



OREGON  
DEPARTMENT OF  
EDUCATION

# How to Administer the Test to Stay Protocol at Your School

Allowing unvaccinated students and staff to continue participating in in-person learning following exposure to COVID-19 in a K-12 setting.

## Follow These Steps

- 1. Register for the OHA Diagnostic Testing Program** by emailing: [Schooltesting.covid@dhsoha.or.us](mailto:Schooltesting.covid@dhsoha.or.us). Testing kits will be sent to the school district office to facilitate high volume exposure testing in public schools or directly to private schools. If your school is already registered for this program, you do not need to register again.
- 2. Obtain consent from parent or caregiver** for COVID-19 testing. Use the [COVID-19 General Consent Form](#). If consent is already on file for the Diagnostic Testing Program, you do not need to collect consent a second time.
- 3. Identify and train a Testing Administrator / Reporter** to log BinaxNOW test results. These individuals do not need to be healthcare providers.
- 4. Train staff or volunteers to administer BinaxNOW testing.**
- 5. Follow the test to stay requirements.** If COVID-19 test results are:
  - Positive** - individual must immediately isolate at home.
  - Negative** - individual may continue to attend school as long as they do not have or develop COVID-19 symptoms.

For more information, visit [Oregon's COVID Testing in K-12 Schools website](#).