

## Empathy Interview Staff Preparation Template

Answer the questions below to determine if your school is ready to begin empathy interviews for students.

|                                                                                                                                                                                                                                                                  |
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| <input type="checkbox"/> What is the topic(s) you are curious about and why?                                                                                                                                                                                     |
| Click or tap here to enter text.                                                                                                                                                                                                                                 |
| <input type="checkbox"/> What avenues are available to aid students with needs surrounding your chosen topic(s)?<br>What local resources are available?                                                                                                          |
| Click or tap here to enter text.                                                                                                                                                                                                                                 |
| <input type="checkbox"/> Who on staff will conduct the interviews? Why are they best suited to address this topic?                                                                                                                                               |
| Click or tap here to enter text.                                                                                                                                                                                                                                 |
| <input type="checkbox"/> Who is leading the interview process and analysis? Who will explore interview themes?                                                                                                                                                   |
| Click or tap here to enter text.                                                                                                                                                                                                                                 |
| <input type="checkbox"/> How have students been identified? Does your process include students with needs relating to the topic(s)?                                                                                                                              |
| Click or tap here to enter text.                                                                                                                                                                                                                                 |
| <input type="checkbox"/> Where will you conduct the interview, and how will you make the space comfortable for students during the interview?                                                                                                                    |
| Click or tap here to enter text.                                                                                                                                                                                                                                 |
| <input type="checkbox"/> <b>What are your district policies on student safety?</b> Are the interviewers comfortable elevating concerns surrounding suicidality, threats of violence, unsafe living conditions, and more, should they arise during the interview? |
| Click or tap here to enter text.                                                                                                                                                                                                                                 |