

PARTICIPANTS:

Frank Acosta
Ewa Campbell
Parasa Chanramny
Christy Chapman
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Maria Delgado
Jonathan Fost
Don Grotting
Susan Kaller

David Lougee
Kathleen Jeskey
Veronica Magallanes
Toshiko Maurizio
Julia Meier
Analivia Polazzo for Aurora Cedillo
Ana Ramirez
Chuck Ransom
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Karen Thompson

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PARTICIPANTS via phone:

Joseph Santos
Heidi Sipe
Courtney Westling
WeiWei Lou

Item	DISCUSSION	Action
Welcome & overview	<p>Rudy asked that members go around and introduce themselves. Kelly Slater introduced herself and explained that she will also be working with Rudyane and Taffy on this HB.</p> <p>Salam welcomed the group back together. He touched base on the work we are doing and thanked everyone who has been working on it. He acknowledged that this work has been difficult and challenging. We are in the early stages of this work. This work is very formative in nature. A lot has happened and we have a long ways to go still. The work that we are doing in HB3499 is part of a broader context of the EI Plan and it works very nicely under the work that we are doing under School Improvement. We bring a lot of resources and expertise to this work as well as experience. We want to assure you that we have support systems in place that we will utilize to work with our school systems as part of this process. We have 12 million plus dollars to spend on HB3499, we have state investments and federal money. This is an opportunity to think about how we leverage those resources.</p> <p>This workgroup will transition in December, we will continue in the form of an advisory group. We will talk about this a little later in the meeting.</p> <p>Parasa & Jeanice gave a brief share out on the work they are doing with the bill. They shared a letter that they prepared that outlines some key priority areas in regard to the implementation moving forward this fall. Jeanice highlighted the first</p>	

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	<p>area, and then Parasa will touch base on the last 2 areas.</p> <ol style="list-style-type: none"> 1. In this implementation process with the improvement with the target districts the transformation target districts, that students, parents and community advocates be involved with this work. We want ODE to make it a requirement from districts that they are engaging directly with folks most impacted by this bill. We like this in all stages for goal assessments, goal monitoring and setting, needs assessments, improvement work and reporting. 2. EI Students and parents in the community are provided with the appropriate language access and capacity supports in order to participate in the improvement work. <p>Parasa wanted to highlight a few issues.</p> <ol style="list-style-type: none"> 1. That the work here and the future advisory workgroup had the opportunity to continue to provide input on the implementation process and different strategies. At our last workgroup meeting we had highlighted some concerns about the selection process for improvement coaches and making sure they have a background in ELD and expertise to work at the district level. Parasa expressed that they'd like to continue to be a part of that conversation. She acknowledged that this new level of transparency has been really helpful with being able to review things ahead of time and we really appreciate that. We want that to continue to move forward so that we have those clear progress checks between this workgroup and future advisory groups, the department, as well as state board members. 2. If we are on track that we are able to celebrate that, but that whenever we are off track that we are able to have a clear course of action moving forward. 3. We'd also like to highlight what Salam talked about, being able to tie the Every Student Succeeds Act work with the EI State Strategic Plan plus our 3499 workgroup and the implementation of the law. We'd like to see something written out where what we share of all the expectations of the goals of those different plans, so that 	

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	<p>we have some common language to work form. I think they will be really important to see and help shape moving forward. We really thank you for opportunity to provide input.</p> <p>Rudy touched base also on the plan and the work we are doing. We do have an EI Strategic Plan with 8 goals that Taffy has been working on with everybody to reestablish new goals and align to the new bill and the wording and everything else we are doing.</p> <p>We have set out on the tables these new table tents that say Ask Tell Ask. This is a new way of communication to not be in Tell Tell mode and that is something we heard at our last meeting. So, a good communication tool is to Ask what is needed, how should we be doing things? Then when a question is then answered, then we can tell ok, this is what we have to work with, this is what is going on. So, we have that set up so we just remember how we can approach things as we begin our discussions. You will also see that we have a lot of handouts at the tables that will help guild your conversations and dialogue around best practices or culturally appropriate technical assistance once we start working on what that actually means. We have easels set up around each table so that we can document so that we can start to shape the approach in our implementation.</p>	
<p>Our BIG Vision</p> <ul style="list-style-type: none"> • EI Strategic Plan 	<p>Taffy shared how she had previously talked about the EI Strategic Plan, and the 8 goals, and how that plan had a 4 year calendar timeline. But that group the created that plan has since sunset and we are picking up the ball. This EI Strategic Plan has to direct the rest. At this point we currently have 5 members and we are looking for more. We are looking for more members who are more geographically representing. We do have a lot of I-5 corridor who do represent a lot of different positions. We are trying to get a diversity of titles and geographic diversity to come to the table and look at our goals and suggestions for best practices. We currently have Brad Capener, Jonathan Fost, Frank Carpello & Susan Kaller so far.</p> <p>At our previous meeting we provided a handout with the dates of the EI Strategic Plan meeting dates. We have meetings set up and our 1st meeting date is scheduled for September 15th and that group is ready to come together. After each EI Strategic Plan</p>	

