

**Oregon Department of Forestry**  
**Incident Resource Agreement**  
**2026-2029**



**Appendix Fifteen (15) – UTILITY TASK VEHICLES (UTVs) and ALL-  
TERRAIN VEHICLES(ATVs)**  
**RESOURCE DUTIES, QUALIFICATIONS, & COMPENSATION**



## **A.1 - General Description of Duties**

### **A.1.1 – Scope of Work**

Utility Task Vehicles (UTVs) and All-Terrain Vehicles (ATVs) provide rapid, flexible access to areas that are inaccessible or inefficient for standard vehicles.

### **A.1.2 – Operational Conditions**

UTVs and ATVs are utilized on steep, narrow, or poorly maintained roads, rugged terrain, and areas requiring minimized environmental impact.

### **A.1.3 – Operational Environment**

Equipment is expected to operate on uneven terrain while under variable and unpredictable environmental conditions, which may include heat, cold, dust, smoke, precipitation, and extended operating periods, as applicable to the assigned use of the equipment.

### **A.1.4 – Operational Functions**

UTVs and ATVs are required to:

- a) Transport Incident personnel, tools, supplies, and specialized equipment;
- b) Assist with medical response and evacuations;
- c) Conduct reconnaissance and situational awareness, and
- d) Provide logistical, communications, and infrastructure support where terrain, vegetation, or road conditions restrict access by conventional vehicles.

## **A.2 – Training and Qualifications**

When providing an UTV/ATV with Operators (such as Firefighting Crews or Camp Crews), Operators must be qualified and capable of safely and effectively performing assigned duties on Incident.

All Operators are required to:

- a) Hold a current and valid state driver's license;
- b) Complete UTV/ATV operator training applicable to the Resource provided;
- c) Be physically and mentally capable of operating UTVs and ATVs on steep, uneven terrain and in variable weather, smoke, and visibility conditions without creating an undue risk to personnel or property.

## **A.3 - Rates and Compensation**

### **A.3.1 – Wet Rates**

Rates provided by Resource Provider, and approved by the State, are understood to be 'Wet' Rates. Wet Rates include:

- a) Equipment
- b) Transports and chase vehicles;
- c) Qualified Operator(s) and drivers;
- d) Fuel, and
- e) All required maintenance.

Unless modified under **Section A.4 - Exceptions**, payment is made at the agreed-upon rates.

### A.3.2 - Daily Rates

A.3.2.1 - Daily Rates apply when equipment with or without a Qualified Operator is ordered by the State and placed On-Shift.

#### A.3.2.2 – On-Shift Definition

**On-Shift** includes:

- a) Time the equipment is performing work;
- b) Time the equipment is held or directed to remain in a state of readiness;
- c) Mobilization activities (Check-in time); and
- d) Compensable travel that has a defined start and end time.

#### A.3.3 – Mileage Relocation

UTVs/AVTs listed in this Appendix are eligible for Relocation Mileage Rates.

## A.4 – Exceptions

### A.4.1 - Inoperable Equipment/Operator

A.4.1.1 - No payment accrues for any period during which the equipment / Operator is not in a safe or operable condition for all or part of the assigned shift.

A.4.1.2 - Payment is based solely on the hours the equipment is operational during the assigned shift, as documented on the shift ticket, compared against the designated shift identified in the IAP.

A.4.1.3 – Equipment/Operator work time of fewer than eight (8) hours is compensated at one-half (½) of the agreed-upon daily rate.

### A.4.2 - Failure to Replace or Repair Equipment/Operator

If equipment/Operator cannot be replaced, or if equipment cannot be repaired at the Incident

within twenty-four (24) hours, the equipment may be considered withdrawn by the Resource Provider.

#### A.4.3 - Voluntary Withdrawal by Resource Provider

If the Resource Provider withdraws equipment prior to release by the State, no further payment accrues. The Resource Provider bears all costs associated with returning the equipment to Point of Hire.

### **A.5 – Transports**

#### A.5.1. – Resource Orders

Transports are bundled with their associated equipment on a single Resource Order. When a Transport is subcontracted, it will be ordered, dispatched, and compensated solely through the primary Resource Provider and will not be ordered as a separate Resource.

#### A.5.2 – Capability and Certification

The Resource Provider is responsible for transporting Resources to and from the Incident.

