Media Press Release

**NEWS RELEASE**

September XX, 2020

Media Contact:

**\_\_\_\_\_\_\_\_\_\_\_\_\_ School District Responds to Positive COVID-19 Case(s)**

*The \_\_\_\_\_\_\_\_ School District and \_\_\_\_\_\_\_\_ Health Authority Partner in Response to Ensure Safety of All Students and Staff Members*

(CITY, Ore.) - A \_\_\_\_\_\_\_\_School District employee / student at \_\_\_\_\_\_\_\_ School has tested positive for COVID-19.

We are working closely with \_\_\_\_\_\_\_\_\_\_\_\_[INSERT local health department] to respond to this news and protect the health of our community.

Each situation calls for different protocols. In this case, we will follow the following steps:

1. (customize steps)

We will post updates on the homepage of our website.