



**2025 VOLUNTEER FIRE CAPACITY GRANT APPLICATION
WITH ADDITIONAL FUNDING OPPORTUNITY
2025 VOLUNTEER FIRE CAPACITY FUNDING**

OREGON DEPARTMENT OF FORESTRY AND US DEPARTMENT OF AGRICULTURE, FOREST SERVICE

Fire Department Applicant Name	
Fire Chief	
Mailing Address	
City State, Zip	
Contact Person	
Contact Email Address	
Business Phone	
Home Phone	
County	
Unique Identifier (Sam.gov #)	
TIN (Tax Identification #)	
Does district include an incorporated city of 10,000 or more?	YES <input type="checkbox"/> NO <input type="checkbox"/> <i>If YES, does not qualify for VFC</i>
How many paid and/or volunteer staff/fire fighters?	PAID: # _____ VOLUNTEER: # _____
Check one: <input type="checkbox"/> Tax Base Dept/District - What is the tax rate per \$1,000 of assessed value? \$ _____ <input type="checkbox"/> Non Profit Dept/District <input type="checkbox"/> Subscription Based Organization (see Page 4 of the VFC Manual regarding eligibility) <input type="checkbox"/> Rangeland Association <input type="checkbox"/> Other (please describe) _____	
State Fire Marshal Fire Department/District Identification Number (FDID)	
Did you report your fire statistics in 2024?	YES <input type="checkbox"/> NO <input type="checkbox"/>
Are you registered in SAM.gov at https://sam.gov ?	YES <input type="checkbox"/> NO <input type="checkbox"/> <i>If NO, does not qualify for VFC</i>
Annual operating <u>FIRE</u> budget (see page 3 of the VFC Manual)?	\$ _____
Does this application request funding for annexation, formation of a new fire department or other related administrative costs?	YES <input type="checkbox"/> NO <input type="checkbox"/>
District Statistics. (Estimates are acceptable.)	Coverage area (mi ²): _____ Number of Structures: _____

FOR ODF USE ONLY

Date Received	Date Reviewed	VFC \$ Awarded
		\$

OPERATING BUDGET

On the front page of this application form LOCAL FIRE AGENCY has provided the **FIRE** operating budget. The operating budget should **exclude** any capital outlay, construction, or grant budget related categories. Call volume adjustment should be factored; provide just the **FIRE** budget amount. In the box below, provide any additional information that will further clarify specifics about the budget dollar amount.

FEPP/FFP VEHICLE

The FEPP/FFP programs are valuable resources for local fire departments. In order to recognize VFC support, the purchasing, transportation, and restoration of the FEPP/FFP vehicles with VFC is considered an important priority. Does this VFC application include the purchase, upgrade, or repair of a FEPP/FFP vehicle? Describe below, briefly, what FEPP/FFP activity will be funded (purchase, repaint, repair, etc.).

CALL VOLUME

Please provide the LOCAL FIRE AGENCY calendar year 2024 wildland (vehicle included) and structural **fire** call volume count. This number should also be reflected in the Oregon State Fire Marshal reporting data.

# of wildland calls: _____	# of structure calls: _____
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ISO RATING

What is your current ISO Rating? Will requested items listed in this award assist to decrease your rating?

TIME SINCE LAST AWARD

When was the last received VFC award?

TRAINING

Will this award be used for any training activities, such as instructor costs, modules, training equipment?

COMMUNITIES AT RISK

The 2020 Communities at Risk assessment provides decision-makers, wildfire planners, fire service professionals, and natural resource agencies with the information they need to prioritize projects. This prioritization will assist in meeting the goal to minimize overall wildfire risk to communities. Serving Communities at Risk is a high priority in Oregon's Forest Action Plan. Information on Communities at Risk can be found in the 2020 Communities at Risk Report at

<https://www.oregon.gov/odf/AboutODF/Pages/GrantsIncentives.aspx>

Does your agency's service area includes Communities at Risk at a level of low, medium or high? Please list communities you serve and their ranking (low, medium, high).

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PROJECT DETAIL INFORMATION

(1:1 MATCH REQUIREMENT)

NOTE: If awarded a grant, reimbursement will be only for items that are listed below. Refer to the manual for instructions on how to get prior approval to make changes to this list of items.

