



# Oregon Board of Forestry

Wednesday, March 5, 2025

Public Meeting Agenda

Revised  
2/28/25

## Public Meeting Information

The meeting will be open to the public, allowing for both in-person and virtual attendance. An opportunity for the public to provide general live testimony will be available. Instructions to sign up for a live testimony slot can be found on our website: <https://www.oregon.gov/odf/board/Pages/bofmeetings.aspx>. Written testimony may be submitted by emailing the following address: [boardofforestry@odf.oregon.gov](mailto:boardofforestry@odf.oregon.gov). Testimony will be accepted prior to the meeting date, and up to two weeks after the meeting has ended. Submissions should include meeting date and agenda item number/topic header with the written submission.

### **In-Person Location:**

Oregon Department of Forestry  
2600 State St., Tillamook Room  
Salem, OR 97310

### **Virtual Meeting Link:**

<https://www.youtube.com/c/OregonDepartmentofForestry>

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## **March 5, 2025 Agenda**

### **Consent Agenda**

#### **A. Financial Dashboard for January, February**

*James Short (Chief Financial Officer)*

An executive financial report and summary will be captured monthly to ensure the Board of Forestry has up-to-date information for oversight of the Department's financial condition. This report will include the financial and budgetary status of the Department as well as other ancillary topics as appropriate. This is an information item.

#### **B. Agency Director Financial Transactions, Fiscal Year 2024**

*James Short (Chief Financial Officer)*

The purpose of this agenda item is to meet the requirements of statewide policy by having the Board review and approve transactions submitted by the State Forester, Cal Mukumoto for Fiscal Year 2024. This is a decision item.

#### **C. Central Oregon and Northeast Oregon District Boundary Change**

*Levi Hopkins (Wildfire Prevention and Policy Manager)*

Seeking approval from the Board to hold public hearings regarding a proposed boundary change for the Central Oregon and Northeast Oregon Forest Protection District Boundaries and to revise the administrative rules which describes each boundary. This is a decision item.

#### **D. Silver Creek RFPA Expansion – Request for Hearing**

*Levi Hopkins (Wildfire Prevention and Policy Manager)*

Seeking approval from the Board to move forward with a public hearing for expanding the Silver Creek Rangeland Fire Protection Association. This is a decision item.

#### **E. 2024 Board Governance Performance Self-Evaluation**

*Sabrina Perez (Strategic Advisor for Agency Administration)*

The Board of Forestry conducts an annual formal evaluation of their performance in meeting best practices of governance as reported in a key performance measure to the Oregon Legislature. This agenda item presents the final criteria to the Board for approval and initiates the annual self-evaluation process. This is a decision item.

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#### F. Appointments to Emergency Fire Cost Committee

*James Short (Chief Financial Officer), Nancy Hirsch (Emergency Fire Cost Committee Administrator)*

The purpose of this agenda item is to recommend the appointment of two candidates to a position on the Emergency Fire Cost Committee. This is a decision item.

#### G. Government-to-Government Report on Tribal Relations

*Cindy Kolomechuk (Project Leader)*

Annually, agencies are required to submit a report to the Governor and Legislative Commission on Indian Services (LCIS). The report includes the adopted policy, those responsible for developing and implementing agency programs affecting Tribes, the process the agency uses to identify programs affecting Tribes, and the method the Department uses to notify employees of the adopted policy. This is an information item.

#### H. Forest Practices Interagency Meeting Report

*Josh Barnard (Forest Resources Division Chief)*

The purpose of this agenda item is to summarize the 2024 annual meetings held with other state agencies regarding the sufficiency of the Forest Practice Rules and proper coordination with other agencies with an interest in the forest environment. This is an information item.

### Action and Information

8:15 am	<b>1. Opening Comments and Board Member Introductions</b> <i>Chair Kelly, Acting State Forester Skinner and members of the Board</i> This item serves as an opportunity for the Board Chair to offer housekeeping tips and best practices, and for Board Members to provide introductions. This is an information item.
8:45 am	<b>2. Public Forum</b> <i>Members of the Public</i> Sign-up instructions for providing public comments are posted on the Board's meeting webpage. Comments are limited to two minutes or less. Forum is reserved for remarks on information items and topics off the agenda. Comment times may be reduced at the discretion of the Board Chair. This is an information item.
9:00 am	<b>3. Private Forest Accord Draft Letter of Support</b> <i>Members of the Board</i> Review of a draft letter written in support of Private Forest Accord (PFA) funding that may be submitted to the Governor's Office. This is a decision item.
9:30 am	<b>4. Agency Demographics and Workforce Trends</b> <i>Amy Pena (DEI Coordinator)</i> This item serves as a response to the motion made at the January 2025 Board of Forestry meeting. An update will be provided on the request that the State Forester provide to the Board of Forestry with the headcount and percentages of employees by job category (permanent and seasonal) and self-reported protected class identity for each year from 2015-2024 in order to understand trends in diversifying the Department workforce. This is an information item.
10:00 am	<b>BREAK</b>



