

BOARD WORK PLANS: Board of Forestry Work Plans result from the board's identification of priority issues. Each item represents commitment of time by the Board of Forestry and Department of Forestry staff that needs to be fully understood and appropriately planned. Board Work Plans form the basis for establishing Board of Forestry meeting agendas. Latest versions of these plans can be found on the board's website at: www.oregonforestry.gov

PUBLIC TESTIMONY: The Board of Forestry places great value on information received from the public. The board accepts both oral and written comments on agenda items except Work Session items [see explanation below]. Those wishing to testify or present information to the board are encouraged to:

- Provide written summaries of lengthy, detailed information;
- Recognize that substance, not length, determines the value of testimony or written information;
- Endorse rather than repeat the testimony of others;
- Sign-in at the information table located near the entrance.

Written comments for public testimony provide a valuable reference and may be submitted before or during the meeting for consideration by the board. Please bring 10 copies for distribution. Written comments received before or during the meeting will be distributed to the board. Oral or written comments may be summarized and attached to the minutes.

The board cannot accept testimony on a topic for which a public hearing has been held and the comment period has closed. If you wish to provide comments to the board, you must sign-in on the sheet provided at the Information Table, located near the meeting room's entrance. (Note: All persons attending a board meeting are requested to sign in, whether or not they intend to provide comment.)

Three minutes will be allotted for each individual. Those wishing additional time for testimony should contact the Board Support office at 503-945-7210 at least three days prior to the meeting. The maximum amount of time for all public comments under this agenda item will be thirty minutes.

WORK SESSIONS: Certain agenda topics may be marked with an asterisk indicating a "Work Session" item. Work Sessions provide the board opportunity to receive information and/or make decisions after considering previous public comment and staff recommendations. No new public comment will be taken. However, the board may choose to ask questions of the audience to clarify issues raised.

- During consideration of contested civil penalty cases, the board will entertain oral argument only if board members have questions relating to the information presented.
- Relating to the adoption of Oregon Administrative Rules: Under Oregon's Administrative Procedures Act, the board can only consider those comments received by the established deadline as listed on the Notice of Rulemaking form. Additional input can only be accepted if the comment period is formally extended (ORS 183.335).

GENERAL INFORMATION: For regularly scheduled meetings, the board's agenda is posted on the web at: www.oregonforestry.gov two weeks prior to the meeting date. During that time, circumstances may dictate a revision to the agenda, either in the sequence of items to be addressed, or in the time of day the item is to be presented. The board will make every attempt to follow its published schedule, and requests your indulgence when that is not possible.

Audio files of the board's meetings are posted within one week after the meeting at: www.oregonforestry.gov

In order to provide the broadest range of services, lead-time is needed to make the necessary arrangements. If special materials, services, or assistance is required, such as a sign language interpreter, assistive listening device, or large print material, please contact our Public Affairs Office at least three working days prior to the meeting via telephone 503-945-7200 or fax 503-945-7212.

Use of all tobacco products in state-owned buildings and on adjacent grounds is prohibited.