

Mandatory Materials for Children & Youth

August 2017

Mandatory for new entry into care with DHS		
Requirement	Form	Additional Information
Important Contact Information sheet	DHS 9015 or SP DHS 9015 DHS 9014a or SP DHS 9014a	8.5 x 11 sheet 8.5 x 11 sheet
Foster Care Bill of Rights	Younger Child: DHS 9020 or SP DHS 9020	<i>Provided within first 60 days of substitute care placement.</i> 8.5 x 11 sheet
Foster Care Bill of Rights signature page (for ages 14+ only)	DHS 9016 or SP DHS 9016	<i>Provided within first 60 days of substitute care placement.</i> 11 x 17 tri-fold
“How Do I” brochure (for ages 14+ only)	DHS 9018 or SP DHS 9018	<i>Provided within 60 days of placement</i>
Foster Children’s Sibling Bill of Rights information		<i>Materials available 1/1/2018</i>

Mandatory for on-going care with DHS (annually, and when there is a change in placement)		
Requirement	Form	Additional Information
Important Contact Information sheet	DHS 9015 or SP DHS 9015 DHS 9014a or SP DHS 9014a	8.5 x 11 sheet 8.5 x 11 sheet
Foster Care Bill of Rights	Younger Child: DHS 9020 or SP DHS 9020	<i>Provided within first 60 days of substitute care placement.</i> 8.5 x 11 sheet
Foster Care Bill of Rights signature page (for ages 14+ only)	DHS 9016 or SP DHS 9016	<i>Provided within first 60 days of substitute care placement.</i> 11 x 17 tri-fold
“How Do I” brochure (for ages 14+ only)	DHS 9018 or SP DHS 9018	<i>Provided within 60 days of placement</i>
Foster Children’s Sibling Bill of Rights information		<i>Materials available 1/1/2018</i>

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Mandatory prior to exiting care with DHS		
Requirement	Form	Additional Information
"The Transition Tool Kit Checklist"	Appendix 4.26 in the Procedure Manual	○ Birth certificate ○ Social Security Card (or number and/or how to get the card) - <i>Note: Only allowed a certain number of replacement cards in a lifetime</i> ○ Health Insurance information ○ Medical Records ○ Driver's License or equivalent state issued ID
Credit Report – obtain copy, help youth understand report and resolve any inaccuracies (for ages 18+ only)	CE88	At age 18 or older the CE88 authorization form is required. The Department has a centralized electronic process for obtaining credit reports for youth ages 14 and older (in DHS custody).
Former Foster Care Youth Medical Program application (for ages 18+ only)	OHA7210	Youth who leave DHS care/custody at age 18 or older are eligible for OHP coverage until their 26th birthday. Complete the application online (youth must renew annually) at: oregonhealthcare.gov/gethelp-2.html