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10:15 am	<b>5. Legislative Update and Board Legislative Engagement</b> <i>Derrick Wheeler (Legislative Coordinator), members of the Board</i> This item serves as an opportunity for the Department to provide updates on the 2025 legislative session. Board members can discuss taking an official position on a bill collectively. This is an information item.
11:00 am	<b>6. Board Governance Committee Update</b> <i>Brenda McComb (Board of Forestry Vice Chair, Governance Committee Chair)</i> This item serves as an opportunity for the Board of Forestry's Governance Committee to provide an update on their review of the Board Policies Manual and offer any recommendations for changes. This is an information item.
12:00 pm	<b>LUNCH</b>
1:00 pm	<b>7. Briefing on Tethered Logging to Inform Rulemaking</b> <i>Josh Barnard (Forest Resources Division Chief), Department Staff and Invited Guest Speakers</i> Section 7 of Senate Bill 1501 (2022) requires the Board to initiate rulemaking concerning tethered logging no later than March 17, 2025. The purpose of this agenda item is to initiate tethered logging rulemaking. The Department, along with guest speakers, will provide a briefing on tethered logging practices, its intersection with past and present forest practice rules, and available science on the topic.
2:45 pm	<b>8. Closing Comments</b> <i>Chair Kelly, Acting State Forester Skinner</i> The Board Chair will offer closing comments and mop up any outstanding work. This is an information item.
3:00 pm	<b>Adjourn</b>

**NOTE:** Times listed on the agenda are approximate. At the discretion of the chair, the time and order of agenda items—including the addition of breaks—may change to maintain meeting flow. The board will hear public testimony [\*excluding marked items] and engage in discussion before proceeding to the next item. \* A single asterisk preceding the item number marks a work session, and public testimony/comment will not be accepted.

**PUBLIC TESTIMONY:** The Board of Forestry places great value on information received from the public. The Board will only hold public testimony at the meeting for decision items. The Board generally accepts written comments on all agenda items except consent agenda items, other items specifically identified in the agenda, and Work Session items [see explanation below]. Those wishing to testify or present information to the Board are encouraged to:

- Provide written summaries of lengthy, detailed information.
- Remember that the value of your comments is in the substance, not length.
- For coordinated comments to the Board, endorse rather than repeat the testimony of others.
- To ensure the Board will have an opportunity to review and consider your testimony before the meeting, please send comments no later than 72 hours before the meeting date. If submitted after this window of time the testimony will be entered into the public record but may not be viewed by the Board until after the meeting.

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- To provide oral comments at an in-person meeting, register in advance using the information in the meeting agenda and sign in at the information table in the meeting room when you arrive. For virtual meetings, follow the signup instructions provided in the meeting agenda.
- Commenters have two to three minutes to make their comments. Comment on decision items is limited to 30 minutes per decision item.

Written comments for public testimony provide a valuable reference and may be submitted before, during, or up to two weeks after the meeting for consideration by the Board. Send to [boardofforestry@odf.oregon.gov](mailto:boardofforestry@odf.oregon.gov). All comments to the Board will become part of the official record of the meeting and made available to the public on the Board's webpage.

Also note:

- Relating to consideration of Final Orders in contested case hearings: Under Oregon's Administrative Procedures Act, the Board cannot accept public comments because the Board's decision must be based on the record established in the contested case hearing process. (ORS 183.450). The Board may decide to accept oral arguments from the parties. (OAR 629-001-0045(3)).
- Relating to the adoption of Oregon Administrative Rules: Under Oregon's Administrative Procedures Act, the Board can only consider those comments received by the established deadline as listed on the Notice of Rulemaking form. Additional input can only be accepted if the comment period is formally extended (ORS 183.335).

**WORK SESSIONS:** Certain agenda topics may be marked with an asterisk indicating a "Work Session" item. Work Sessions provide the Board with an opportunity to receive information and/or make decisions after considering previous public comments and staff recommendations. No new public comment will be taken. However, the Board may choose to ask questions of the audience to clarify issues raised.

**GENERAL INFORMATION:** For regularly scheduled meetings, the Board's agenda is posted on the web at <https://www.oregon.gov/odf/board/Pages/bofmeetings.aspx> two weeks before the meeting date. During that time, circumstances may dictate a revision to the agenda, either in the sequence of items to be addressed or in the time of day the item is to be presented. The Board will make every attempt to follow its published schedule and requests your indulgence when that is not possible.

If you are experiencing technical issues or require accommodations, email [boardofforestry@odf.oregon.gov](mailto:boardofforestry@odf.oregon.gov) or contact the Board Support Office at (503) 302-6344.

To provide the broadest range of services, lead-time is needed to make the necessary arrangements for offsite locations. If special materials, services, or assistance is required, such as a sign language interpreter, assistive listening device, or large print material, please contact our Public Affairs Office at least seven working days before the meeting via telephone at 503-945-7200 or fax at 503-945-7212.