To ensure compliance with the federal Every Student Succeeds Act, school districts and ODHS Child Welfare agency must complete these steps to determine school of origin when a child is placed into foster care or changes foster care placement. *ODHS* must notify the school district Foster Care Point of Contact within one day of when a child has been placed in foster care or the student has a change in his or her living arrangements. (ODDS and Tribal Welfare agreements are different)

- The ODHS child welfare caseworker must notify the school district using the ODHS school notification form.
- The school or district POC immediately updates the student’s foster care status in the student database, including parent rights.
- Parents are removed from accessing the student information system. All education and medical decisions transfer to the foster parent and ODHS caseworker. ODHS is legal custodian. School questions should be directed to the foster parent or the ODHS caseworker.

If a child is placed into ODHS Child Welfare Foster Care Custody or there is a change in living arrangement: **No Change in District or School**

- The school district Foster Care Point of Contact is notified within one day of when a child has been placed in foster care or the student has a change in his or her living arrangements. (ODDS and Tribal Welfare agreements are different)
- The school or district POC immediately updates the student’s foster care status in the student database, including parent rights.
- Parents are removed from accessing the student information system. All education and medical decisions transfer to the foster parent and ODHS caseworker. ODHS is legal custodian. School questions should be directed to the foster parent or the ODHS caseworker.

If the residence of the foster care placement results in a change to the student’s school of origin: **Change to District/School of Origin/District of Residence**

- The school district Foster Care Point of Contact is notified within one day of when a child has been placed in foster care or the student has a change in his or her living arrangements. (ODDS and Tribal Welfare agreements are different)
- The school or district POC immediately updates the student’s foster care status in the student database, including parent rights.
- Parents are removed from accessing the student information system. All education and medical decisions transfer to the foster parent and ODHS caseworker. ODHS is legal custodian. School questions should be directed to the foster parent or the ODHS caseworker.

The district and ODHS child welfare determine the child’s school district/school of origin: **Transportation**

- The school district Foster Care Point of Contact is notified within one day of when a child has been placed in foster care or the student has a change in his or her living arrangements. (ODDS and Tribal Welfare agreements are different)
- The school or district POC immediately updates the student’s foster care status in the student database, including parent rights.
- Parents are removed from accessing the student information system. All education and medical decisions transfer to the foster parent and ODHS caseworker. ODHS is legal custodian. School questions should be directed to the foster parent or the ODHS caseworker.

Change in school district/school of origin placement is determined (Best Interest Finding): **Student Records: OAR 581-021-0250**

- The student must immediately be enrolled in the new school. The new school must request the student’s records from the school of origin within one to five school days of initial enrollment.
- The school of origin will send the student’s records within five school days of receiving the original request.
- The ODHS caseworker will provide the new school with as much information as possible about the student (such as age, grade and academic history) to ensure appropriate support and placement until the school receives relevant records from the school of origin.

Resource:

Oregon Secretary of State: [https://secure.sos.state.or.us/oard/displayChapterRules.action?selectedChapter=137](https://secure.sos.state.or.us/oard/displayChapterRules.action?selectedChapter=137)

Non-Regulatory Guidelines: Ensuring Educational Stability for Children in Foster Care: [https://www2.ed.gov/policy/elsec/leg/essa/edhhsfostercarenonregulatorguide.pdf](https://www2.ed.gov/policy/elsec/leg/essa/edhhsfostercarenonregulatorguide.pdf)