

**STATE OF OREGON**  
**2022-2025**  
**Incident Resource Agreement - SECURITY SERVICES**  
**Part B - Additional Terms and Conditions**  
***Resource Information & Rate Sheet***

**General Description of Duties**

May include, but not be limited to, security patrol of Incident Command Post, Fire Camp areas and outlying access roads and equipment staging areas. **Services** include:

- Foot patrols, vehicle patrols, and access control to restricted areas
- Screening individuals for authorized entry into Incident facilities and areas
- Response to issues of trespass, disorder, etc.
- Watch for and report violations of safety rules: illegal drugs/alcohol, dangerous weapons, suspected criminal behavior
- Document security events via documentation log, and photo or video formats if available
- Report for daily briefing with Logistics Coordinator (LSC) or their representative
- Cordially answer questions from the public or direct them to the correct source
- Other duties as assigned

Security personnel shall only inform persons of applicable laws or restrictions. They may not arrest or use physical force to detain persons committing violations except to prevent imminent loss of life or serious bodily injury. They shall report violations to security personnel with law enforcement authority to take appropriate action.

**Services Do Not Include**

- Carrying or use of firearms or any other defensive equipment such as pepper spray, handcuffs, batons, etc.
- Restraining, detaining or apprehending individuals
- Confiscation of illegal or prohibited substances
- Patrolling Adults in Custody camp area unless specifically requested

**Security Manager Specific Duties**

The Security Manager is responsible for organizing and supervising the Security unit, as well as for providing safeguards needed to protect personnel and facilities from loss or damage. The Security Manager may supervise multiple Security Specialists or contractors. This position reports to the Logistics Section Chief (LSC) and works in the Logistics Section functional area.

**Compensation**

Rates provided by **Resource Provider** on the ***Resource Information and Rate Sheets (Attachments Section 3)*** are understood to be '**Wet**' Rates, and shall include any equipment, **Qualified Operator(s)**, drivers, fuel, and any required maintenance. Payment shall be at rates specified (unless specified by 'Exceptions' as listed below) and shall be in accordance with the following:

- **Daily Rates** shall apply when the **Resource** is ordered by the **State** and **On-Shift**. **On-Shift** includes time the **Resource** worked, time that the **Resource** is held or directed to be in a state of readiness, time that the **Resource** spends at **Operational Period** briefings, mobilization (Check-in time), and compensable travel that has a specific start and end time.
- **Daily Rate** payment shall be made based on a minimum of eight (8) hours of **On-Shift** work time (per day, between 0001 and 2400 hrs. **On-Shift** work time under eight (8) hours shall be paid at half (1/2) the agreed upon daily rate.
- **Extended-Shift** time shall be paid 165% of the agreed upon daily rate if worked eighteen (18) hours or more, in a single day, between 0001 and 2400 hrs.

**Required Certifications**

- Unarmed Private Security Specialist shall hold a current [DPSST Private Security Unarmed Professional Certification](#).
- Unarmed Private Security Manager shall hold a current [DPSST Private Security Supervisory Manager Certification](#).

**References**

- [Qualifications per OAR 181A.855](#)
- [Duties, Exemptions and Prohibited Acts OAR 259-060-0015](#)
- [DPSST Private Security Program](#)

**Exceptions**

Security personnel are exempt from PPE requirements as listed in **Resource** Standards, Personal Protective Equipment (PPE), on Part A, Pages 6-7 of this Agreement.

## **Resource Information & Rate Sheet**

### **SECURITY SERVICES**

<b>Resource Provider / Company Name</b>		<b>Company Owner(s)</b>	
<b>Mailing / Payment Address</b>	<b>City</b>	<b>State</b>	<b>Zip Code</b>
<b>Email Address</b>	<b>Primary Contact</b>		<b>Position</b>
<b>Primary Phone Number</b>	<b>Secondary Phone</b>	<b>Other</b>	

<b>Is the mailing address and the Point of Hire the same?</b>			
Yes	<input type="checkbox"/>	No	<input type="checkbox"/> If no, then complete:
<b>Physical Address</b>	<b>City</b>	<b>State</b>	<b>Zip Code</b>

<b>Are you willing to be dispatched out of your local geographic area? Please check one:</b>	
<input type="checkbox"/> Yes	<input type="checkbox"/> No
<b>**Please indicate the distance (in miles) you are willing to travel or list 'ANY':</b>	

<input type="checkbox"/> <b>OPTION 1:</b> <b>Unarmed Private Security Specialist</b>  *List Quantity of Individuals with Law Enforcement (LE) Experience: _____  Quantity: _____ Daily Rate: _____  <div style="text-align: center;"><input type="checkbox"/> Double Shift Option</div>	<input type="checkbox"/> <b>OPTION 2:</b> <b>Unarmed Private Security Specialist with Vehicle</b>  *List Quantity of Individuals with Law Enforcement (LE) Experience: _____  Quantity: _____ Daily Rate: _____  <div style="text-align: center;"><input type="checkbox"/> Double Shift Option</div>	<input type="checkbox"/> <b>OPTION 3:</b> <b>Unarmed Private Security Manager with Vehicle</b>  *List Quantity of Individuals with Law Enforcement (LE) Experience: _____  Quantity: _____ Daily Rate: _____  <div style="text-align: center;"><input type="checkbox"/> Double Shift Option</div>
<b>COMMENTS:</b>		

<b>AUTHORIZATION:</b> The undersigned acknowledges, attests, and certifies individually and on behalf of the Resource Provider, the above information is true, accurate, and complete, required documentation has been attached, and applicant has registered with OregonBuys. The undersigned is authorized to sign such an agreement for the party represented. Any falsification, omission, or concealment may subject the applicant to liability.		
<b>Authorized Company Signature</b>	<b>Printed Name AND Title</b>	<b>Date</b>
<b>State Representative Signature</b>	<b>State Printed Name AND Title</b>	<b>Date</b>