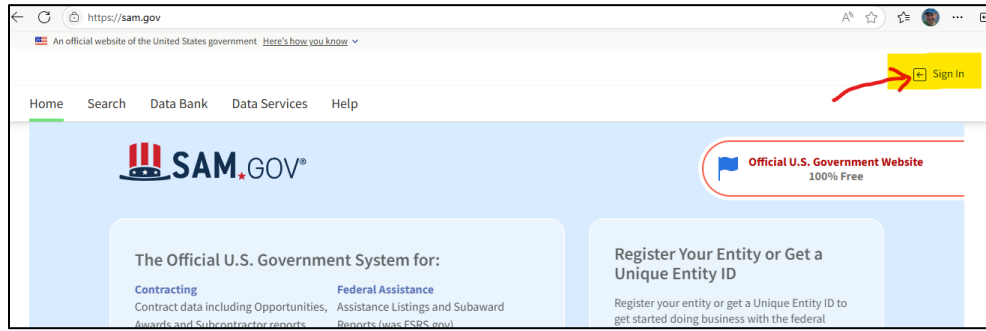# How to Check SAM.gov Entity Status

1. Open **SAM.gov** and click "Sign In"

2. Enter your email address and password and click "Submit". You will be asked to enter an authentication code.

3. If you are connected to your organization in SAM.gov, you should see the entity information. If your SAM.gov account is not connected to the organization, you can click on the "Search" tab and enter the organization Unique Entity Identifier (UEI). You should see the organization's information pop up on the right side. **Take a screenshot or print-out of the entity information with the "Active Registration" tag next to the organization name and save the screenshot.**

4. **If you do not see an entity in the search results, double check that the UEI was entered correctly in the search bar. If it was entered correctly, click the "Inactive" status box at the bottom of the search filter box to search both active and inactive entities, enter the UEI into the search bar, and hit "Enter". If you entity shows up as "Inactive Registration", you will need to reactivate your entity.**