

Oregon Department of Forestry
Incident Resource Agreement
2026-2029



Appendix Eighteen (18) – YURT / TENT UNITS
RESOURCE DUTIES, QUALIFICATIONS, & COMPENSATION

A.1 - General Description of Duties

A.1.1 – Scope of Work

Yurt/Tent Units are used as a multi-use facility, including but not limited to office spaces, meeting rooms, storage for supplies, electronics, food, and accommodation for personnel and first aid/medical facilities.

A.1.2 – Operational Conditions

Resource Providers may be required to transport Yurt/Tent Units on steep, narrow, or poorly maintained roads, and to set up equipment on uneven terrain at Incident Base Camps, briefing areas, and Incident Command locations.

A.1.3 – Operational Environment

Yurt/Tent Units are expected to operate on uneven terrain while under variable and unpredictable environmental conditions, which may include heat, cold, dust, smoke, precipitation, and extended operating periods, as applicable to the assigned use of the equipment.

A.2 – Requirements

Yurt/Tent Units must include all equipment to provide an operational space with insulated walls, ceiling, flooring lighting, temperature control and adequate power. In addition, all Yurt/Tent Units are required to:

- a) Meet the requirements of NFPA 101 Life Safety Code;
- b) Be made of fabric that meets the flame propagation performance criteria contained in NFPA 701;
- c) Have a minimum of 50 PMH wind load rating, with proper staking or stabilization; and
- d) Be assembled and operational within 12 hours of arrival of the Incident and disassembled within 12 hours of release.

A.2.1 – Maintenance and Technical Support

The Resource Provider is responsible for the maintenance and operational support of all components of the Yurt/Tent Unit. The Resource Provider must ensure that qualified personnel are available to respond to maintenance and/or technical support requests via telephone or email within a reasonable timeframe, as determined by Incident needs.

A.2.1.1 - Maintenance responsibilities include, but are not limited to:

- a) Monitoring and troubleshooting Unit performance;

- b) Ensuring the continuous, safe, and reliable operation of the power generator and electrical system; and
- c) Maintaining the proper function, serviceability and safety of the Yurt/Tent Unit, equipment and all associated facets.

A.2.1.2 – Financial Responsibility

All maintenance, repairs, troubleshooting, and technical support required to keep the Resource fully operational while Under Hire will be provided at no additional cost to the State.

A.3 – Equipment Typing

TYPING	SQUARE FEET	EXAMPLE
Type 1	1001-1300	23’x60’
Type 2	701-1000	23’x42’
Type 3	501-700	19’x35’
Type 4	200-500	Octagon - 20’x20’x20’

A.4 - Rates and Compensation

A.4.1 – Wet Rates

Rates provided by Resource Provider, and approved by the State, are understood to be ‘Wet’ Rates. Wet Rates include:

- a) Equipment
- b) Transports and chase vehicles;
- c) Qualified Operator(s) and drivers;
- d) Fuel, and
- e) All required maintenance.

Unless modified under **Section A.5 - Exceptions**, payment is made at the agreed-upon rates.

A.4.2 - Daily Rates

A.4.2.1 - Daily Rates apply when equipment is ordered by the State and placed On-Shift.

A.3.2.2 – On-Shift Definition

On-Shift includes:

- a) Time the equipment is performing work;
- b) Time the equipment is held or directed to remain in a state of readiness;
- c) Mobilization activities (Check-in time); and
- d) Compensable travel that has a defined start and end time.

A.4.3 – Relocation and Mileage Fee

A.4.3.1 – Relocation Fee (Flat Rate)

Resource Provider will be compensated for a Relocation Fee for Yurt/Tent Units.

A.4.3.2 – Mileage Relocation

Resource Provider will be compensated for a Relocation Mileage Rate fee for Yurt/Tent Units.

A.5 – Exceptions

A.5.1 - Inoperable Equipment

A.5.1.1 - No payment accrues for any period during which the equipment is not in a safe or operable condition for all or part of the assigned shift.

A.5.1.2 - Payment is based solely on the hours the equipment is operational during the assigned shift, as documented on the shift ticket, compared against the designated shift identified in the IAP.

A.5.1.3 - Equipment work time of fewer than eight (8) hours is compensated at one-half (½) of the agreed-upon daily rate.

A.5.2 - Failure to Replace or Repair Equipment

If equipment cannot be replaced, or if equipment cannot be repaired at the Incident within twenty-four (24) hours, the equipment may be considered withdrawn by the Resource Provider.

A.5.3 - Voluntary Withdrawal by Resource Provider

If the Resource Provider withdraws equipment prior to release by the State, no further payment accrues. The Resource Provider bears all costs associated with returning the equipment to PoH.

A.6 – Transports

A.6.1. – Resource Orders

Transports are bundled with their associated equipment on a single Resource Order. When a Transport is subcontracted, it will be ordered, dispatched, and compensated solely through the primary Resource Provider and will not be ordered as a separate Resource.

A.6.2 – Capability and Certification

The Resource Provider is responsible for transporting equipment to and from the Incident.

Transports are required to:

- a) Have current DOT certification;
- b) Be of legal and sufficient weight rating for the equipment transported;
- c) Comply with all state and federal hauling requirements, including weight restrictions, permit regulations, and applicable holiday or travel-restricted movement requirements (delays or standby resulting from such restrictions are not compensable);
- d) Maintain all special permits required for transport; and
- e) Provide chase vehicles when required by a permitting authority at no charge to the State.