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<ul style="list-style-type: none"> • HB3499 Delivery Plan 	<p>meeting, we will report back to this group and give you updates on what the work is. Provided at each table is the Strategic Plan with the 8 goals. At our last meeting taffy had members work on a document. She mentioned at that time that she would put those documents on the google doc for you to add additional information to those who were not in your group. We are going to take those google doc's and give those to the EL Strategic Plan group. We will look at what recommendation you have. What you see of the EL Strategic Plan is what we are working with now. The group starting on September 15th will take that plan, see what we want to keep with your suggestions from our last meeting activity with your best practice suggestions and the suggestions form the APANO group. We will take those best practices and see what you want to move forward. We will also be working with the two goals around assessment. We will combine what we think we need too and create anew.</p> <p>Members had questions and Salam helped answer those questions. Salam touched base on what the purpose is and to promote coherence and bring these two pieces together. The work of HB3499 leads us to the implementation of the Strategic Plan and moves it forward. We are trying to have coherence, so that our districts are focused and not confused and that they are not distracted. We have a bigger picture, and this work is going to help get us there.</p> <p>Taffy has been sharing this information about what is happening with stakeholders across the state and at conferences such as Odyssey assessment, school board. She is also bringing forward their suggestions and concerns well. Taffy is asking a multitude of folks what their input is and not just asking this workgroup.</p> <p>This is a 1 year out plan. We are working on the metrics, rubrics for evaluation. We have input on the plan, but we'd like to ask the districts the following.</p> <ol style="list-style-type: none"> 1. What are the districts output going to be when we look at our plan of delivery? 2. How are the districts going to show us that they did what we asked them to do? <p>Taffy went over the handouts at the tables for members. Taffy went over the timeline of the plan,</p>	

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	<p>which is from September-December for the EL Strategic Plan. It details how we are going to meet, and what we will be going over at each of those meetings. This is a working document that has been a collaborative effort on all parts.</p> <p>He acknowledged that regardless if we agree with the plan or not, it's a good discussion to have. Salam reminded members that there is urgency as we have 40 districts that want to start implementing now. So, how do we do both? Salam reminded folks that 1. We have an EL Strategic Plan that is called the EL Plan. This plan was developed 3 years ago. This plan is in place and districts are implementing this plan currently. 2. They are using their Title III resources that come from the Federal Government, State resources that come based on their weighted formula that they receive for EL students and they are implementing strategies to improve the achievement and success of EL Students. Salam touched on the fact that yes, we do have data to support this. He also touched on how similar these two plans are. We have the opportunity to focus on the work and be really specific. Salam reiterated that the urgency as a group is to refine those items and move onto the implementation stage. Districts need help implementing, and we need to give them some direction. Salam acknowledged that it's not perfect and that we have more work to do together and we will continue to refine, to improve and to answer questions.</p>	
<p>Objective: To engage the HB3499 EL Outcomes Work Group in a big picture conversation about what implementation should look like</p> <p>-Technical Assistance Group Work Session</p> <ul style="list-style-type: none"> Defining Technical Assistance-Federal & Research Perspectives Task: in your table teams, using the TA analysis discussion tool, evaluate the data & community & district feedback provided and answer the following questions: 	<p>Technical assistance means in the work that we do</p> <p>Rudy read what the Federal definition should be as of TA is as defined back in 2002. Kim Miller found this for her. Rudy read a summary overview of what Technical Assistance should be.</p> <p>Rudy went over what members will be going in groups and the questions they will answer. Members had questions related to the spending of funds and Rudyane answered them.</p> <p>We will give time for members work in groups and provide opportunity to report out.</p>	<p>Members worked together in groups to</p>

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<ol style="list-style-type: none"> 1. What do our ELs need? 2. How do we align what we know with the goals of the EI Strategic Plan 3. How do we measure our progress and success? -Be prepared to report out answers 		<p>answer the questions as outlined on the agenda. They later reported out what they discussed.</p> <p>These notes were taken will be inputted.</p>
<p>Moving forward-EI Advisory</p> <ol style="list-style-type: none"> 1. What will it look like? 2. What will their role be? 	<p>This workgroup will end in December. We'd like to appoint a smaller group in the new year to give progress checks to modify and adjust accordingly.</p> <ol style="list-style-type: none"> 1. We are looking at 6-8 individuals. Are we thinking about a smaller make up of what is currently represented here? 2. Are we thinking more technical side stuff? Where we are just looking at full spread of ELs experts collaborating with administrators/teachers? What should that look like? 3. What will their role be in that process? We have identified the role of this workgroup through the bill. We should have parent, teachers, districts that are specifically targeted, community based organizations that have been working with families, district board level with experience with finances, also smaller districts, research experts, someone who represents ESSA & Title III, Data SARS, <p>Once we establish role, What do you see this role being? Members voiced that it would be to monitor and adjust this process. It needs to be clear if this is an EI Advisory Group, are we just providing input to ODE and ODE making final decision? Salam answered this question for members and spoke to the difference between Advisory Groups & workgroups. Advisory Groups are not decision making groups, they provide advice and then we take it forward to Legal. Help be key communicators to HB3499 and operate as a PLT. Also having them give input on agenda items for meetings and perhaps facilitate meetings and have more ownership. How will people be a part of this? Will they have to apply for this application process?</p>	

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3. Working assignments?	<p>Maria expressed the importance in having parents be a part of this committee.</p> <p>When this group gets formed, the hope is to bring data from the monitoring.</p>	
Adjourn		

Next Meeting: October 6, 2016