

Task Force on School Nurses Meeting Minutes
Tuesday, February 19, 2008
10:00 am – 2:00 pm
ODE – Room 251A

Purpose of the Task Force on School Nurses

74th OREGON LEGISLATIVE ASSEMBLY—2007 Regular Session
Enrolled
House Bill 2773

Sponsored by Representative KOTEK, Senator MONNES ANDERSON

CHAPTER

AN ACT

Relating to Task Force on School Nurses; and declaring an emergency.

Be It Enacted by the People of the State of Oregon:

Section 1. (1) As used in this section, “school” means any kindergarten through grade 12 school that receives public funds.

(2) There is created the Task Force on School Nurses, consisting of eight members appointed by the Superintendent of Public Instruction as follows:

- a) Two members shall be chosen from among persons recommended by the Department of Education;
- b) One member shall be a school nurse;
- c) Three members shall be experienced in issues relating to school health; and
- d) One member shall be a member of a school district board or a school administrator.

(3) The task force shall:

- a) Study and assess the availability of nursing services in Oregon schools and the feasibility of expanding existing services; and
- b) Recommend a plan to establish school nurses as a mandated service in all schools in Oregon.

(4) A majority of the members of the task force constitutes a quorum for the transaction of business.

(5) Official action by the task force requires the approval of a majority of the members of the task force.

(6) The task force shall elect one of its members to serve as chairperson.

(7) If there is a vacancy for any cause, the Superintendent of Public Instruction shall make an appointment to become immediately effective.

(8) The task force shall meet at times and places specified by the call of the chairperson or of a majority of the members of the task force.

(9) The task force may adopt rules necessary for the operation of the task force.

(10) The task force shall submit a report concerning its findings to the interim committees on education no later than September 1, 2008.

(11) The Department of Education shall provide staff support to the task force.

(12) Members of the task force are not entitled to compensation or reimbursement and serve as volunteers on the task force.

(13) All agencies of state government, as defined in ORS 174.111, and school districts are directed to assist the task force in the performance of its duties and, to the extent permitted by laws relating to confidentiality, to furnish such information and advice as the members of the task force consider necessary to perform their duties.

SECTION 2. Section 1 of this 2007 Act is repealed on the date of the convening of the next regular biennial legislative session.

SECTION 3. This 2007 Act being necessary for the immediate preservation of the public peace, health and safety, an emergency is declared to exist, and this 2007 Act takes effect on its passage.

Passed by House March 29, 2007

Received by Governor:

.....M....., 2007

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Chief Clerk of House

Approved:

Passed by Senate May 15, 2007

.....M....., 2007

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Speaker of House

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Governor

Task Force Members Present: Ginny Brollier, Klamath County School District; Nina Fekaris, Beaverton School District; Dr. Karen Fischer-Gray, Parkrose School District; Margay Garrity, Southern Oregon Education Service District; Jan Hootman, Multnomah Education Service District; Marilyn Hudson, Oregon State Board of Nursing; and Nellie McAdams, Asst. to Rep. Tina Kotek, Oregon State Legislature.

Task Force Members Not Present: Rep. Tina Kotek and Dr. James Lacey, M.D..

Oregon Dept. of Education (ODE) Staff: Leslie Currin, Brad Victor, and Bobbi King

1. Welcome and Introductions

Brad Victor, as the Facilitator opened the meeting at 10:00 am. The Task Force members introduced themselves.

2. Adoption of Agenda

The agenda was approved with some changes in the order.

1) Workgroup Reports

- **Administrative Survey Committee Report - Review/Finalization**

HANDOUT: *Nursing Task Force Draft Survey*

- ✓ Karen Fischer-Gray reported on the Survey Committee's conference calls.
- ✓ The Task Force members reviewed the draft of the survey questions. There are 16 questions on the survey. The Task Force members changed the wording in some of the questions & combined some of them, too. .
- ✓ It was decided that this survey would be sent to the School District Superintendents. It was decided that there could be multiple people that could conduct the survey. It was suggested that the survey might be put onto the ODE website, for Superintendents to access.
- ✓ The Task Force members asked Nellie McAdams if there's been any more information that Rep. Kotek has gathered regarding getting funding for the School Nurses mandate.

- ✓ Nellie McAdams didn't have the update yet, but will ask Rep. Kotek. Nellie reported that this probably won't reach the legislature for action until 2009.
- ✓ Brad Victor reported that the mandate is to present a report to the legislature by September 2009, or before.
- ✓ The Task Force members said they would need Rep. Kotek's or Nellie McAdam's help on how the Task Force can be the most successful.
- ✓ Leslie Currin asked what timeframe that the legislature needs in order to get information to them for the Bill to pass.
- It was noted that another survey, the IDEA survey, will be sent out to Superintendents in March. Since they are not mandated to do the survey (which will be the situation with the Nurse survey, as well), a 40% response would be considered good.

- **Mandate Draft – Review/Finalization**

- ✓ Karen Fisher-Gray Karen Fischer-Gray will make another draft with the changes. She will email this draft out to the Task Force members before it goes to the school districts

The group discussed the option of having Task Force members call the superintendents to ask the survey questions. After discussion, it was decided to do the survey electronically.

1) Continue Workgroup Reports/Action

- **Administrative Model Committee Report – Review/Finalization**

HANDOUT: 1. *School Nursing Services Task Force Survey*

2. *DRAFT – 2/13/08 Not for Distribution Beyond Mandated School Nurse Task Force – Recommendation for Mandated Nursing in Oregon Schools*

- The Task Force members asked if there will be staff at Oregon Dept. of Education (ODE) that can help with the data compilation and analysis. Brad Victor said that he would look into it.
- The questions on both of the draft survey handouts will be asked when the survey is being put together.
- Brad said that the Task Force will be working on the finalized mandate.
- It was suggested to change the formatting to be "Landscape" on the *DRAFT – 2/13/08 Not for Distribution Beyond Mandated School Nurse Task Force – Recommendation for Mandated Nursing in Oregon Schools* handout.
- It was suggested to spell out the words Registered Nurse (RN), Licensed Practical Nurse (LPN), Certified Nursing Assistant (CNA), Health Assistant (HA)

1) Determine next action on survey/data collection

2) Determine next action on finalized mandate

Group members gave Karen Gray their fax numbers.

1) Next Steps

- All results of the survey will be in, the information put together & reported on at the April 2008 meeting.
- On June, 5, 2008, there'll be a 2 hour conference call for the entire Task Force, to finalize the presentation
- Karen Fischer-Gray will finalize the draft of the Survey Committee's results.
- Jan Hootman will finalize the draft of the Model Committee's results.
- Nina Fekaris will make the final draft of the Task Force on Nursing's results.
- The survey information to go to Gene Evans (Brad)
- Then, at the June 5, 2008 meeting, it will be ready to hand it over to Rep. Tina Kotek's office.

2) Next meeting schedule

- Thursday, April 21, 2008 from 9:00 am – 12:00 pm. It will be here at Oregon Dept. of Education (ODE), 255 Capitol St. NE in conference room A.
- Thursday, June 5, 1008 – 10:00 am – 12:00 pm. It will include all of the Task Force members, if possible & will be by conference call.