

Board Governance Committee Update

March 5, 2025

Governance Committee Members:

Brenda McComb (Chair), Liz Agpaoa, Heath Curtiss

Governance Committee Responsibilities:

1.7 Maintenance of Policies. The Chair should ensure that staff record and publish all current policies correctly. The State Forester will ensure that a repository is established and maintained for board policies and supporting materials. The State Forester or the State Forester's designee should maintain the policies repository, provide updated copies to the board whenever the policies change, or upon request, and update the board public website. The board will seek legal counsel review of this BPM once a biennium to ensure consistency with law. Discrete documents referred to in the BPM and listed at the end for easy tracking will be provided to board members in digital format for their own technology devices and/or kept in an online board website or other agreed upon web tool.

1.7.1 Unless otherwise noted or required, the board will periodically review the following materials for currency and consistency as follows:

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| • Strategic Plan: | Every 5 Years |
| • New Board Member Orientation Package: | Biennially |
| • Board Agenda Development Procedures: | Annually |
| • Advisory Committee Establishment Procedures: | Biennially |
| • Board Conflict of Interest Policy and Procedures: | Annually |
| • Board Member Annual Affirmation Conflict of Interest Statement: | Annually |
| • Annual Board Governance Performance Evaluation Procedures: | Biennially |

Board Policies Manual Addenda

BPM Addenda (*Board* documents referenced in this BPM) are:

#	BPM Ref.	Title	Status
A	2.2	Strategic Plan via <i>The Forestry Program for Oregon</i>	Active - 2011
B	3.3	New Board Member Orientation Package	In process
C	3.6.3.2	Board Agenda Development Procedures	Not started
D	3.9.2	Advisory Committee Establishment Procedures	Not started
E	3.11.3	Board Conflict of Interest Policy and Procedures	Not started
F	3.11.11	Board Member Annual Affirmation and Conflict of Interest Statement	Not started
G	3.12.2	Annual Board Governance Performance Evaluation Procedures	In process
H	4.1.2 & 4.2	State Forester Position Description	Active