There are four types of expenses, either wildland or structural, that can be funded under VFC. It should be clear from your description that the item clearly fits within one of these categories:

- **Organizational Improvements** – legal and administration fees, elections, advertising, etc. associated with forming a district, annexing an area to an existing district, or improving the administration of a newly formed district.
- **Equipment, Tools/Supplies, or Safety Improvements** – refer to the instruction manual for description of allowable items
- **Training – both Wildland or Structural**
- **Communications Equipment** – (MUST BE P25 COMPLIANT) refer to the instruction manual for description of allowable items

If in-kind for match is used, list the type (hours attending training, donated time from attorney, meeting facility used for training, maintenance of vehicles and equipment, meeting attendance, etc..) on one of the lines of the chart. If you have any questions regarding if certain activities are eligible as in-kind match, contact the VFC Coordinator prior to the application deadline.

MAXIMUM FUNDING AWARD IS \$10,000

Please indicate below if this item is to be used for Wildland (Wild), Structural (Struc), or Both.

Wild	Struc	Both	Quantity	Description Item @ cost/item	Total Project	Grant Dollars Requested	Type of Match		ODF Only
							Cash	In-kind	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	10	Manual Example “A”: Fire shelters @ \$300	\$3000	\$1500	\$1500		<input type="checkbox"/>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	10	Manual Example “B”: Fire shelters @ \$300	\$6000	\$3000			<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	200 hr	In-kind Match: Equip Maint, meetings, trainings				\$3000	<input type="checkbox"/>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	10	Manual Example “C” Fire Shelters @ \$300	\$4500	\$2250	\$750		<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	100	In-kind Match: Equip Maint, meetings, trainings				\$1500	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			\$	\$	\$	\$	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			\$	\$	\$	\$	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			\$	\$	\$	\$	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			\$	\$	\$	\$	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			\$	\$	\$	\$	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			\$	\$	\$	\$	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			\$	\$	\$	\$	<input type="checkbox"/>
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<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			\$	\$	\$	\$	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			\$	\$	\$	\$	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			\$	\$	\$	\$	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			\$	\$	\$	\$	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			\$	\$	\$	\$	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			\$	\$	\$	\$	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			\$	\$	\$	\$	<input type="checkbox"/>
TOTALS:					\$	\$	\$	\$	

SIGNATURE AND CERTIFICATION PAGE

Is LOCAL FIRE AGENCY compliant (self-certified) and does it use the National Incident Management Systems (NIMS) in day-to-day emergency operations?	YES <input type="checkbox"/> NO <input type="checkbox"/> <i>If NO, does not qualify</i>
If LOCAL FIRE AGENCY is a subscription organization (i.e. annual subscription fee to receive fire protection is charged) DOES LOCAL FIRE AGENCY RESPOND TO ALL FIRE CALLS REGARDLESS OF WHETHER LANDOWNER IS A SUBSCRIBER OR NOT?	YES <input type="checkbox"/> NO <input type="checkbox"/> <i>If NO, does not qualify</i>

Certification

Signatory below has the authority to obligate funds (i.e., Fire Chief, Treasurer, or Board Member). If submitting an electronic version of the form (as an attachment to an email), the email is accepted as the signature authorization.

The applicant certifies to the best of their knowledge and belief, that the information on this application is true and correct, and if awarded a VFC grant, will use those funds for the sole purpose of completing the project described on this application.

The applicant also certifies that they will comply with guidance, procedures, and rules identified in the 2025 Volunteer Fire CAPACITY Grant Manual.

Signature		Date	
Type or Print Name		Title	

DEADLINE: Must be received by April 25, 2025 at 5:00 pm

Choose ONE of the following methods:

EMAIL: VFC.coordinator@odf.oregon.gov (preferred)

MAIL: VFC Coordinator
Oregon Department of Forestry
Federal Grants Support Unit
2600 State Street,
Salem, OR 97310-0340

QUESTIONS: Email Mary Schmelz VFC.coordinator@odf.oregon.gov or mary.k.schmelz@odf.oregon.gov or call 503-856-2802

Application materials and a copy of VFC manual are available at
<http://www.oregon.gov/ODF/AboutODF/Pages/GrantsIncentives.aspx>.