent the districts and professional learning focused on the four guidelines. ● Type/style of approaches they were trained in, and to rate the trainings' usefulness. ● Reflection on the implementation support they received from their districts. ● Set of open-ended questions for general reflection. <p>Wei Wei Lou asked what Student Achievement data are you planning to use? Kristi Manseth responded that the 2019 data was not going to be included in the evaluation. Mary Martinez-Wenzl mentioned that the plan is to use what we have to the best that we can. We will need to look at the district's final report and look at the current year and student outcomes.</p> <p>Ewa Campbell asked us to be mindful of Title 3 compliance and EL reporting because of the HR burden on districts so that they don't feel like they are being double-burdened. Deb Lange mentioned the possibility of combining Title 3 reporting/data collection with EL.</p> <p>Andrea Townsend asked if future cohorts can plan ahead to use more than self-reported data, but in classroom information and family collaboration. (follow-up to Wei Wei's question) Kristi Manseth mentioned the possibility of building in an evaluation rubric to future reports.</p> <p>Paulina asked in the report questions how is progress of special education/dual identified EL students being measured by districts. Kristi Manseth responded that it didn't come up during the survey. We do have student achievement data. Data will be shared with ODE for future/further analysis. Mariana Praschnik responded that identification analysis of districts looked at the needs of dual identified students. Districts self-selected priority areas of report/funding for goals/achievements.</p>

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	<p>Kristi Manseth addressed concerns of the self-evaluation portion of the report. Mentioned that districts/teachers are honest and critical of themselves and progress.</p> <p>Wei Wei Lou asked if we will see districts feedback on how ODE implemented the use/facilitation of funds of grant in order to hold ODE accountable and further the relationship of EL Board and districts.</p> <p>Kristi Manseth says it's part of the overall final report. Carmen Urbina responded that this is a constant part of ODE team discussions.</p> <p>Andrea Townsend asked if districts have been informed that the deadline has been moved to December 31, 2020? Deb Lange responded that a communication should have gone out this week about the extension.</p>
<p>10:00 Fostering Shared Understanding Around EL Funding and Directed Funding- <i>Deborah Lange</i></p>	<p>Deb Lange shared a high overview of the funding streams that are supplied to support EL learners. Reminded that district discretion and plans heavily dictate how/where funds are spent.</p> <p>Funding Streams:</p> <ul style="list-style-type: none"> ● State School Fund (SSF) - additional .5 ADM given for each EL student being served ● HB3499 (State Funds) ● Title 3 (Federal Funds) <p>Specifically funded for EL students.</p> <p>District & Plan Specific Funding (Federal Funds)</p> <ul style="list-style-type: none"> ● Title 1-A (school specific) ● Title 1-C (migrant students) ● Title 2-A (Professional Development) (district specific) ● CARES/ESSER (new Covid-19 funds) (district specific) <p>Andrea Townsend asked if HB3499 is district specific and what happens to programs created with HB3499 funds when the funds are used?</p> <p>Deb Lange responded that there isn't an option for districts to eliminate programs (i.e. interpretation) - funds will be found from other sources.</p> <p>Mary Martinez-Wenzl responded that the question of what programs are being funded from what streams can be identified in reports to help facilitate appropriate streams or changes.</p> <p>Wei Wei Lou asked where Cohort 1 districts are in terms of funding and what is the plan for Cohort 2 districts' funding, will they be affected by inevitable budget cuts? Carmen Urbina responded that HB3499 funding is secured for next year. Carmen Urbina is requesting meetings of the Advisory Board throughout the summer to continue to address this. Mary Martinez-Wenzl is suggesting moving away from a 40 district cohort/4 year model and towards an onboarding each year in smaller groups model.</p> <p>Carmen Urbina shared that districts will be informed that funding from HB3499 will not be allowed to be used for interpretation services.</p> <p>Andrea Townsend requested discussing in the July meeting the proportion of funds given to districts to be a more equitable model.</p>
<p>10:25 Update on Directed Funding Process- <i>Mirela Blekic</i></p>	<p>Mirela Blekic reminded that HB3499 has requirements for directed funding (OAR 581-020-0621). Funding is individualized per district in alignment with evidence-based practices and tied to student progress indicators. Outlined work with Dr. Oscar Jimenez for research and creation of a template for funds spending. Final report to be done by the end of July.</p>

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5 Minute Break	
10:35 Update on Latinx/a/o Student Success Plan- Michael Reyes	<p>Michael Reyes provided an overview of the timeline for Latinx Student Success Plan. Currently, RFA's are near completion and distribution for organizations to apply. Work is going into creating a long-term advisory committee and SSP.</p> <p>Wei Wei Lou asked if we are working closely with procurement at ODE about how money flows in/out. Michael Reyes responded that yes they have been to ensure that it happens smoothly.</p>
10:50 EL Program Update- Ben Wolcott & Susan Mekarski	<p>Susan Mekarski shared that the guidance being shared currently by ODE aligns with the USED fact sheet.</p> <p>Funding Updates:</p> <ul style="list-style-type: none"> ● 2018-2019 Carryover Funds (available through 09/30/2021) ● Budget narratives reflect shifting district needs <p>USED provides guidance about minimum hours/days of instruction required by a district for EL services. (There is no specific instructions for minimum hours/days for EL instruction via distance learning)</p> <p>Title 3 Funds still have "Supplement-not-Supplant" requirements.</p> <p>Ben Wolcott provided a 2020-21 ELPA summary.</p> <ul style="list-style-type: none"> ● ELPA Summative based on assumption of onsite learning and ability to administer on location at schools ● Screener is not available to districts - will be available on or before August 4th (announcement will precede) ● Students not screened during distance learning - will need to be screened in Fall 2020 (guidance for school districts regarding temporary services - won't be official EL status labels) ● ELPA Screener will be used in Fall 2020 to determine EL status for students unable to test in Spring 2020 <ul style="list-style-type: none"> ○ Students will be screened at grade level at which they will be entering in the fall ● Investigating ways to minimize testing load on districts in fall (ability to test during summer allowed) ● Equity issues arising between difference in enrolling under K or FutureK profiles (requires future discussion) <p>Andrea Townsend asked why the assessment in ELPA screening is asking it at the end of the grade rather than the beginning. It is requested that it continue to be based on the end of the previous grade year. Ben Wolcott responded that students will be engaging in content at their current grade level or the grade level they will be entering, they don't have to come into those grades having mastered the content. This was to gauge the extent of language support needed to be able to engage with the content for the year they will be entering. Ewa Campbell asked if this was a state level decision or an ELPA consortium decision. Ben responded that this was not a federal level decision and the ELPA consortium did not make this decision. The consortium has no testing involved in EL. Other states in the consortium are not providing opportunities for testing to students that have not tested - Oregon taking the most liberal approach.</p>
11:10 Call for Discussion	<p>Mariana asked about which month would be best for the next advisory meeting. The advisory group mentioned at the end of July and August.</p>
11:50 Wrap-up- Carmen Xiomara Urbina	<p><u>Action Items</u></p> <ul style="list-style-type: none"> ● Send out Doodle Poll- Check dates available with Carmen ● Mariana will review chat for recommendations and agenda items

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12:00 Adjourn	

Next meeting: To be determined