

DRAFT additions to the Board Policy Manual

3.11.12 Stipend Policy

Any day when a board member spends one or more hours traveling or involved in a required activity (duty), that board member who meets the eligibility requirements listed in ORS 292.495 would be eligible for a stipend. Required activities would include Board meetings (online or in person), pre-meetings, subcommittee meetings, meetings held at the invitation of agency staff, agency organized board or individual tours, or when the Board Chair or the State Forester authorizes a Board member to represent the Board at an event. Anytime a combination of the above totals one or more hours daily, it would qualify for a stipend. Activities outside these required duties or without authorization to represent the board are not eligible for a stipend, even if they are related to board work.

3.11.13 Reimbursement Policy

Any time a board member travels or engages in a required duty, and who meets the eligibility requirements as listed in ORS 292.495 would be eligible for expense reimbursement per the [Oregon Accounting Manual](#). Required activities would include Board meetings (online or in person), pre-meetings, subcommittee meetings, meetings held at the invitation of agency staff, agency organized board or individual tours, or when the Board Chair or the State Forester authorizes a Board member to represent the Board at an event. Activities outside these required duties or without authorization to represent the board are not eligible for reimbursement, even if they are related to board work.

(4) *Intentionally left blank —Ed.*

- (a) As used in this subsection, “qualified member” means a member who is not in full-time public service and who had an adjusted gross income in the previous tax year:
 - (A) Of less than \$50,000, as reported on an income tax return other than a joint income tax return; **or**
 - (B) Of less than \$100,000, as reported on a joint income tax return.
- (b) Except as provided in subsection (6) of this section, and notwithstanding any other provision of law, a state board or commission shall provide to a qualified member of the state board or commission, at a minimum:
 - (A) Compensation, in the amount specified in subsection (5) of this section, for each day or portion thereof during which the member is actually engaged in the performance of official duties; **and**
 - (B) Reimbursement of actual and necessary travel or other expenses actually incurred in the performance of a member’s official duties within the limits provided by law or by the Oregon Department of Administrative Services under [ORS 292.210 \(Definitions for ORS 292.210 to 292.230\)](#) to [292.250 \(Reimbursement for use of privately owned motor vehicle on official business\)](#).