Transports are required to:

- a) Have current DOT certification;
- b) Be of legal and sufficient weight rating for the equipment transported;
- c) Comply with all state and federal hauling requirements, including weight restrictions, permit regulations, and applicable holiday or travel-restricted movement requirements (delays or standby resulting from such restrictions are not compensable);
- d) Maintain all special permits required for transport; and
- e) Provide chase vehicles when required by a permitting authority at no charge to the State.

#### A.5.3 – Operator Qualifications

- a) Operators of Transports with a GVWR of 26,001 pounds or greater must meet all federal and state Commercial Driver License (CDL) requirements, including all applicable endorsements.
- b) Operators of Transports with a GVWR of 10,001 pounds or greater must possess a valid Medical Examiner’s Certificate (medical card).

The Resource Provider is ultimately responsible for ensuring subcontracted Transport operators meet all qualification requirements.

#### A.5.4 – Transport Requirements

#### A.5.4.1 – Licensing and Legal Operability

All transports offered and used under this Agreement must be licensed and legally operable on all public roads. Transports with a GVWR of 10,001 or greater must have one of the following:

- a) A current USDOT annual certified vehicle inspection; or
- b) A current CVSA inspection as identified under 49 CFR 396.23.

#### A.5.4.2 – Mechanical Conditions and Performance

All vehicles and equipment are required to be in sound mechanical condition, with sufficient ability to operate on highways, uneven roads and the terrain.

#### A.5.4.3 – Brakes and Backup Alarms

All Transports are required to:

- a) Have functional brakes on all axles;
- b) Be equipped with an operator-controlled auxiliary braking device for Transports with a GVWR of 36,000 pounds or greater; and
- c) Be equipped with an electric or electronic backup alarm meeting SAE J994, Type D (87dBA).

#### A.5.4.4 – Application Requirement

The Resource Provider is not required to provide the quantity, Vehicle Identification Numbers (VINs), or other identifying information for Transports during the application process or prior to hire.

#### A.5.5 – Retention, Release and Payment Requirements

##### A.5.5.1 – Responsibility Prior to Unload

Equipment assigned may not be unloaded immediately upon arrival. The Resource Provider is responsible for all transport-related costs until the equipment is unloaded and the transport is released.

##### A.5.5.2 – Release of Transport

Once the Resources are delivered and unloaded, the transport is considered released, unless it is retained under one of the conditions below.

##### A.5.5.3 – Retention for Transport

A Transport will be retained solely for the purpose of transporting the Resources for which it was originally ordered. Retention must be documented on the Shift Ticket as well as daily recording of times worked. If the Resource Provider elects to keep the Transport at the Incident after release,

no payment will be made. A Transport may be required to remain with associated equipment during Initial Attack until the Incident transitions to Extended Attack.

- A transition from Initial Attack occurs when Initial Attack resources are no longer capable of meeting Incident objectives—typically control—and additional resources and overhead are committed. At this point, Transports assigned to Initial Attack may be released upon direction from the Resource’s Incident supervisor.

#### A.5.5.4 – Transport Pricing and Payment

##### A.5.5.4.1 – Uniform Pricing Requirements

Transports provided by a single Resource Provider must provide singular, identical pricing for all Provider Transports within the specified GVWR category. Transports are categorized as follows:

- a) Transports with GVWR over 10 Tons (example: tractor/trailer lowboys)
- b) Transports with GVWR under 10 Tons (example: pickup trucks with flatbed trailers)

##### A.5.5.4.2 – Transports Carrying Multiple Resources

When a single Transport is used to move multiple UTV / ATVs belonging to the same Resource Provider, compensation is based on the actual hours worked and Under Hire within a twenty-four (24) hour period (0001–2359 hrs.), as documented on the Shift Ticket.

Only one (1) Transport may be compensated at any given time while hauling multiple resources for the same Resource Provider, regardless of the number of Resources being transported during that period. Hours worked by the Transport include time spent mobilizing equipment to the Incident, demobilizing equipment from the Incident, relocating to different locations, and relocation between the Incident and the PoH when directed or authorized by the State.

If the Transport is retained by the Incident to remain with an associated Resource or is otherwise directed by the State to remain available for Incident operations, the Transport is considered Under Hire and compensated for the applicable On-Shift hours in addition to any Transport time worked.

Payment eligibility for the Transport’s Daily Rate is determined by the total On-Shift hours worked by the Transport within the 0001–2359 timeframe, in accordance with this Agreement.

##### A.5.5.4.4 – Transport Payment Exceptions

No further payment accrues for the Transport during any period in which:

- a) The associated Resource is not safe or operable, or

b) The equipment is not available for the assigned shift or any portion thereof.