



Inventory Requirements and Checklist

Incident Resource Agreement 2026-2029

Please refer to **Appendix 9 – Mobile Clerical Units**, for all resource requirements.

MOBILE CLERICAL SUPPORT UNIT

<input type="checkbox"/>	Vehicle Company Identification (external, on both sides of unit)
<input type="checkbox"/>	Reflective Triangles
<input type="checkbox"/>	Wheel Chocks (2)
<input type="checkbox"/>	Fire Extinguisher, 2A: BC with Current Inspection Tag
<input type="checkbox"/>	First Aid Kit (5 person)
<input type="checkbox"/>	Self-Contained Power Source (generator)
<input type="checkbox"/>	Meets OSHA Requirements
<input type="checkbox"/>	Sufficient Internal and External Lighting
<input type="checkbox"/>	Steps or Ramps
<input type="checkbox"/>	High-End Multifunction Printers (3) Capable of High-Speed Production
<input type="checkbox"/>	Large Format Printer (plotter)
<input type="checkbox"/>	Workstation with Computers (2) (if available)
<input type="checkbox"/>	Staplers (light and heavy duty)
<input type="checkbox"/>	Hole Punch (heavy duty)
<input type="checkbox"/>	Paper Cutter (18")
<input type="checkbox"/>	Paper Shredder
<input type="checkbox"/>	Laminator
<input type="checkbox"/>	White Copy Paper (adequate supply)
<input type="checkbox"/>	Colored Copy Paper



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MOBILE COMMUNICATIONS UNIT

<input type="checkbox"/>	Vehicle Company Identification (external, on both sides of unit)
<input type="checkbox"/>	Reflective Triangles
<input type="checkbox"/>	Wheel Chocks (2)
<input type="checkbox"/>	Fire Extinguisher, 2A: BC with Current Inspection Tag
<input type="checkbox"/>	First Aid Kit (5 person)
<input type="checkbox"/>	Self-Contained Power Source (generator)
<input type="checkbox"/>	Meets OSHA Requirements
<input type="checkbox"/>	Sufficient Internal and External Lighting
<input type="checkbox"/>	Steps or Ramps
<input type="checkbox"/>	Minimum of 20' Length by 7' Wide
<input type="checkbox"/>	Capable of Maintaining between 70 to 75 Degree Temperatures
<input type="checkbox"/>	White and Cork Boards
<input type="checkbox"/>	Sufficient Workspace for Each Operator (3)
<input type="checkbox"/>	Surge Protection on All Electrical Devices
<input type="checkbox"/>	Battery Back-Up (with Master Disconnect or Breaker Switch, Isolated from Work Area, Sealed)
<input type="checkbox"/>	Charging System
<input type="checkbox"/>	Auxiliary Connection
<input type="checkbox"/>	Power Inverter
<input type="checkbox"/>	Software and Necessary Programing Hardware