A.6.3 – Operator Qualifications

- a) Operators of Transports with a GVWR of 26,001 pounds or greater must meet all federal and state Commercial Driver License (CDL) requirements, including all applicable endorsements.
- b) Operators of Transports with a GVWR of 10,001 pounds or greater must possess a valid Medical Examiner’s Certificate (medical card).

The Resource Provider is ultimately responsible for ensuring subcontracted Transport operators meet all qualification requirements.

A.6.4 – Transport Requirements

A.6.4.1 – Licensing and Legal Operability

All transports offered and used under this Agreement must be licensed and legally operable on all public roads. Transports with a GVWR of 10,001 or greater must have one of the following:

- a) A current USDOT annual certified vehicle inspection; or
- b) A current CVSA inspection as identified under 49 CFR 396.23.

A.6.4.2 – Mechanical Conditions and Performance

All vehicles and equipment are required to be in sound mechanical condition, with sufficient ability to operate on highways, uneven roads and the terrain.

A.6.4.3 – Brakes and Backup Alarms

All Transports are required to:

- a) Have functional brakes on all axles;
- b) Be equipped with an operator-controlled auxiliary braking device for Transports with a GVWR of 36,000 pounds or greater; and

- c) Be equipped with an electric or electronic backup alarm meeting SAE J994, Type D (87dBA).

A.6.4.4 – Application Requirement

The Resource Provider is not required to provide the quantity, Vehicle Identification Numbers (VINs), or other identifying information for Transports during the application process or prior to hire.

A.6.5 – Retention, Release and Payment Requirements

A.6.5.1 – Responsibility Prior to Unload

Equipment assigned may not be unloaded immediately upon arrival. The Resource Provider is responsible for all transport-related costs until the equipment is unloaded and the transport is released.

A.6.5.2 – Release of Transport

Once the equipment is delivered and unloaded, the transport is considered released, unless it is retained under one of the conditions below.

A.6.5.3 – Retention for Transport

A Transport will be retained solely for the purpose of transporting the equipment for which it was originally ordered. Retention must be documented on the Shift Ticket as well as daily recording of times worked. If the Resource Provider elects to keep the Transport at the Incident after release, no payment will be made. A Transport may be required to remain with associated equipment during Initial Attack until the Incident transitions to Extended Attack.

- A transition from Initial Attack occurs when Initial Attack resources are no longer capable of meeting Incident objectives—typically control—and additional resources and overhead are committed. At this point, Transports assigned to Initial Attack may be released upon direction from the resource’s Incident supervisor.

A.6.5.4 – Transport Pricing and Payment

A.6.5.4.1 – Uniform Pricing Requirements

Transports provided by a single Resource Provider must provide singular, identical pricing for all Provider Transports within the specified GVWR category. Transports are categorized as follows:

- a) Transports with GVWR over 10 Tons (example: tractor/trailer lowboys)
- b) Transports with GVWR under 10 Tons (example: pickup trucks with flatbed trailers)

A.6.5.4.2 – Transports Carrying Multiple Resources

When a single Transport is used to move multiple pieces of equipment belonging to the same Resource Provider, compensation is based on the actual hours worked and Under Hire within a twenty-four (24) hour period (0001–2359 hrs.), as documented on the Shift Ticket.

Only one (1) Transport may be compensated at any given time while hauling multiple resources for the same Resource Provider, regardless of the number of pieces of equipment being transported during that period. Hours worked by the Transport include time spent mobilizing equipment to the Incident, demobilizing equipment from the Incident, relocating to different locations, and relocation between the Incident and the PoH when directed or authorized by the State.

If the Transport is retained by the Incident to remain with an associated piece of equipment or is otherwise directed by the State to remain available for Incident operations, the Transport is considered Under Hire and compensated for the applicable On-Shift hours in addition to any Transport time worked.

Payment eligibility for the Transport’s Daily Rate is determined by the total On-Shift hours worked by the Transport within the 0001–2359 timeframe, in accordance with this Agreement.

A.6.5.4.3 – Transport Payment Exceptions

No further payment accrues for the Transport during any period in which:

- a) The associated equipment is not safe or operable, or
- b) The equipment is not available for the assigned shift or any portion thereof.

A.7 – Inventory and Equipment Requirements

YURT / TENT UNITS	
<input type="checkbox"/>	Freestanding / Self-Supporting (with no center poles)
<input type="checkbox"/>	Water Resistant, Secure Flooring
<input type="checkbox"/>	Doors, Hinged and Framed (Q=2 for Types 1,2,3) (Q=1 for Type 4)
<input type="checkbox"/>	Insulation on Walls and Ceilings (for climate and noise control)
<input type="checkbox"/>	Windows (optional, but suggested)
<input type="checkbox"/>	Generator (Q=1)
<input type="checkbox"/>	Extension Cords, 3 Pronged, SJTW’ Stamped in Cord Covering
<input type="checkbox"/>	Outlets, Protected with GFCI (Ground Fault Circuit Interrupter)
<input type="checkbox"/>	Adequate Lighting
<input type="checkbox"/>	Climate Control / Temperature Control System (able to maintain 65-80 degrees)
<input type="checkbox"/>	Additional DEF for New Age Generator
<input type="checkbox"/>	Foldable / Stackable Tables & Chairs per Unit