



## 2025-26 ODE Returning Civil Rights Coordinator Training Tracking

### Frequently Asked Questions (FAQs)

1. **Question:** *Can CRCs take training from an entity other than ODE?*

**Answer:** Yes. If training content requirements are met, CRCs may take training from other entities or organizations. CRCs who intend to fulfill their requirements through a combination of trainings from ODE and from other providers can [use this training tracking tool instead](#).

**Question:** *Are CRCs required to utilize a specific training documentation form? Does the completed training tracking tool have to be turned in to ODE or somewhere else?*

**Answer:** No. ODE has provided this form as a voluntary template for recording and documenting training completion. CRCs must track and keep records of their completed training and can use a training tracking tool provided by ODE, or their own recordkeeping system. CRCs are not required to proactively report their training completion to ODE.

2. **Question:** *Can CRCs meet their returning training requirements with previous trainings taken?*

**Answer** No. Coordinators must complete training on an annual basis.

3. **Question:** *Are the training requirements the same for returning CRCs as for newly designated CRCs?*

**Answer:** No. Returning CRCs have abbreviated training requirements in follow-up years after being designated as a CRC. Follow-up training is less extensive than initial CRC training.

4. **Question:** *Can CRCs take a national training course, or a training course from a different state?*

**Answer:** Yes. However, CRCs are still responsible for training on specific Oregon laws, so if a national or different state training is completed, CRCs must be sure to receive training on Oregon-specific requirements.

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[OAR 581-021-0660](#) requires Civil Rights Coordinators to receive training upon first being designated and annually thereafter. This optional training tracking tool is for returning CRCs who have already completed initial CRC training and intend to fulfill annual follow-up CRC training requirements through ODE’s free training offerings (synchronous, asynchronous, or a combination).

### CRC Name:

Check the box to indicate attendance at synchronous virtual interactive trainings, or completion of asynchronous training module. The content is the same between both formats, and CRCs can “mix and match” between synchronous and asynchronous trainings.

Training Component	Requirement(s) Fulfilled	Synchronous Virtual Interactive Training (Zoom)	Asynchronous (Canvas) <a href="#">sign up here for access</a>	Link to Proof of Participation
Module 1	<a href="#">OAR 581-021-0660(3)(a) and (3)(b)</a>	*Either <a href="#">September 23<sup>rd</sup></a> or <a href="#">February 12<sup>th</sup></a>	<a href="#">Module 1</a>	
Module 2	<a href="#">OAR 581-021-0660(3)(b)</a>	*Either <a href="#">October 7<sup>th</sup></a> or <a href="#">February 26<sup>th</sup></a>	<a href="#">Module 2</a>	
Module 3	<a href="#">OAR 581-021-0660(d)</a>	*Either <a href="#">October 21<sup>st</sup></a> or <a href="#">March 12<sup>th</sup></a>	<a href="#">Module 3</a>	

*\*Content is the same, only need to attend one or the other.*

Please reach out to [ODE.CivilRights@ode.oregon.gov](mailto:ODE.CivilRights@ode.oregon.gov) with any questions.